CORONAVIRUS ADVISORY INFORMATION:

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CITY COUNCIL

Vincent Salimi, Mayor
Devin Murphy, Mayor Pro Tem
Anthony Tave, Council Member
Maureen Toms, Council Member
Norma Martínez-Rubin, Council Member

PINOLE CITY COUNCIL MEETING AGENDA

TUESDAY
JANUARY 18, 2022
VIA ZOOM TELECONFERENCE

5:00 P.M.
Please note the early start time

DUE TO THE STATE OF CALIFORNIA'S DECLARATION OF EMERGENCY – THIS MEETING IS BEING HELD VIA VIDEOCONFERENCING PURSUANT TO AB 361 - CITY COUNCIL AND COMMISSION MEETINGS ARE NO LONGER OPEN TO IN-PERSON ATTENDANCE.

How to Submit Public Comments:

Written Comments: All comments received **before 3:00 pm the day of the meeting** will be posted on the City's website on the agenda page (Agenda Page Link) and provided to the City Council prior to the meeting. Written comments will not be read aloud during the meeting.

Email comments to comment@ci.pinole.ca.us
Please indicate which item on the agenda you are commenting on in the subject line of your email.

To Participate in Public Comment During the Meeting:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking here. Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

https://us02web.zoom.us/j/89335000272

Webinar ID: 893 3500 0272

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak.
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the "raise hand" feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute.

WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. They are retelecast the following Thursday at 6:00 p.m. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinole.ca.us.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.ci.pinole.ca.us. and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or hbell@ci.pinole.ca.us .

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.ci.pinole.ca.us. You may also contact the City Clerk via e-mail at hbell@ci.pinole.ca.us .

Ralph M. Brown Act. Gov. Code § 54950. *In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments thev have created.*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. LAND ACKNOWLEDGMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session *item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.*

A. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Gov. Code § 54957.6
Agency designated representatives: City Attorney Eric Casher
Unrepresented Employee: City Manager Andrew Murray

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS

7. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations
1. Honoring the City of Pinole Police Officer of the Year
2. Honoring the City of Pinole Firefighter of the Year

B. Presentations / Recognitions
1. City of Pinole Employee Recognition
2. East Bay Economic Development Alliance

8. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

A. Approve the Minutes of the December 21, 2021 Meeting

B. Receive the December 18, 2021 – January 14, 2022 List of Warrants in the Amount of $1,250,218.49, the December 24, 2021 Payroll in the Amount of $465,747.57, and the January 7, 2022 Payroll in the Amount of $610,963.29

C. Resolution Confirming Continued Existence of Local Emergency **[Action: Adopt Resolution per Staff Recommendation (Casher)]**

D. Resolution Continuing Authorized Remote Teleconference Meetings Pursuant to AB 361 **[Action: Adopt Resolution per Staff Recommendation (Casher)]**

E. Resolution Accepting Tobacco Education Grant **[Action: Adopt Resolution per Staff Recommendation (Picazo)]**

SUCCESSOR AGENCY ITEM (Item 8F Only)

F. Adopt a Resolution Approving the Recognized Obligation Payment Schedule for July 1, 2022 – June 30, 2023 (ROPS 22-23) for the Successor Agency in the Amount of $6,296,775 **[Action: Adopt Resolution per Staff Recommendation (Guillory)]**

9. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.

None

10. OLD BUSINESS

None

11. NEW BUSINESS

A. Discussion of Options to Expand Electric Vehicle Charging Stations **[Action: Discuss and Provide Direction to Staff (Mishra/Whalen/Kaur)]**

12. REPORTS & COMMUNICATIONS

A. Mayor Report
   1. Announcements

B. Mayoral & Council Appointments
   1. TAPS Committee

C. City Council Committee Reports & Communications

D. Council Requests for Future Agenda Items

E. City Manager Report / Department Staff

F. City Attorney Report

13. **ADJOURNMENT** to the Regular City Council Meeting of February 1, 2022 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

POSTED: January 13, 2022 at 4:00 P.M.

_____

Heather Bell, CMC
City Clerk

RETURN TO AGENDA

CITY COUNCIL MEETING
MINUTES
December 21, 2021

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held via Zoom videoconference and broadcast from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Salimi called the Regular Meeting of the City Council to order at 5:01 p.m. and led the Pledge of Allegiance.

2. LAND ACKNOWLEDGEMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.

A. COUNCILMEMBERS PRESENT

Vincent Salimi, Mayor
Devin Murphy, Mayor Pro Tem
Norma Martinez-Rubin, Council Member
Anthony Tave, Council Member
Maureen Toms, Council Member

B. STAFF PRESENT

Andrew Murray, City Manager
Heather Bell, City Clerk
Alex Mog, Assistant City Attorney
Hector De La Rosa, Assistant City Manager
Lilly Whalen, Community Development Director
Markisha Guillory, Finance Director
Misha Kaur, Senior Project Manager
Roxanne Stone, Deputy City Clerk

City Clerk Heather Bell announced the agenda had been posted on December 17, 2021 at 12:00 p.m. No written comments had been received in advance of the meeting.

Following an inquiry, Mayor Salimi reported he had a Conflict of Interest related to Item 4C due to the proximity of his residence.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session *item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.*

A. CONFERENCE WITH LABOR NEGOTIATORS
Gov. Code § 54957.6
Agency designated representatives: City Manager Murray, Assistant City Manager De La Rosa, Assistant City Attorney Alex Mog, Gregory Ramirez (IEDA)
Employee organization: IAFF

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Gov. Code § 54956.9(d)(4)
Number of potential cases: 1

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Gov. Code § 54956.8
Property: 612 Tennent Avenue, APN 401-142-011
Agency negotiator: City Manager Murray, Assistant City Manager De La Rosa, Attorney Stephanie Downs, Community Development Director Lilly Whalen
Negotiating parties: E.B. Smith
Under negotiation: Price and terms

PUBLIC COMMENTS OPENED

Cordell Hindler, Richmond, was interested in learning what the International Association of Fire Fighters (IAFF) had to offer to the City Council.

Stephanie Christmas, Keller Williams Realty, speaking to Item 4C, requested a seven-month extension for the purchase contract between the City of Pinole and Ebony Smith for property located at 612 Tennent Avenue. The contract had been ratified on June 20, 2021, and at that time the regulatory amendment regarding the affordability requirement was still being negotiated. It was resolved on October 28, 2021. Subsequently, Ms. Smith had done her due diligence and to date had obtained estimates to renovate the single-family property into a four-unit property with one affordable unit. Ms. Smith had met with the Housing and Urban Development (HUD) consultant who would manage the project and the loan process and had consulted with an architect and contractor, both of whom had informed her that the price of the property and the cost of the renovation exceeded her loan amount. Ms. Smith had requested and received an increase in the approved loan amount from her lender, and was currently awaiting the architect's feasibility study that would take approximately four months. Since the permit process according to City of Pinole staff would take approximately three months, approximately seven months was needed to close escrow, which was the reason for the seven-month extension.

Ebony Smith explained that she was in contract to purchase the property at 612 Tennent Avenue. She reiterated the request for an extension to close on the property for the reasons previously stated, with the property to be renovated and restored into a four-unit apartment building with one of the units to be affordable rent restricted. The property had been reviewed by an architect, contractor, home inspector and HUD consultant hired for the project. Floor plans had been prepared and she had obtained a new loan from the lender to cover the costs. She therefore requested the seven-month extension to close on escrow.

PUBLIC COMMENTS CLOSED

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

At 7:00 p.m., Mayor Salimi reconvened the meeting to open session and announced there was no reportable action from the Closed Session for Items 4A and 4B.

Mayor Pro Tem Murphy reported for Item 4C that staff had provided the City Council with direction and there was no further reportable action

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

Rafael Menis, Pinole wished everyone a Happy Holiday; reported on the statistics of Pinole residents who had been fully or partially vaccinated and provided information on Governor Newsom's latest mandate for health care workers to be fully vaccinated with a booster shot. He identified the current COVID-19 case rates in Pinole and the impacts from the Omicron variant in the country, with additional information on vaccinations available at coronoavirus.cc.health.org.

Debbie Long, Pinole, thanked the Pinole Garden Club for remaining active during the pandemic, particularly along the I-80 Corridor corner eastbound along Pinole Valley Road, which made the Christmas season merrier. She wished everyone a happy and safe holiday.

7. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

None

B. Presentations / Recognitions

None

8. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

A. Approve the Minutes of the November 16, 2021 and December 7, 2021 Meetings.

B. Receive the December 4, 2021 – December 17, 2021 List of Warrants in the Amount of $318,927.60 and the December 10, 2021 Payroll in the Amount of $682,078.04

C. Receive the Development Impact Fee Report for the Fiscal Year Ended June 30, 2021 **[Action: Adopt Resolution per Staff Recommendation (Guillory)]**

D. Resolution Continuing Authorized Remote Teleconference Meetings Pursuant to AB 361 **[Action: Adopt Resolution per Staff Recommendation (Bell)]**

E. Adopt a Resolution Approving a Side Letter to the Memorandum of Understanding Between the City of Pinole and IAFF Local 1230 on the Process and Compensation of the Administrative Fire Captain and Fire Prevention Captain Assignments **[Action**: **Adopt Resolution per Staff Recommendation (Wynkoop)]**

F. Cooperative Funding Agreement with the West Contra Costa Transportation Advisory Committee (WCCTAC) to Receive $100,000 in Subregional Transportation Mitigation Program (STMP) Funds for CIP Project #RO2105 – Appian Way Complete Street Project **[Action: Adopt Resolution Per Staff Recommendation (Kaur)]**

G. Update on 2022 Garbage Collection Rates **[Action: Receive Report (Kaur)]**

H. Authorize the City Manager to Enter into a Two-Year Contract with the Pacific Coast Farmers' Market Association to Continue Operating a Year-Round Pinole Farmers' Market for the Period of January 1, 2022 Through December 31, 2023 **[Action: Adopt Resolution per Staff Recommendation (De La Rosa)]**

I. Approve the 2022 Council Committee Assignment List **[Action: Adopt Resolution per Staff Recommendation (Bell)]**

J. Approve Purchase and Appropriate Funding for Replacement of Public Works Backhoe and Aerial Bucket Truck **[Action: Adopt Resolution per Staff Recommendation (Bingaman)]**

K. Adopt a Resolution Approving a Fifth Amendment to the Exclusive Negotiating Agreement for the Sale and Purchase of the Pinole Shores II Properties and Consenting to the Assignment of the Agreement from General Realty CE, LLC to GRP Shores, LLC **[Action: Adopt Resolution per Staff Recommendation (De La Rosa)]**

L. National Opioid Settlement **[Action: Adopt Resolution per Staff Recommendation (Casher)]**

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, spoke to Item 8L and asked whether the acceptance of the Opioid Settlement funds required the City to incur additional costs and application of the funds in the way the Settlement required.

Assistant City Attorney Alex Mog reported the Opioid Settlement Agreement would not require the City to incur additional costs besides staff time for the required reporting activities.

PUBLIC COMMENTS CLOSED

Council member Tave asked that Items 8G, 8J and 8K be removed from the Consent Calendar.

Council member Martinez-Rubin asked that Item 8H be removed from the Consent Calendar.

G. Update on 2022 Garbage Collection Rates **[Action: Receive Report (Kaur)]**

Senior Project Manager Misha Kaur presented the staff report and recommended the City Council receive the update on the garbage collection rates that the City's franchise garbage collection company would charge, effective January 1, 2022. She clarified the rates did not reflect any charges related to State Bill (SB) 1383 at this time.

J. Approve Purchase and Appropriate Funding for Replacement of Public Works Backhoe and Aerial Bucket Truck **[Action: Adopt Resolution per Staff Recommendation (Bingaman)]**

City Manager Murray reported the City Council had recently approved a budget appropriation for the purchase of a backhoe and aerial bucket truck for the Public Works Department. Costs for the equipment had increased, as outlined in the staff report. The equipment was critical for City operations and City staff had determined the costs were reasonable. City staff had been in discussions about establishing a formal agreement when support had been requested from other jurisdictions in the form of labor and equipment but staff had not yet reached out to any of the jurisdictions with which there was a reciprocal arrangement. Staff recommended the City Council adopt the resolution approving the appropriation of funding and purchase of a backhoe and aerial bucket truck including a 10% contingency for each of the pieces of equipment to account for future volatility of material and manufacturing costs.

K. Adopt a Resolution Approving a Fifth Amendment to the Exclusive Negotiating Agreement for the Sale and Purchase of the Pinole Shores II Properties and Consenting to the Assignment of the Agreement from General Realty CE, LLC to GRP Shores, LLC **[Action: Adopt Resolution per Staff Recommendation (De La Rosa)]**

City Manager Murray clarified that the use of the term "condominium" as it related to the Pinole Shores II Properties project and in relation to Pinole Shores I meant a shared ownership with different owners having different specified spaces and involving a commercial function. The development was commercial and the form of ownership was a condominium form of ownership.

Assistant City Manager De La Rosa added the property could be considered a brownstone and remediate all issues related to the site but it would be costly and require a large depth of soil to make it eligible for residential use.

More soil could also be added to the top to elevate the site with the understanding that that may address the issue, but they may still have to go back to the State Water Agency which may find it insufficient. Other possibilities could be considered to address the issue, although the site was currently zoned Light Industrial.

Assistant City Attorney Mog confirmed the zoning for the site was Light Industrial, which was what the proposal was for and even if there was no issue with remediation the zoning would have to be changed if any other use was considered. He added the California Environmental Quality Act (CEQA) would only review the environmental impacts of the proposed application that had been submitted and not the level of remediation that would be necessary to make the project safe for residential development.

Assistant City Manager De La Rosa further added the scope of the project had not changed from Phase I to Phase II, and a Mitigated Negative Declaration (MND) as opposed to a full CEQA analyses was required. The developer was present via Zoom and could provide additional comments.

Assistant City Attorney Mog explained that the item before the City Council was a Fifth Amendment to the exclusive negotiating agreement for the sale and purchase of the Pinole Shores II Properties and consenting to the assignment of the agreement from General Realty CE, LLC to GRP Shores, LLC. The project would be submitted to the Planning Commission and then on to the City Council for ultimate approval of the sale of the property and entitlements, which was not before the City Council at this time. He asked that the City Council not opine on the details of the project at this time.

Hector Vinas, General Realty, CE, LLC, the property owner, described the Light Industrial/e-commerce, two building project where entitlement approvals had been submitted to City staff. He noted the site had some contamination and the developer had worked for some time with the State Water Agency related to the contamination on the site making the property challenging for residential development. The developer had experience with residential development in other parts of the country and would be interested in working with the City of Pinole on other potential live/work development sites.

H. Authorize the City Manager to Enter into a Two-Year Contract with the Pacific Coast Farmers' Market Association to Continue Operating a Year-Round Pinole Farmers' Market for the Period of January 1, 2022 Through December 31, 2023 **[Action: Adopt Resolution per Staff Recommendation (De La Rosa)]**

Council member Martinez-Rubin asked that the agreement between the City and the Pacific Coast Farmers' Market Association be modified to require the consultant/vendor to bring a portable trash bin accessible on-site to market goers, or each vendor that participated in the market be encouraged to provide their own office-sized trash bin given the amount of litter that accumulated during the Farmers' Market. She commended the City for allowing the event she described as a community space enjoyed by many in and out of the City of Pinole, which supported local farmers with access to fresh and healthy foods. She emphasized the importance of having the site accessible to people based on need who could use their Cal Fresh vouchers to purchase healthy foods. She looked forward to the continued participation between the City and the Farmers' Market. She otherwise asked staff to provide additional information on the $1,000 annual grant program the Farmers' Market provided to a local non-profit.

City Manager Murray and Assistant City Manager De La Rosa confirmed that language regarding trash receptacles could be included in the agreement. They also clarified the $1,000 annual grant program was tied to a youth organization and the City had the discretion to issue to a youth organization.

Council member Tave agreed with the recommendation to amend the agreement as requested. He also asked that the potential for expansion of the Farmers' Market be discussed given the importance of providing local healthy food to residents.

Assistant City Manager De La Rosa reported the Pacific Coast Farmers' Market had expressed to City staff the desire for a larger area to incorporate additional vendors, which would be visible to passing traffic. While Fernandez Park would have been an ideal site, a larger site was preferred. Once a suitable location was found, an expansion of the Farmers' Market including food trucks could be considered. He confirmed that the potential for expansion into the corner lot of the current location could also be considered.

City Manager Murray reported that staff was having internal conversations on the potential use of the corner lot in the short term, although that would be challenging since the current surface treatment was not conducive to foot/pedestrian traffic. Staff would discuss the potential expansion of the Farmers' Market into that area.

Council member Toms reported a member of the public had suggested the use of the Kaiser parking lot for a weekend Farmers' Market.

ACTION: Motion by Council member Martinez-Rubin/Mayor Pro Tem Murphy to Approve Consent Calendar Items 8A through 8L, with a modification to Item 8H to add language related to litter bins to the contract between the City of Pinole and the Pacific Coast Farmers' Market.

Vote:	**Passed**	**5-0**
	Ayes:	**Salimi, Murphy, Martinez-Rubin, Tave, Toms**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

9. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. An official who engaged in an ex parté communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.

None

10. OLD BUSINESS

None

11. NEW BUSINESS

A. Review City Council Procedures **[Action: Discuss and Provide Direction (Bell)]**

City Clerk Bell presented the staff report, outlined the recommended changes proposed by staff, and recommended the City Council review the City Council meeting procedures, discuss proposed revisions and provide direction to staff.

Responding to the Council, City Clerk Bell explained that the City Council Procedures had been left general to consider either virtual or in-person meetings with information on the cover sheet of the City Council agendas to identify the meeting procedures in response to the ever-changing conditions of the pandemic. The additions staff recommended be added to the City Council procedures could be considered for both virtual and in-person meetings. The regulations of the Brown Act had been included in the City Council procedures, but specific information related to postings of City Council meetings on the City website had not been included in the procedures but could be added if so directed by the City Council. Also, written reports submitted by the City Council from activities or attendance at assigned committees had not been required in the past as part of the City Council Procedures but could be discussed further.

PUBLIC COMMENTS OPENED

An unidentified speaker suggested placing public comment earlier in the meeting agenda was shortchanging the public and the community given the earlier meeting time when many people had not yet gotten home from work. He recommended consideration of two different public comment periods both at the beginning and the end of the City Council meeting agendas to allow people to phone in and comment on any item. He suggested that would allow the City Council to build rapport with the public and improve communications in a process that had been followed by many other local jurisdictions.

Rafael Menis, Pinole, agreed with the importance of considering a second public comment/Citizens to be Heard period later on the agenda. Responding to the staff recommended revisions, specifically to add Section 8. Decorum, which set forth standards of behavior for the City Council, Staff, and the Public at Council Meetings, he requested that the text include examples of pertinent, derogatory or slanderous remarks to avoid the naming of actual speakers. He also spoke to the Zoom meeting format and suggested it would be worthwhile to allow video and audio presentations via Zoom to be shared increasing the community connection with the community at-large and not just the presenters. He suggested that option should be open to all commenters, was technically feasible, and had been a procedure followed by the Contra Costa County Board of Supervisors (BOS). He further requested that members of the public be allowed to bring up items during the Requests for Future Agenda Items portion of the meeting agenda.

In response to the request for the public to request a Future Agenda Item, Assistant City Attorney Mog advised the public was allowed to provide comment on any item that was considered by the City Council or on any action taken by the City Council. During the Future Agenda Item portion of the meeting agenda, a member of the public could request a future agenda item or make said request during the Citizens to be Heard portion of the meeting agenda, but the item could only be placed on a future agenda if a motion was made by a member of the City Council with the support of the majority of the City Council.

Debbie Long, Pinole, spoke to the staff recommended revisions to the City Council Procedures, particularly the addition of Section 8. Decorum, and asked who would decide the proper decorum and how it would be enforced. She noted that criticism of the City Council was open-ended as

long as it was not disrespectful and done in a manner without terminology that not everyone would want to hear. She sought more specificity in that section of the City Council Procedures

City Clerk Bell explained that the spirit of adding Section 8. Decorum had been to set a respectful tone for the City Council meetings, and that decorum had been addressed by other jurisdictions. The City Council may revise the proposed language as proposed by staff. She added that the Presiding Officer, the Mayor, Chair or someone acting in their place would enforce the City Council Procedures in consultation with the City Attorney.

PUBLIC COMMENTS CLOSED

Council member Tave suggested the City Council had benefitted from workshops which he would like to see codified in the City Council Procedures. He also suggested that requests for Future Agenda Items include a discussion of what was attainable at a future City Council meeting, which could be reported out publicly.

City Manager Murray explained that the request for staff to report out on a future meeting agenda was an existing item of the City Council Procedures, where he was to provide a report out on a look-ahead of future City Council meetings and he would work to provide that information. A longer term forecast, such as a two-month rolling basis of upcoming projects, was another report out and staff had made great progress via long City Council meetings to get through many of those items where he did not foresee the need for more discussion to prioritize items. As to the use of workshops, he noted that term had different meanings in different communities. Oftentimes, workshops involved a study session with no action to be taken by the City Council or a Special Meeting where a decision would be made but with a smaller agenda that had a more interactive format with the public. The City Council successfully held workshops to discuss the use of the American Reuse Plan Act (ARPA) funds and to consider items the City Council had determined were important to consider via a workshop but that format should be flushed out more and staff could consider specific definitions for consideration.

City Clerk Bell suggested the City Council Procedures be left general to allow flexibility and allow workshops to take shape in a way that was beneficial to each subject matter. Definitions could be added to the different types of meeting procedures.

Council member Martinez-Rubin offered the following suggestions and revisions to Attachment B to the staff report:

- Section 3. Posting of Meeting Agenda and Section 5. Posting Notices for Special Meetings, to reflect postings of the City Council meeting agendas on the City website;

- Section 8. Decorum, revise the fourth bullet to read: *Focus on the issues and avoid personalizing debate <u>or addressing prior commenters by name</u>;*

- The City Council Procedures to retain the language related to the submittal of written reports from the City Council on activities or assignments attended;

- The existing City Council Procedures for the consideration of Requests for Future Agenda Items had not always been followed and should be followed to the letter; and

- Consider offering the opportunity for public comment for items not on the agenda before returning from Closed Session with an effort for Closed Sessions to end by 7:00 p.m.

Council member Toms agreed with adding language to Sections 3 and 5, as proposed, but for Section 8. Decorum, she suggested the fourth bullet be further revised to read: *Focus on the issues and avoid personalizing debate and avoid negative comments*. She otherwise commented that the meeting agendas for the City of San Ramon and the West Contra Costa Unified School District (WCCUSD), as examples, allowed ten minutes for public comments at the beginning of their meetings with any additional comments delayed until the end of the meeting but that procedure may not be beneficial. She suggested 7:00 p.m. was a reasonable time for the public to log-in and make public comments, and Zoom had the capability to allow commenters to turn their cameras on and off.

City Clerk Bell offered her perspective on all the recommendations to modify the City Council Procedures. She suggested if the City Council decided to have two opportunities for public comment, the second public comment could be considered after the completion of any business items and before Reports & Communications.

Mayor Pro Tem Murphy agreed the process for considering Future Agenda Items should be discussed further. He offered his perspective as a Council member and input from members of the public on the City Council Procedures. As to the recommended language for Section 8. Decorum, he disagreed public commenters should be prohibited from publicly naming someone who spoke before them given oftentimes comments were not challenged. He recommended the City Council adhere to the current procedures and direct comments to and through the Mayor and not limit public speech. He also suggested the notion and intent behind the revisions were great. Given some of the correspondence received from the public, the Reports & Communication portion of the agenda was central and oftentimes the City Council rushed through reports since it was placed at the end of the meeting agenda. He recommended that agenda item be moved and considered after Citizens to be Heard.

Mayor Pro Tem Murphy referenced Section 11. Tape Recordings, and asked staff to send the Citywide Records Retention Policy to the City Council. He also asked that the City Council meetings be streamed live on Pinole TV, and language be added to Section 11 referencing live streaming of City Council meetings as part of Facebook Live.

Mayor Salimi summarized all the City Council recommendations. He found City Council meetings were oftentimes too long and not productive. He suggested each meeting should be dedicated for different purposes, such as one meeting for Closed Sessions, which could be held on a non-meeting date, and separate presentations and workshops into different meetings to be held on the fourth week of each month. He also suggested a separate meeting could be considered for Recognitions and held the first Tuesday of each month. Regular meetings could be held on the first and third Tuesday of each month and during those meetings the City Council could consider New and Old Business.

City Clerk Bell clarified the City Council meetings were recorded on tape and were posted on-line.

Council member Tave suggested the meeting agenda be modified to allow reports from Ad Hoc Committees under the Mayoral & Council Appointments section of the meeting agenda, and City Clerk Bell explained that such reports had routinely been provided under the City Council

Committee Reports & Communications section of the agenda, or if the City Council directed she could do a roll call of existing committees.

City Manager Murray commented on the effort to structure the meeting agendas to be balanced. He acknowledged while there had been long meetings and lengthy presentations, adjustments had been made to ensure the meetings were not as long. He suggested the existing meeting format struck the right balance and was appropriate for a city the size of Pinole. Additional meetings such as Special City Council meetings including workshops had been held as needed. He expressed concern if a different meeting schedule was adopted since the meetings involved considerable staff time for the staff who participated in each Council meeting. Holding City Council meetings twice monthly for the City Council was standard operating procedure for cities the size of Pinole. He emphasized that City staff had undertaken to address a backlog of items and done a considerable amount of work over the past few years to address significant community issues and new business.

While there would be a lot of work in the next year, City Manager Murray suggested the normal meeting schedule and well-timed workshops would be able to handle the load, but staff was happy to make any changes to the City Council Procedures directed by the City Council. He agreed that identifying an end time for Closed Sessions would be a benefit and noted some communities had open sessions start at the same time. The City Council Procedures currently stated if the Closed Session was not concluded in one hour, the Closed Session could be continued to another date or at the end of the meeting, which would provide a consistent start time for the public.

Council member Toms suggested if Council members met with the City Manager to answer any questions about the Consent Calendar items prior to the meeting that could help to move things along. She suggested heavier items such as consideration of the budget and the Capital Improvement Program (CIP), as examples, would benefit from a workshop.

Council member Tave asked that staff summarize the comments and bring them back to the City Council for discussion. He agreed that the budget discussions involved a greater amount of comment and pointed out the Finance Subcommittee had discussed the budget and CIP prior to City Council consideration, which had been helpful, although Finance Subcommittee meetings were held in the mid-afternoon and it would be helpful to move those meetings up to allow greater public participation.

City Manager Murray hoped to have a longer runway discussion for the budget process in 2022 and possible workshops. He found one of the lessons learned from the budget process in 2021 was to have all Council members involved in that process.

Mayor Salimi again summarized the City Council recommendations including posting the meeting agenda on-line; existing Reports & Communication to occur after Citizens to be Heard; recording on Facebook Live and streaming the City Council meetings live; considering two sets of Citizens to be Heard on the meeting agenda; revising Section 8. Decorum to address comments through the Mayor and not have negative comments to others; and the potential restructure of City Council meetings. He asked for a motion for each of the recommended items.

City Clerk Bell added that additional recommendations had been offered to consider allowing members of the public to share their screens as part of participation in meetings; including language in the City Council Procedures for Study Sessions/City Council meeting type and revising the reporting out on Ad Hoc Subcommittee meetings.

Council member Toms suggested the terms related to sharing the screen should be *sharing the video*.

(Due to technical difficulties, Council member Martinez-Rubin's votes were offered via telephone.)

ACTION: Motion by Council member Toms/Mayor Pro Tem Murphy to add language on posting City Council meeting agendas on-line to Sections 3 and 5 of Attachment B.

Vote:	**Passed**	**5-0**
	Ayes:	**Salimi, Murphy, Martinez-Rubin (via telephone), Tave, Toms**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

ACTION: Motion by Mayor Pro Tem Murphy/Council member Toms to move the existing Reports & Communication section of the City Council agenda after Citizens to be Heard.

Vote:	**Passed**	**5-0**
	Ayes:	**Salimi, Murphy, Martinez-Rubin (via telephone), Tave, Toms**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

Mayor Pro Tem Murphy offered a motion, seconded by Council member Toms to add the term "and Live Streaming" and to add language to stream City Council meetings live on the City of Pinole's social media to Section 11. Tape Recordings, with Council member Toms requesting the comments be turned off on social media.

Mayor Pro Tem Murphy restated his motion to add the term "and Live Streaming" and add language to stream City Council meetings live on the City of Pinole's social media, including language to reflect that comments made during public meetings must still meet the City Council Procedures.

City Clerk Bell explained that the implementation of the recommendation would take some research. She recommended general direction, with more specific information to be provided at the next meeting. She was uncertain the comments could be turned off on the social media page but would work with the information technology team.

Assistant City Attorney Mog pointed out the meeting agenda was very clear on how public comment was to be submitted.

ACTION: Motion by Mayor Pro Tem Murphy/Council member Toms to amend Section 11. Tape Recordings, to read:

> **Council meetings are televised live on Pinole's Local Community Access Channel (Channel 26). Tape recordings and livestream of Council meetings and livestream on social media pages are kept in order to assist in the preparation of minutes. After the prepared minutes have been approved, video tape recordings shall be retained pursuant to the Citywide Records Retention Policy.**

Vote:	**Passed**	**5-0**
	Ayes:	**Salimi, Murphy, Martinez-Rubin (via telephone), Tave, Toms**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

ACTION: Motion by Mayor Salimi/Council member Tave to modify the City Council meeting agenda to provide for two Citizens to be Heard, the first after Item 5, Reconvene In Open Session to Announce Results of Closed Session, and the second after New Business.

Vote:	**Passed**	**5-0**
	Ayes:	**Salimi, Murphy, Martinez-Rubin (via telephone), Tave, Toms**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

After the motion was taken the City Council discussed the intent of the motion, with the two sets of public comments intended to be on different subjects.

The City Council discussed modifying Section 8. Decorum. Council member Martinez-Rubin offered language changes in the form of a motion that was not accepted. She rescinded her motion and offered another motion to modify the fourth bullet under this section to read:

> *Focus on the issues and avoid personalizing debate or addressing prior commenters negatively.*

Mayor Pro Tem Murphy disagreed with the revision and suggested someone had the right to correct a speaker who may have spoken incorrectly, particularly as someone who had been the target of negative comments from members of the public, while also recognizing the right to free speech. He suggested that a reminder to a member of the public to direct their comments through the Mayor and not members of the public would be appropriate.

Council member Martinez-Rubin recognized that any comments from the public were welcome, but the commenters were to address the City Council and not another individual and not use public comment as a means to address another public commenter, something that had occurred during the remote meetings when those commenters had not been muted.

City Clerk Bell suggested adding language to read: *avoid personal attacks* as possible consideration.

Assistant City Clerk Mog explained that the City Council Procedures were an expression of the City's ideals of how public comment should happen but if members of the public chose not to follow it they could be reminded of the procedures.

On the discussion, Council member Martinez-Rubin suggested the language in Section 8. Decorum be left as is, with no additional language, with the City Council to work with each other and the Mayor to maintain civility and decorum. She again withdrew her motion.

On the recommendation of Council member Tave, Mayor Salimi asked the City Clerk to add a statement to the City Council meeting agenda that all comments are to be addressed through the Mayor.

City Clerk Bell would review the City Council Procedures to see where the statement should be added to the meeting agenda.

ACTION: Motion by Council members Toms/Tave for virtual meetings the City Council to allow the public to make their comments both with audio and video enabled.

Vote:	**Passed**	**5-0**
	Ayes:	**Salimi, Murphy, Martinez-Rubin (via telephone), Tave, Toms**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

The City Council discussed the structure of the City Council meetings at length and Mayor Salimi reiterated his recommended modifications for separate meetings for Closed Sessions, Presentations and Recognitions. Concerns were expressed by some members of the City Council for multiple City Council meetings each month given the impacts on staff time and noticing requirements. The City Council acknowledged that Closed Sessions should be considered separately from regular City Council meetings, as needed.

City Manager Murray explained that not all Closed Sessions were lengthy and additional meetings may not be needed. Also, the regular City Council meeting dates had been established in the Pinole Municipal Code (PMC) not in the City Council Procedures and any changes would require an amendment to the PMC which involved a separate process.

Mayor Salimi clarified he was not recommending a change in the regular meeting dates of the City Council but that Closed Sessions, Presentations and Recognitions be removed from the meetings held on the first and third Tuesday of each month; however, City Manager Murray stated if the City Council wanted to hold a meeting the second Tuesday of each month it would be recurring and considered a regular meeting requiring an amendment to the PMC.

Assistant City Attorney Mog confirmed if the City Council determined the second Tuesday of each month should be held to consider any topic it would be considered a regular meeting and would require an amendment to the PMC. He advised that Special Meetings may be called, as needed.

At this time there was not majority support for the City Council to change the structure of the City Council meetings to consider additional meetings as the Mayor had recommended, other than to

start the meeting time earlier to accommodate Closed Sessions and consider Special Meetings as needed.

Mayor Salimi commented on the volume of work anticipated in 2022 and expressed concern the Council may not get the through the work efficiently without changing the structure of City Council meetings.

City Manager Murray confirmed, when asked, there was collaboration between the City Manager and the Mayor when preparing City Council meeting agendas. He acknowledged while there had been some long meetings due to the need to catch up on some items the Council had gotten through a lot of the work. He suggested the City Council meeting structure did not have to be changed if business was conducted efficiently and that two City Council meetings per month would be adequate.

City Clerk Bell also asked the City Council to keep in mind that any changes to the City Council meetings needed to take into consideration public access, noticing requirements, and transparency in how any changes were approached. She also commented that Closed Sessions typically had not been considered as a Special Meeting. If staff anticipated a Closed Session would be a couple of hours long that could be managed administratively without taking Closed Sessions off of the meeting agenda entirely. A Special Meeting could also be considered.

Council member Tave offered a motion to retain the City Council meetings on the first and third Tuesday of each month with Closed Sessions, with direction to the City Manager to hold Special Meetings for Closed Sessions as needed.

City Clerk Bell advised the process outlined in the motion was always an option and Council member Tave withdrew his motion.

City Clerk Bell and Assistant City Attorney Mog confirmed that there were certain items that must be approved at a regular meeting but for the most part Special Meetings could be considered, as needed.

City Manager Murray added that Special Meetings may be considered on a non-regular meeting date for most items and would not constrain Closed Sessions.

Council member Tave suggested language be provided to differentiate a study session versus workshops and City Manager Murray advised that staff could draft specific language that could be incorporated into the City Council Procedures if the Council so directed.

(Council member Martinez-Rubin returned to the Zoom format)

ACTION: <u>Motion by Council members Tave/Toms to add language in the City Council Procedures further defining workshops versus study sessions</u>.

Vote:	**Passed**	**4-1**
	Ayes:	**Salimi, Murphy, Tave, Toms**
	Noes:	**Martinez-Rubin**
	Abstain:	**None**
	Absent:	**None**

In response to the recommendation to modify the meeting agenda and include Ad Hoc Committee Reports under Reports & Communications, City Manager Murray explained that the Reports & Communications section of the agenda was intended for Council members to report out on all assigned activities and committees.

City Manager Murray also responded to the Mayor as to whether there were time constraints for consideration of Items 11B and 11C, and stated the items could be continued if the City Council so directed with no legal timeline requirements involved with either item.

It was the consensus of the City Council to continue with the remaining agenda items rather than defer them to allow the City Council the opportunity to provide comments.

B. Program Guidelines and Application for Small Business Assistance Grant Program **[Action: Discuss and Provide Direction (Guillory)]**

Finance Director Guillory provided a PowerPoint presentation which included an overview of the Program Guidelines and Application for the Small Business Assistance Grant Program. She recommended the City Council consider the proposed program guidelines, including eligibility criteria and the grant application form for the Pinole Small Business Assistance Grant Program and provide direction to staff.

Responding to the Council, City Manager Murray clarified a formal evaluation process had not been done and that Finance Director Guillory had not been involved in the first round of the program. He had been involved with the Deputy City Clerk on the program and while staff had not conducted a formal evaluation process feedback had been provided by the participants which had informed some elements of the program.

City Manager Murray again clarified the eligibility requirements and noted if the City Council approved the program staff could implement a process that supported businesses that had been good community members and contributors. He noted that code enforcement was a complex matter, which was not currently part of the program. As part of the eligibility screening, staff would check with the Code Enforcement Division and the Police Department to clarify whether or not there had been any issues where a business would not be eligible. Staff could be directed to include a reconciliation timeline, which process had been included as part of the last round of business license renewals.

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, asked how the City would flag the optional questions in terms of the demographic questions as part of the application process. He wanted it made clear the responses were optional and not to be used in the decision-making process.

City Manager Murray explained that the information would not be used in any way to disadvantage a participant, with a statement to be added to the application related to the optional questions that responses were voluntary and would be used for data purposes only. Also, due to a recent State proposition, the City would not be allowed to make a determination of public benefit based on ethnicity or gender. He acknowledged that veteran status could be added to the volunteer questions.

PUBLIC COMMENTS CLOSED

Council member Toms suggested consideration of a sliding scale where the grant amounts would vary depending on the size of the business and the number of employees and whether the applicant must obtain a Health Department permit, as an example. She suggested the business license process could be used as the determining factor of the grant amount. She commented that restaurant supply costs had increased due to inflation and restaurants had to pay more to retain employees, and the City needed to consider the program as a pro rata based on the number of employees and other required licenses a business must pay, with a sliding scale for the grant amounts.

Finance Director Guillory explained that during the ARPA Workshop, a number of ideas had been discussed including a $3,000 grant across the board for up to 100 businesses.

City Manager Murray added the intent was to keep the application process simple by not requesting too much documentation. In discussing the $3,000 amount with the Bay Front Chamber of Commerce, there was no desire to risk inhibiting program participation by requesting too much documentation. The intent was to provide as much assistance as possible to those who needed it. He suggested a sliding scale based on some of the economic loss on a percentage basis as the most reasonable and staff would have to look at that. The prior program included a limited review process, and a similar approach was recommended given the limited amount of money available. If the City Council decided there should be a new scheme for a sliding scale to be brought back to the Council that would not occur for a number of weeks.

Council member Toms stated she had spoken to different restaurant operators in Old Town. Since business license fees had been based on a sliding scale, she again sought a pro rata grant amount based on the same pro rata amount charged for business licenses.

City Manager Murray reiterated if the City Council so directed staff could return with a prorated or tiered system and proceed with the program based on Council direction.

Mayor Salimi commented as a local business owner he had received a federal loan based on a sliding scale, number of employees and other criteria. There had been other opportunities for local businesses through the federal government. He was uncertain the City had the means to consider a sliding scale process given the limited funds.

Council member Martinez-Rubin recognized funds were limited and there was no attempt to remedy all economic losses. She suggested the program be kept simple and supported the program's design as is. As to the application form itself as shown in Attachment B to the staff report, she recommended the following revisions:

- The business information portion of the application should better define "Independent Contractor;"

- The Date Established for the business needed to be clarified;

- The Other Information portion of the application form should be clarified and made clear that the information to be collected was for data purposes only;

- Whether the business was an independently owned franchise and whether the applicant had applied for other funding such as corporate assistance should be a question on the application;

- The "Have you fully reopened your business after stay-at-home orders ended," question on the application form should be clarified given there had been many such orders since the start of the pandemic; and

- If there was a question asking whether the applicant was a minority owned business it should be clear it was not asking if the business was a State Certified Minority-Owned Business but whether at least 51 percent of the business was owned or controlled by a U.S. Citizen either Asian, Black, Hispanic or Native American.

Council member Martinez-Rubin also asked that the deadline for the application submittal be clear whether at 5:00 p.m. or at midnight of the deadline date.

Council member Tave agreed with the comments and the need for the Small Business Assistance Grant Program to get out into the community as soon as possible. While he understood there would be some staff time involved, there may be some stratification with agenda Item 11C, which addressed some of the comments offered by Council member Toms.

In response to Mayor Pro Tem Murphy, City Manager Murray suggested there could be a grace period to allow an applicant to address pending code enforcement issues and a timeline to demonstrate progress, if applicable.

Mayor Pro Tem Murphy offered a motion, seconded by Council member Tave to approve the Small Business Assistance Grant Program subject to modification to the Eligibility Criteria to include a seven-day grace period to allow applicants who may have pending code enforcement issues with the Pinole Police Department Code Enforcement Division to complete their applications.

City Manager Murray suggested the grace period be left open-ended since he was uncertain seven days would be adequate.

On the motion, Council member Martinez-Rubin commented on the time involved for any pending code enforcement issue to be addressed, which could be problematic, but City Manager Murray did not foresee many cases where that would occur and suggested that the City would work with the applicant to resolve any code enforcement issues within a reasonable period of time, and if the issue remained unresolved, the applicant would not receive the $3,000 grant. He was confident a workable solution could be achieved.

ACTION: Motion by Mayor Pro Tem Murphy/Council member Tave to approve the Small Business Assistance Grant Program subject to modification to the Eligibility Criteria to include a grace period for applicants who may have code enforcement issues pending with the Pinole Police Department Code Enforcement Division.

Vote:	**Passed**	**5-0**
	Ayes:	**Salimi, Murphy, Martinez-Rubin, Tave, Toms**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

As to the modifications offered by Council member Martinez-Rubin to the application form, City Manager Murray stated staff had no issues with the recommendations. The City Council may consider voting on each modification or reach a consensus.

The consensus of the City Council was to support the recommended modifications to the application form as offered by Council member Martinez-Rubin.

C. Program Design Considerations for Community Digital Gift Card Pilot Program **[Action: Discuss and Provide Direction (Whalen)]**

Community Development Director Lilly Whalen provided a PowerPoint presentation on the program design considerations for the Community Digital Gift Card Pilot Program. She asked that the City Council review the proposed program design and provide direction to staff on implementation.

ACTION: Motion by Mayor Salimi/Mayor Pro Tem Murphy to Extend the City Council Meeting to 12:00 a.m.

Vote:	**Passed**	**3-2**
	Ayes:	**Salimi, Murphy, Toms**
	Noes:	**Martinez-Rubin, Tave**
	Abstain:	**None**
	Absent:	**None**

Responding to the Council, Ms. Whalen clarified that, using Kitchen at 812 as an example, such a business would be required to operate out of a physical storefront and be in a restaurant/café category to comply with the program. Staff anticipated working with the user list for participants in the affordable housing program, using the distribution list the City had on file and using flyers at the Senior Center and Tiny Tots to reach out to those who may qualify for the program. A postcard would be mailed to all residents identifying the eligibility requirements for the needs-based program and she would also recommend special communication to be sent to targeted households, with the City to reach out to its partners to identify the targeted households.

City Manager Murray again clarified the eligibility requirements and application process for the program and commented that staff could consider other mechanisms and channels to promote the program, although it would be a challenge since the City did not have enough engagement via electronic communications at this time to ensure coverage in the City. The fallback was to use paper mailers.

Ms. Whalen stated that staff would work with the Bay Front Chamber of Commerce to promote the program to any and all eligible merchants and once a good number of merchants had been enrolled the marketing strategy would start to inform the community about the program.

The gift cards would not be specific to a specific merchant and would be a digital card able to be used at any participating merchant which may help to discourage price gouging. Whether the digital gift card could be gifted to someone else would have to be clarified with the vendor. Staff determined that $100,000 in ARPA funds would be sufficient to implement the program and once up and running with lessons learned it may be possible to add more funds and potentially modify the program.

City Manager Murray explained that the program included a maximum of five gift cards per individual to ensure that someone could not take advantage of the system. The program was part of the economic development strategy and the Shop Local campaign and had the component of adding purchasing power to low-income residents. All of the City's investment and support would be expended to local businesses and the City would be providing $100,000 in ARPA funds.

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, recognized the need for safeguards to ensure that the gift cards would be spent in the community and to ensure that the City's ARPA funds would go back to the community.

PUBLIC COMMENTS CLOSED

Mayor Pro Tem Murphy liked the protections that would be provided to the consumer and the businesses. He suggested potential partnerships should include Marin Clean Energy (MCE) which had a Community Cares Program, and the Boys and Girls Club, Contra Costa Family Justice Center, Rainbow Community Center, and Contra Costa Senior Legal Services. He also wanted to see Spanish and Tagalog as potential languages included in the needs-based communication, along with the promotion of sustainability through a green model and reaching out to the Contra Costa Green Business Program. He supported training or follow-up to understand how to use the gift cards and recommended partnering with the Pinole Police Department and Probation Department to work with incarcerated individuals who may benefit from the program.

Council member Martinez-Rubin understood the program would involve the use of a marketing professional and preferred that local resources be used.

Ms. Whalen stated the intent was to ideally work with a local graphic designer and economic consultant and if not someone from an adjoining community. The intent of the consultant for the economic development strategy was to ensure consistency with the strategies.

Council member Tave offered a motion, seconded by Council member Toms to approve the Program Design Considerations for the Community Digital Gift Card Pilot Program.

Assistant City Attorney Mog explained that the item was to provide direction to staff, and by making a motion to approve the item he interpreted it to mean in accordance with the staff report.

Mayor Salimi asked that the motion be amended to modify the grace period from 90 to 120 days.

ACTION: Motion by Council members Tave/Toms for staff to move forward with the Program Design Considerations for Community Digital Gift Card Pilot Program, as recommended by staff, and to modify the grace period to spend the bonus amount from the digital gift card from 90 to 120 days.

Vote:	**Passed**	**5-0**
	Ayes:	**Salimi, Murphy, Martinez-Rubin, Tave, Toms**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

12. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

Mayor Salimi wished everyone a Happy Holiday and New Year. He looked forward to working with everyone in 2022. He also announced that Congressman John Garamendi had contacted him and wanted to visit the City Council and City staff on Tuesday, January 4, 2022 at 4:00 p.m., reporting that the City of Pinole would now be part of District 8 due to the recent redistricting process. He also reported he would be attending upcoming meetings of the West County Mayors and Supervisors Association and the East Bay Division of the League of California Cities.

Mayor Salimi took this opportunity to thank City Clerk Bell for all her assistance over the past year.

B. Mayoral & Council Appointments

None

C. City Council Committee Reports & Communications

Mayor Pro Tem Murphy wished everyone a happy winter solstice; thanked everyone including the City Council and City staff for all their work over the past year; encouraged residents to get vaccinated or tested for COVID-19, and advised that more information was available on the County Health Department website.

Council member Tave wished everyone a Happy Holiday. He reported that information was available at recyclemore.com on permitted recyclable items and how to recycle hazardous waste.

Council member Toms reported she and Council member Martinez-Rubin had attended a WestCAT Board meeting and briefed the Council on the discussions; and reported that Supervisor John Gioia had at-home COVID-19 tests he was giving away to his constituents on December 22, 2021 from 9:00 a.m. to Noon or from 1:00 p.m. to 5:00 p.m. in his office. Any remaining tests would be given away on December 23 from 9:00 a.m.to Noon. She too wished everyone a Happy Holiday season.

Council member Martinez-Rubin reported that WestCAT had launched a lottery on December 15 for free rides for a year, with information on eligibility on the WestCAT website. She had also

attended a meeting of the West Contra Costa Transportation Advisory Committee (WCCTAC) and briefed the Council on the discussions. She too wished everyone a Happy Holiday and encouraged everyone to stay safe, mask up, social distance and get vaccinated.

D. Council Requests for Future Agenda Items

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, requested a Future Agenda Item for the City Council to adopt an ordinance similar to one adopted by the Board of Supervisors to amend the 2019 California Energy Code to require certain newly constructed buildings to be all-electric.

PUBLIC COMMENTS CLOSED

Council member Toms suggested the request should go before the Municipal Code Ad Hoc Committee for discussion with a report back to the City Council.

Assistant City Attorney Mog confirmed the City Council may direct the request to the Municipal Code Ad Hoc Committee to study first with a report back to the City Council.

ACTION: Motion by Mayor Pro Tem Murphy/Council member Toms to forward a Request for a Future Agenda Item for consideration of amending the 2019 California Energy Code to require certain newly constructed buildings to be all-electric to the Municipal Code Ad Hoc Committee.

Vote:	**Passed**	**5-0**
	Ayes:	**Salimi, Murphy, Martinez-Rubin, Tave, Toms**
	Noes:	**None**
	Abstain:	**None**
	Absent:	**None**

E. City Manager Report / Department Staff

City Manager Murray reported that staff had sent memorandums to the City Council on two items: an update on the status of the Gateway West Development and the Police Department's non-use of drones. He also reported the January 4, 2022 City Council meeting had been canceled. The next meeting of the City Council would be held on January 18, 2022 and would include a number of agenda items. He wished everyone a happy and safe holiday.

F. City Attorney Report

None

13. ADJOURNMENT to the Regular City Council Meeting of January 18, 2022 in Remembrance of Amber Swartz.

At 11:45 p.m., Mayor Salimi adjourned the meeting to the Regular City Council Meeting of January 18, 2022 in Remembrance of Amber Swartz.

Submitted by:

_____

Heather Bell, CMC
City Clerk

Approved by City Council:

8B
WARRANT LISTING
By Vendor Name

City of Pinole, CA

Payment Dates 12/18/2021 - 1/14/2022

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 4LE00 - 4LEAF, INC.					
J1909A42	97949	01/07/2022	212-462-42101	BUILDING INSPECTOR SERVICES	16,470.90
J3681A11	97949	01/07/2022	100-231-42101	FIRE INSPECTION SERVICES	17,430.00
				Vendor 4LE00 - 4LEAF, INC. Total:	**33,900.90**
Vendor: AIR10 - AIRGAS USA, LLC					
9984748781	97895	12/24/2021	100-231-42107	RENT CYL MED LARGE AIR	91.00
				Vendor AIR10 - AIRGAS USA, LLC Total:	**91.00**
Vendor: ALH01 - ALHAMBRA & SIERRA SPRINGS					
5025519 120621	97896	12/24/2021	500-641-42201	WWTP DRINKING WATER 11/16-11/30/21	97.84
5025531-120621	98000	01/14/2022	100-343-44306	WATER FOR CORP YARD	153.80
				Vendor ALH01 - ALHAMBRA & SIERRA SPRINGS Total:	**251.64**
Vendor: AME41 - AMERICAN LEGAL PUBLISHING					
14097	98001	01/14/2022	100-112-42101	DECEMBER EDITING FOLIO/INTERNET SUPP PAGES CITY CL	53.87
				Vendor AME41 - AMERICAN LEGAL PUBLISHING Total:	**53.87**
Vendor: AME47 - AMERINATIONAL COMMUNITY SERVICES, INC.					
LPM-21-000418	98002	01/14/2022	285-464-42101	PROFESSIONAL SERVICES FINANCE	280.76
LPM-21-000418	98002	01/14/2022	750-463-42101	PROFESSIONAL SERVICES FINANCE	219.24
				Vendor AME47 - AMERINATIONAL COMMUNITY SERVICES, INC. Total:	**500.00**
Vendor: 1784 - ANDREW MURRAY					
092221	98003	01/14/2022	100-111-42302	HOTEL FOR LEAGUE OF CITIES 09/21	263.25
				Vendor 1784 - ANDREW MURRAY Total:	**263.25**
Vendor: 2235 - ANGELES CONTRACTOR, INC.					
2308R-01	98004	01/14/2022	106-343-47201	POST OFFICE PAINTING	53,428.62
2308R-02F	98004	01/14/2022	106-343-47201	POST OFFICE PAINTING	2,812.03
				Vendor 2235 - ANGELES CONTRACTOR, INC. Total:	**56,240.65**
Vendor: 2005 - ANIMAL DAMAGE MANAGEMENT, INC					
4909C	98005	01/14/2022	100-345-42108	BASEBALL FIELD SERVICES COR YARD	250.00
				Vendor 2005 - ANIMAL DAMAGE MANAGEMENT, INC Total:	**250.00**
Vendor: ARA01 - ARAMARK UNIFORM SERVICES					
12/31/21 STATEMENT	98006	01/14/2022	100-231-42104	UNIFORMS CITY WIDE	132.45
12/31/21 STATEMENT	98006	01/14/2022	209-552-43804	UNIFORMS CITY WIDE	211.47
12/31/21 STATEMENT	98006	01/14/2022	209-552-43804	UNIFORMS CITY WIDE	211.47
12/31/21 STATEMENT	98006	01/14/2022	500-641-44410	UNIFORMS CITY WIDE	307.08
12/31/21 STATEMENT	98006	01/14/2022	500-641-44410	UNIFORMS CITY WIDE	307.08
12/31/21 STATEMENT	98006	01/14/2022	500-641-44410	UNIFORMS CITY WIDE	307.08
12/31/21 STATEMENT	98006	01/14/2022	500-641-44410	UNIFORMS CITY WIDE	307.08
12/31/21 STATEMENT	98006	01/14/2022	500-641-44410	UNIFORMS CITY WIDE	307.08
517000109103	98006	01/14/2022	100-343-44410	UNIFORMS CY	366.78
517000109111	98006	01/14/2022	100-222-44410	UNIFORM PD	16.13
517000111718	98006	01/14/2022	100-343-44410	UNIFORMS CY	366.16
517000111724	98006	01/14/2022	100-222-44410	UNIFORM PD	16.13
517000114873	98006	01/14/2022	100-343-44410	UNIFORMS CY	366.78
517000117328	98006	01/14/2022	100-343-44410	UNIFORMS CY	366.16
517000120097	98006	01/14/2022	100-343-44410	UNIFORMS CY	366.16
				Vendor ARA01 - ARAMARK UNIFORM SERVICES Total:	**3,955.09**

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: ARM04 - ARMOR LOCKSMITH SERVICES					
55232	97897	12/24/2021	100-222-42108	TRIP CHARGE/MASTER REKEY	220.00
77074	97897	12/24/2021	100-222-42108	DUPLICATED KEYS/STAMP KEYS	115.64
				Vendor ARM04 - ARMOR LOCKSMITH SERVICES Total:	**335.64**
Vendor: 1257 - AV8 TECHNOLOGIES					
SINV-00403	98007	01/14/2022	505-119-42106	MAINTENANCE SERVICE CABLE TV	1,774.00
				Vendor 1257 - AV8 TECHNOLOGIES Total:	**1,774.00**
Vendor: BAX00 - BADGE FRAME, INC.					
380792	97950	01/07/2022	100-222-42201	ENGRAVING NAME PLATES PD	58.99
				Vendor BAX00 - BADGE FRAME, INC. Total:	**58.99**
Vendor: BAR28 - BARTEL ASSOCIATES, LLC					
21-912	97951	01/07/2022	100-115-42101	ACTUARIAL CONSULTING SERVICES FINANCE	975.00
				Vendor BAR28 - BARTEL ASSOCIATES, LLC Total:	**975.00**
Vendor: 1523 - BAY AREA TOW INC.					
5357	97898	12/24/2021	100-461-42514	PD TOW SERVICE 2718 SILVERADO DR	145.00
				Vendor 1523 - BAY AREA TOW INC. Total:	**145.00**
Vendor: BEA03 - BEARING ENGINERING CO.					
5599673	97952	01/07/2022	500-641-44306	RADIAL BALL BEARING WPC	65.27
				Vendor BEA03 - BEARING ENGINERING CO. Total:	**65.27**
Vendor: ESP01 - BELINDA ESPINOSA					
122221	97899	12/24/2021	100-117-41101	JANUARY 2022 RETIREE MEDICARE REIMBURSEMENT	494.00
				Vendor ESP01 - BELINDA ESPINOSA Total:	**494.00**
Vendor: BAR38 - BETH BARTKE					
010622	98008	01/14/2022	100-221-42514	REIMBURSING PETTY CASH FOR PD	266.69
				Vendor BAR38 - BETH BARTKE Total:	**266.69**
Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS					
6217621	97953	01/07/2022	209-552-43804	FOOD SERVICES SENIOR CENTER	1,239.85
6217622	97953	01/07/2022	209-552-43807	HOLIDAY FUNDRAISER SENIOR CENTER	495.83
6221999	97953	01/07/2022	209-552-43804	FOOD LUNCH PROGRAM SENIOR CENTER	434.06
6222000	97953	01/07/2022	209-552-43807	FOOD SERVICE LUNCH PROGRAM SENIOR CENTER	171.74
6225811	97953	01/07/2022	209-552-43807	HOLIDAY FUNDRAISER SENIOR CENTER	176.00
6225812	97953	01/07/2022	209-552-43804	FOOD SERVICE LUNCH PROGRAM SENIOR CENTER	347.19
				Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:	**2,864.67**
Vendor: BLU03 - BLUE LAGOON POOL SERVICE					
15929	98009	01/14/2022	209-557-42108	WINTER POOL SERVICES SWIM CENTER	220.00
				Vendor BLU03 - BLUE LAGOON POOL SERVICE Total:	**220.00**
Vendor: BOR02 - BORGES & MAHONEY CO.					
143229	97900	12/24/2021	500-641-44306	DECHLORINATION ANALYZER AND ATTACHMENTS	29,050.36
143256	97900	12/24/2021	500-641-44303	DETERGENT ADDITIVE/IODATE CONCENTRATE	257.00
				Vendor BOR02 - BORGES & MAHONEY CO. Total:	**29,307.36**
Vendor: BOU01 - BOUND TREE MEDICAL, LLC					
84330582	98010	01/14/2022	100-231-42104	MEDICAL SUPPLIES FIRE DEPT	42.84
84340157	98010	01/14/2022	100-231-42104	MEDICAL SUPPLIES TRANEXAMIC FIRE DEPT	150.92

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
84340158	98010	01/14/2022	100-231-42104	MEDICAL SUPPLIES TEST STRIS FIRE DEPT	262.74
				Vendor BOU01 - BOUND TREE MEDICAL, LLC Total:	**456.50**
Vendor: 1654 - BRINK'S INCORPORATED					
11776514	97901	12/24/2021	100-115-42101	TRANSPORTATION DEC 2021	207.49
				Vendor 1654 - BRINK'S INCORPORATED Total:	**207.49**
Vendor: CAL04 - CALCON SYSTEMS,INC.					
50227	97902	12/24/2021	500-641-42107	CENTRIFUGE VFD-STORM EVENT EQUIPMENT DAMAGE	22,300.43
				Vendor CAL04 - CALCON SYSTEMS,INC. Total:	**22,300.43**
Vendor: PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM					
100000016631319	97903	12/24/2021	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY PLAN ID 674	109,319.58
100000016631330	97903	12/24/2021	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY PLAN ID 675	128,085.42
100000016631337	97903	12/24/2021	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY PLAN ID 25716	234.00
100000016631347	97903	12/24/2021	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY PLAN ID 25717	691.33
100000016631353	97903	12/24/2021	100-117-41004	ANNUAL UNFUNDED ACCRUED LIABILITY PLAN ID 27205	429.50
100000016663086	98012	01/14/2022	100-117-41004	UNFUNDED ACCRUED LIABILITY JAN 2022	109,319.58
100000016663102	98012	01/14/2022	100-117-41004	UNFUNDED ACCRUED LIABILITY	128,085.42
100000016663129	98012	01/14/2022	100-117-41004	UNFUNDED LIABILITY JAN 2022	691.33
100000016663148	98011	01/14/2022	100-117-41004	UNFUNDED LIABILITY JAN 2022	429.50
				Vendor PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM Total:	**477,285.66**
Vendor: CAL01 - CALTEST ANALYTICAL LAB					
628152	97954	01/07/2022	500-641-44305	LAB SUPPLIES COPPER, CYANIDE, MERCURY WPCP	770.45
628213	97954	01/07/2022	500-641-44305	LAB SUPPLIES WPCP	718.00
628694	98013	01/14/2022	500-641-44305	LAB ROUTINE MONITORING WPCP	568.10
				Vendor CAL01 - CALTEST ANALYTICAL LAB Total:	**2,056.55**
Vendor: CAR30 - CAROLLO ENGINEERS INC					
FB17933-10	98014	01/14/2022	500-642-47201	SANITARY SEWER COLLECTION SYSTEM MASTER PLAN	17,692.50
				Vendor CAR30 - CAROLLO ENGINEERS INC Total:	**17,692.50**
Vendor: 2060 - CENTRAL CONCRETE SUPPLY CO., INC.					
371776	97904	12/24/2021	207-344-42108	TOP SAND (CONCRETE SAND)	420.55
378634	97955	01/07/2022	207-344-44306	SAND CORP YARD	254.77
379357	98015	01/14/2022	207-344-42514	TOP SAND CORP YARD	297.24
				Vendor 2060 - CENTRAL CONCRETE SUPPLY CO., INC. Total:	**972.56**
Vendor: 2254 - CERRELL ASSOCIATES, INC.					
19135	97956	01/07/2022	100-111-42101	PROFESSIONAL SERVICES STRATEGIC CITY MANAGER	7,517.00
19164	98016	01/14/2022	100-111-42101	STRATEGIC COMM PROFESSIONAL SERVICES	7,630.50
				Vendor 2254 - CERRELL ASSOCIATES, INC. Total:	**15,147.50**
Vendor: 2229 - CHAPLIN AND HILL INVESTIGATIVE SERVICES LLC					
C&HIS21-14	97957	01/07/2022	100-222-42101	INVESTIGATION SERVICES PD	10,572.24
				Vendor 2229 - CHAPLIN AND HILL INVESTIGATIVE SERVICES LLC Total:	**10,572.24**
Vendor: CIT08 - CITY MECHANICAL, INC					
77944	97905	12/24/2021	209-557-42108	SWIM CENTER PM AGREEMENT	1,585.05
78086	97905	12/24/2021	106-343-47201	MCQUAY CONDENSING UNIT REPLACEMENT	70,000.00
78131	97905	12/24/2021	100-222-42108	SAFETY BLDG PM AGREEMENT	1,242.55

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78166	97905	12/24/2021	209-552-42108	SENIOR CENTER PM AGREEMENT	1,163.64
				Vendor CIT08 - CITY MECHANICAL, INC Total:	**73,991.24**
Vendor: 1568 - CITY PRINT & MAIL					
30015	97958	01/07/2022	325-342-47205	MAILING SAN PABLO BRIDGE PW	6,936.03
				Vendor 1568 - CITY PRINT & MAIL Total:	**6,936.03**
Vendor: 2242 - COLE PRO MEDIA, LLC					
2734	97959	01/07/2022	225-221-42514	TRANSPARENCY ENGAGEMENT PD	2,000.00
				Vendor 2242 - COLE PRO MEDIA, LLC Total:	**2,000.00**
Vendor: COM20 - COMCAST					
120121 I80MOBILITY	97906	12/24/2021	215-341-43101	I80 MOBILITY BUSINESS INTERNET 12/5/21-1/4/22	236.31
120121FDSTATION74	97906	12/24/2021	100-231-42201	FD #74 BUSINESS INTERNET SERVICE 12/4/21-1/3/22	110.15
120921FD	97906	12/24/2021	100-231-43105	FD BUSINESS CABLE SERVICE 12/14/21-1/13/22	10.67
815540045	97960	01/07/2022	100-231-43105	CABLE FIRE	49.55
8155400450210511	97960	01/07/2022	100-222-43105	CABLE PD	170.84
				Vendor COM20 - COMCAST Total:	**577.52**
Vendor: CON56 - CONCENTRA MEDICAL CENTERS					
73312595	97907	12/24/2021	100-221-42101	PD PHYSICAL T.FODOR/NON REG UDS A.KING	417.00
73686033	97907	12/24/2021	100-221-42101	NON REG UDS PREPLACEMENT M. GARCIA	75.00
				Vendor CON56 - CONCENTRA MEDICAL CENTERS Total:	**492.00**
Vendor: CON93 - CONCORD UNIFORMS LLC					
18947	97908	12/24/2021	100-222-44410	VELCRO DRESS BELT/NAME TAG	55.86
18967	97908	12/24/2021	100-222-44410	NAME TAG3/8" CLUTCH BACK SILVER	15.31
18996	98017	01/14/2022	100-222-44410	NAME TAG PD	15.31
				Vendor CON93 - CONCORD UNIFORMS LLC Total:	**86.48**
Vendor: CON42 - CONTRA COSTA COUNTY CLERK					
091121 RECORDING FEES	97909	12/24/2021	212-462-42514	CERTIFICATE OF COMPLIANCE-RECORDING FEES	32.00
				Vendor CON42 - CONTRA COSTA COUNTY CLERK Total:	**32.00**
Vendor: CON73 - CONTRA COSTA COUNTY OFFICE OF THE DISTRICT ATTORNEY					
113021	98018	01/14/2022	723-20302	DECLARATION OF FORFEITURE PD	3,674.81
				Vendor CON73 - CONTRA COSTA COUNTY OFFICE OF THE DISTRICT ATTORNEY Total:	**3,674.81**
Vendor: 1445 - CORTEZ TIRES AND AUTO REPAIR					
18418	97961	01/07/2022	100-221-42107	VEHICLE MAINT. PD	200.84
18419	97961	01/07/2022	100-221-42107	VEHICLE MAINTENANCE PD	1,294.53
18420	97961	01/07/2022	100-221-42107	VEHICLE MAINTENANCE PD	710.35
19305	97961	01/07/2022	100-221-42107	VEHICLE MAINT PD	50.00
19306	97961	01/07/2022	100-221-42107	VEHICLE MAINT PD	166.77
19307	97961	01/07/2022	100-221-42107	VEHICLE MAINT PD	600.20
19308	97961	01/07/2022	100-221-42107	VEHICLE MAINTENANCE PD	50.00
19344	97961	01/07/2022	100-221-42107	VEHICLE MAINT. PD	1,026.95
19475	97961	01/07/2022	100-221-42107	VEHICLE MAINT. PD	1,196.15
19494	97961	01/07/2022	100-221-42107	VEHICLE MAINT PD	233.76
				Vendor 1445 - CORTEZ TIRES AND AUTO REPAIR Total:	**5,529.55**
Vendor: 2220 - CRESCO EQUIPMENT RENTALS					
5540972-0001	97962	01/07/2022	100-342-42514	BUCKET TRUCK CY	4,522.94
				Vendor 2220 - CRESCO EQUIPMENT RENTALS Total:	**4,522.94**

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: CRI06 - CRITICAL REACH					
2133	97963	01/07/2022	100-222-42101	APBNET ANNUAL SUPPORT PD	385.00
				Vendor CRI06 - CRITICAL REACH Total:	**385.00**
Vendor: CSG01 - CSG CONSULTANTS INC.					
40274	97910	12/24/2021	212-20342	PINOLE CDD CITY MANAGER PLANNING SERVICES	935.00
40274	97910	12/24/2021	212-20343	PINOLE CDD CITY MANAGER PLANNING SERVICES	2,635.00
40274	97910	12/24/2021	212-20344	PINOLE CDD CITY MANAGER PLANNING SERVICES	85.00
40274	97910	12/24/2021	212-461-42101	PINOLE CDD CITY MANAGER PLANNING SERVICES	12,972.50
40274	97910	12/24/2021	214-342-42101	PINOLE CDD CITY MANAGER PLANNING SERVICES	2,325.00
40832	97964	01/07/2022	212-20342	PROFESSIONAL SERVICES COMMUNITY DEVELOPMENT	85.00
40832	97964	01/07/2022	212-461-42101	PROFESSIONAL SERVICES COMMUNITY DEVELOPMENT	7,395.00
40832	97964	01/07/2022	214-342-42101	PROFESSIONAL SERVICES COMMUNITY DEVELOPMENT	2,402.50
40997	97964	01/07/2022	212-462-42101	PERMIT TECH PROFESSIONAL SERVICES	1,850.00
				Vendor CSG01 - CSG CONSULTANTS INC. Total:	**30,685.00**
Vendor: 2080 - CSW-STUBER-STROEH ENGINEERING GROUP INC					
2108096	98019	01/14/2022	325-342-47205	PRELIMINARY ENGINEERING AND DESIGN SERVICES	15,680.00
2108097	98019	01/14/2022	500-641-42101	PRELIMINARY ENGINEERING AND DESIGN SERVICES	1,344.00
2111046	98019	01/14/2022	325-342-47205	PRELIMINARY ENGINEERING AND DESIGN SERVICES	612.00
2112013	98019	01/14/2022	106-343-47201	PRELIMINARY ENGINEERING AND DESIGN SERVICES	2,660.00
				Vendor 2080 - CSW-STUBER-STROEH ENGINEERING GROUP INC Total:	**20,296.00**
Vendor: DAS02 - DASH MEDICAL GLOVES, INC.					
INV1247023	97911	12/24/2021	100-222-42514	VITALGARD NITRILE EXAM GLOVES	185.36
				Vendor DAS02 - DASH MEDICAL GLOVES, INC. Total:	**185.36**
Vendor: DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE					
548521	97912	12/24/2021	100-116-42101	FINGERPRINTING NOVEMBER 2021	64.00
548521	97912	12/24/2021	100-221-42101	FINGERPRINTING NOVEMBER 2021	230.00
548521	97912	12/24/2021	100-221-42110	FINGERPRINTING NOVEMBER 2021	160.00
				Vendor DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE Total:	**454.00**
Vendor: DEP03 - DEPARTMENT OF TRANSPORTATION					
SL220374REV	97913	12/24/2021	200-342-42101	SIGNALS&LIGHTING JUL-SEPT 2021 ADD'L BILLING	25.55
SL220374REV	97913	12/24/2021	310-347-42101	SIGNALS&LIGHTING JUL-SEPT 2021 ADD'L BILLING	-26.52
SL220374REV	97913	12/24/2021	310-348-42101	SIGNALS&LIGHTING JUL-SEPT 2021 ADD'L BILLING	41.86
				Vendor DEP03 - DEPARTMENT OF TRANSPORTATION Total:	**40.89**
Vendor: 2152 - DEROTIC EMERGENCY EQUIPMENT					
NO-1777	97914	12/24/2021	100-231-42107	FD SEAGRAVEOIL CHANGE/ANNUAL INSPECTION/MODEM COVE	2,520.34
				Vendor 2152 - DEROTIC EMERGENCY EQUIPMENT Total:	**2,520.34**
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
84318740	98020	01/14/2022	100-10601	GAS CORP YARD	2,575.66
84330623	98020	01/14/2022	100-10601	GAS CORP YARD	2,308.31

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84337720	98020	01/14/2022	100-10601	GAS CORP YARD	1,914.13
				Vendor 1443 - DIESEL DIRECT WEST, INC. Total:	**6,798.10**
Vendor: DOL01 - DOLAN'S LUMBER					
DECEMBER STATE	98021	01/14/2022	500-641-42108	SUPPLIES WPCP AND CORP YARD	31.79
DECEMBER STATE	98021	01/14/2022	500-642-42514	SUPPLIES WPCP AND CORP YARD	40.99
DECEMBER STATE	98021	01/14/2022	500-642-42514	SUPPLIES WPCP AND CORP YARD	21.59
				Vendor DOL01 - DOLAN'S LUMBER Total:	**94.37**
Vendor: EBM01 - EBMUD					
20576-120121	97915	12/24/2021	100-345-43102	2948 VON DOOLEN CT-IRRIGATION USE ONLY	57.96
231773-12092021	98022	01/14/2022	100-343-43102	2887 SIMAS AVE IRRIGATION USE ONLY	161.58
231774-122921	98022	01/14/2022	100-343-43102	3001 Simas Ave--Irrigation Use Only	87.56
231775-122921	98022	01/14/2022	100-343-43102	3061 Simas Ave--Irrigation Use Only	87.56
32841-112221	97915	12/24/2021	100-345-43102	3790 PINOLE VALLEY RD-IRRIGATION USE ONLY	3,441.18
387765-121521	98022	01/14/2022	100-345-43102	2520 APPIAN WAY-IRRIGATION USE ONLY	250.32
388057-122321	98022	01/14/2022	100-343-43102	1960 Sarah Dr--Irrigation Use Only	250.32
3888506-121521	98022	01/14/2022	100-345-43102	1470 FITZGERALD DR-IRRIGATION USE ONLY	161.58
435474-122021	98022	01/14/2022	209-559-43102	2937 Pinole Valley Rd--Tennis Court Restrooms	76.62
435748-121521	98022	01/14/2022	209-553-43102	2454 SIMAS AVE-TINY TOTS	15.91
435748-121521	98022	01/14/2022	209-557-43102	2454 SIMAS AVE-TINY TOTS	514.31
464589-12282021	98022	01/14/2022	100-345-43102	659 Tennent Ave--Parks & Gardens--Blackies Storage	57.96
464595-123021	98022	01/14/2022	209-554-43102	635 Tennent Ave--Pinole Youth Center/CTV	41.42
464595-123021	98022	01/14/2022	505-119-43102	635 Tennent Ave--Pinole Youth Center/CTV	41.42
464596-123021	98022	01/14/2022	100-345-43102	2310 Park St--Fernandez Park Baseball Field	611.08
465183-123021	98022	01/14/2022	201-343-43102	2361 San Pablo Ave--Old Bank Building	64.18
46519-122821	98022	01/14/2022	201-343-43102	813 Fernandez Ave--Irrigation Use Only	57.96
465395-123021	98022	01/14/2022	100-345-43102	1095 Nob Hill Ave--Parks & Gardens--Meadow Park	281.42
465422-123021	98022	01/14/2022	500-641-43102	80 TENNENT AVE--WASTE WATER TREATMENT PLANT	803.90
465553-122821	98022	01/14/2022	100-343-43102	2301 1/2 San Pablo Ave--Irrigation Use Only	87.56
465569-122821	98022	01/14/2022	209-558-43102	601 Tennent Ave--Memorial Hall	93.78
465922-122821	98022	01/14/2022	100-343-43102	636 Tennent Ave--Irrigation Use Only	57.96
465923-123021	98022	01/14/2022	100-231-43102	880 Tennent Ave--Public Safety Facility/Building	588.22
465924-123021	98022	01/14/2022	100-222-43102	880 Tennent Ave--Public Safety Facility/Building	1,192.76
465924-123021	98022	01/14/2022	100-223-43102	880 Tennent Ave--Public Safety Facility/Building	265.06
465924-123021	98022	01/14/2022	100-231-43102	880 Tennent Ave--Public Safety Facility/Building	1,192.76
466363-122821	98022	01/14/2022	100-345-43102	1818 Canyon Dr--Irrigation Use Only	57.96

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466529-122821	98022	01/14/2022	100-345-43102	656 Pinole Shores Dr--Irrigation Use Only	87.56
466532-12282021	98022	01/14/2022	100-343-43102	901 Pinole Shores Dr--Irrigation Use Only	87.56
466535-122821	98022	01/14/2022	100-343-43102	1001 Pinole Shores Dr--Irrigation Use Only	87.56
466536-122821	98022	01/14/2022	100-343-43102	2401 Del Monte Way--Irrigation Use Only	57.96
466641-123021	98022	01/14/2022	100-343-43102	880 San Pablo Ave--Irrigation Use Only	106.22
46664-122821	98022	01/14/2022	100-343-43102	726 San Pablo Ave--Irrigation Use Only	87.56
466642-12282021	98022	01/14/2022	100-343-43102	1400 San Pablo Ave--Irrigation Use Only	87.56
466643-12282021	98022	01/14/2022	100-343-43102	2000 San Pablo Ave--Irrigation Use Only	87.56
513648-122821	98022	01/14/2022	100-343-43102	2161 Plum St--Parking Lot Irrigation	87.56
520575-12132021	98022	01/14/2022	100-345-43102	2690 BOX CANYON RD-IRRIGATION USE ONLY	161.58
524589-12302021	98022	01/14/2022	100-345-43102	592 Marlesta Rd--Irrigation Use Only	186.46
526819-122021	98022	01/14/2022	100-345-43102	2501 Pfeiffer Way--Irrigation Use Only	161.58
529821-123021	98022	01/14/2022	209-552-43102	2500 Charles St--Senior Center	932.98
529852-123021	98022	01/14/2022	209-552-43102	2500 Charles St--Senior Center	824.08
53200-123021	98022	01/14/2022	201-343-43102	2361 San Pablo Ave--Offices--Old Bank Building	588.22
532187-122821	98022	01/14/2022	100-343-43102	2601 Charles St--Irrigation Use Only	57.96
532364-121521	98022	01/14/2022	100-345-43102	1267 ADOBE RD-HAZEL DOWNER-THORNTON PICNIC GROVE	106.22
532606-121521	98022	01/14/2022	100-345-43102	1270 ADOBE RD-CARETAKER'S SHED FOR PINOLE PARK	57.96
534462-12132021	98022	01/14/2022	100-345-43102	3450 SAVAGE AVE-IRRIGATION USE ONLY	57.96
540499--102121	98022	01/14/2022	100-343-43102	1230 Pinole Valley Rd--Irrigation Use Only	57.96
540787-122821	98022	01/14/2022	201-343-43102	2361 San Pablo Ave--Irrigation Use Only	57.96
541397-122921	98022	01/14/2022	100-343-43102	1601 Marlesta Rd--Irrigation Use Only	57.96
544461-123021	98022	01/14/2022	100-110-43102	2131 Pear St--Offices--City Hall	2.81
544461-123021	98022	01/14/2022	100-111-43102	2131 Pear St--Offices--City Hall	6.71
544461-123021	98022	01/14/2022	100-112-43102	2131 Pear St--Offices--City Hall	6.15
544461-123021	98022	01/14/2022	100-115-43102	2131 Pear St--Offices--City Hall	18.24
544461-123021	98022	01/14/2022	100-116-43102	2131 Pear St--Offices--City Hall	6.15
544461-123021	98022	01/14/2022	100-117-43102	2131 Pear St--Offices--City Hall	49.23
544461-123021	98022	01/14/2022	100-343-43102	2131 Pear St--Offices--City Hall	87.72
544461-123021	98022	01/14/2022	200-342-43102	2131 Pear St--Offices--City Hall	15.66
544461-123021	98022	01/14/2022	212-461-43102	2131 Pear St--Offices--City Hall	5.93
544461-123021	98022	01/14/2022	212-462-43102	2131 Pear St--Offices--City Hall	15.78
544461-123021	98022	01/14/2022	285-464-43102	2131 Pear St--Offices--City Hall	4.70
544461-123021	98022	01/14/2022	505-119-43102	2131 Pear St--Offices--City Hall	4.70
545474-123021	98022	01/14/2022	100-110-43102	2131 Pear St--Offices--City Hall	7.34
545474-123021	98022	01/14/2022	100-111-43102	2131 Pear St--Offices--City Hall	17.65
545474-123021	98022	01/14/2022	100-112-43102	2131 Pear St--Offices--City Hall	16.18
545474-123021	98022	01/14/2022	100-115-43102	2131 Pear St--Offices--City Hall	47.94
545474-123021	98022	01/14/2022	100-116-43102	2131 Pear St--Offices--City Hall	16.18
545474-123021	98022	01/14/2022	100-117-43102	2131 Pear St--Offices--City Hall	129.41
545474-123021	98022	01/14/2022	100-343-43102	2131 Pear St--Offices--City Hall	230.58
545474-123021	98022	01/14/2022	200-342-43102	2131 Pear St--Offices--City Hall	41.18

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
545474-123021	98022	01/14/2022	212-461-43102	2131 Pear St--Offices--City Hall	15.59
545474-123021	98022	01/14/2022	212-462-43102	2131 Pear St--Offices--City Hall	41.47
545474-123021	98022	01/14/2022	285-464-43102	2131 Pear St--Offices--City Hall	12.35
545474-123021	98022	01/14/2022	505-119-43102	2131 Pear St--Offices--City Hall	12.35
553826-122021	98022	01/14/2022	310-348-43102	2677 Pinole Valley Rd--Irrigation Use Only	57.96
554167-122821	98022	01/14/2022	100-345-43102	1600 Primrose Lane--Irrigation Use Only	87.56
554181-121521	98022	01/14/2022	100-231-43102	3790 PINOLE VALLEY RD-FIRE STATION	232.12
554182-121521	98022	01/14/2022	100-231-43102	3790 PINOLE VALLEY RD-FIRE STATION	300.92
554625-123021	98022	01/14/2022	209-558-43102	601 Tennent Ave--Memorial Hall	300.92
56324-112221	97915	12/24/2021	100-345-43102	3790 PINOLE VALLEY ROAD IRRIGATION USE ONLY	1,879.96
565167-123021	98022	01/14/2022	201-343-43102	2100 San Pablo Ave--Offices--Faria House	76.62
565168-12282021	98022	01/14/2022	201-343-43102	2100 San Pablo Ave--Irrigation Use Only	57.96
565169-123021	98022	01/14/2022	201-343-43102	2100 San Pablo Ave--Offices--Faria House	105.52
570108-122921	98022	01/14/2022	310-347-43102	1303 Pinole Valley Rd--Irrigation Use Only	76.62
571919-122821	98022	01/14/2022	100-343-43102	2329 Orleans Dr--Irrigation Use Only	57.96
				Vendor EBM01 - EBMUD Total:	**18,732.40**
Vendor: ELE01 - ELECTRONIC INNOVATIONS, INC.					
44726	97965	01/07/2022	100-222-42108	CONTROL BOARD AND RADIO RECEIVER REPAIRS PD	1,335.09
				Vendor ELE01 - ELECTRONIC INNOVATIONS, INC. Total:	**1,335.09**
Vendor: 1574 - ERA- ENVIRONMENTAL RESOURCES ASSOCIATES					
991891	97966	01/07/2022	500-641-44305	LAB SUPLIES WPCP	657.50
				Vendor 1574 - ERA- ENVIRONMENTAL RESOURCES ASSOCIATES Total:	**657.50**
Vendor: FIR31 - FIRE PROTECTION MANAGEMENT, INC.					
117608	98026	01/14/2022	100-343-42108	STATE ANNUAL INSPECTION	375.00
117609	98026	01/14/2022	209-552-42108	STATE ANNUAL INSPECTION 2500 CHARLES AVE	325.00
117610	98026	01/14/2022	100-343-42108	STATE ANNUAL INSPECTION 2361 SPA	325.00
117611	98026	01/14/2022	209-554-42108	STATE ANNUAL INSPECTION YOUTH CENTER	375.00
117613	98026	01/14/2022	100-222-42108	STATE ANNUAL INSPECTION SAFETY BLDG.	325.00
117615	98026	01/14/2022	209-553-42108	STATE ANNUAL INSPECTION TINY TOTS	425.00
				Vendor FIR31 - FIRE PROTECTION MANAGEMENT, INC. Total:	**2,150.00**
Vendor: FIS01 - FISHER SCIENTIFIC					
6040842	97916	12/24/2021	500-641-44305	ISOTEMP 7X7HPS 100-120V	397.40
7401665	98027	01/14/2022	500-641-44305	LAB SUPPLIES WPCP	296.87
				Vendor FIS01 - FISHER SCIENTIFIC Total:	**694.27**
Vendor: 2269 - FRANCO DALAO					
1130120112162021	97967	01/07/2022	100-221-42302	MEALS AND TOLL FOR FRANCO DELAO PD	6.00
1130120112162021	97967	01/07/2022	100-221-42303	MEALS AND TOLL FOR FRANCO DELAO PD	88.00
				Vendor 2269 - FRANCO DALAO Total:	**94.00**
Vendor: 1979 - GALAXY PRESS					
35142	98028	01/14/2022	100-112-42201	BUSINESS CARDS FOIL SHEETS ROXANE STONE DCC	151.84

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
35148	97968	01/07/2022	100-341-42201	BUSINESS CARDS FOR CORP YARD AND COMMUNITY DEVELOP	88.26
35148	97968	01/07/2022	212-462-42201	BUSINESS CARDS FOR CORP YARD AND COMMUNITY DEVELOP	88.25
				Vendor 1979 - GALAXY PRESS Total:	**328.35**
Vendor: GAT07 - GATEWAY PINOLE VISTA, LLC					
JAN 2022 LEASE PAYMENT	97999	01/12/2022	201-343-42513	JAN 2022 1340 FITZGERALD DRIVE LEASE PVC	100.00
				Vendor GAT07 - GATEWAY PINOLE VISTA, LLC Total:	**100.00**
Vendor: GRA03 - GRAINGER					
9134037465	97918	12/24/2021	500-641-44306	WWTP 3HP GP MOTOR 460V	486.59
9152611233	98029	01/14/2022	500-641-44306	REPAIRS SUPPLIES WPCP	47.80
				Vendor GRA03 - GRAINGER Total:	**534.39**
Vendor: 2288 - GRANADA FLOORS					
121421	98030	01/14/2022	100-222-42108	MATERIAL FOR FLOORING	2,200.00
				Vendor 2288 - GRANADA FLOORS Total:	**2,200.00**
Vendor: 2281 - GRIDIRON TRAINING, INC.					
0059	97969	01/07/2022	100-221-42301	TRAINING OFFICER WITSHI PD	500.00
				Vendor 2281 - GRIDIRON TRAINING, INC. Total:	**500.00**
Vendor: HAC01 - HACH COMPANY					
12725170	97919	12/24/2021	500-641-44305	SER STERILE PIPET 10ML	434.61
12763648	97919	12/24/2021	500-641-44303	EQUITRANSFERRANT PH7 BUFFER 500ML	149.44
12788053	97970	01/07/2022	500-641-44306	RYTON SALT BRIDGE SUPPLIES WPCP	204.57
12799239	97970	01/07/2022	500-641-44305	LAB SUPPLIES WPCP	746.28
12804553	98031	01/14/2022	500-641-44305	LAB SUPPLIES WPCP	23.53
12804898	98031	01/14/2022	500-641-44303	PAO STD SOLN 1000ML WPCP	362.90
12811676	98031	01/14/2022	500-641-44303	POTASSIUM IODIDE WPCP	351.17
				Vendor HAC01 - HACH COMPANY Total:	**2,272.50**
Vendor: HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC					
006M8887	97971	01/07/2022	500-641-44306	STRAINER MESH SCREEN WPCP	187.72
006M9148	98032	01/14/2022	500-641-44306	MISC SUPPLIES VALVES, CPVC WPCP	418.98
				Vendor HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC Total:	**606.70**
Vendor: HEA01 - HEALTH CARE DENTAL TRUST					
120721 STATEMENT	97920	12/24/2021	100-110-41002	DENTAL TRUST PREMIUMS DEC 2021	498.18
120721 STATEMENT	97920	12/24/2021	100-111-41002	DENTAL TRUST PREMIUMS DEC 2021	518.03
120721 STATEMENT	97920	12/24/2021	100-112-41002	DENTAL TRUST PREMIUMS DEC 2021	134.47
120721 STATEMENT	97920	12/24/2021	100-113-41002	DENTAL TRUST PREMIUMS DEC 2021	53.45
120721 STATEMENT	97920	12/24/2021	100-115-41002	DENTAL TRUST PREMIUMS DEC 2021	383.56
120721 STATEMENT	97920	12/24/2021	100-116-41002	DENTAL TRUST PREMIUMS DEC 2021	53.45
120721 STATEMENT	97920	12/24/2021	100-221-41002	DENTAL TRUST PREMIUMS DEC 2021	1,483.51
120721 STATEMENT	97920	12/24/2021	100-221-41002	DENTAL TRUST PREMIUMS DEC 2021	134.47
120721 STATEMENT	97920	12/24/2021	100-222-41002	DENTAL TRUST PREMIUMS DEC 2021	53.45
120721 STATEMENT	97920	12/24/2021	100-222-41002	DENTAL TRUST PREMIUMS DEC 2021	302.54
120721 STATEMENT	97920	12/24/2021	100-223-41002	DENTAL TRUST PREMIUMS DEC 2021	1,204.13

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
120721 STATEMENT	97920	12/24/2021	100-231-41002	DENTAL TRUST PREMIUMS DEC 2021	1,137.20
120721 STATEMENT	97920	12/24/2021	100-341-41002	DENTAL TRUST PREMIUMS DEC 2021	294.82
120721 STATEMENT	97920	12/24/2021	100-343-41002	DENTAL TRUST PREMIUMS DEC 2021	921.44
120721 STATEMENT	97920	12/24/2021	100-465-41002	DENTAL TRUST PREMIUMS DEC 2021	114.62
120721 STATEMENT	97920	12/24/2021	105-221-41002	DENTAL TRUST PREMIUMS DEC 2021	820.57
120721 STATEMENT	97920	12/24/2021	105-231-41002	DENTAL TRUST PREMIUMS DEC 2021	189.71
120721 STATEMENT	97920	12/24/2021	105-231-41002	DENTAL TRUST PREMIUMS DEC 2021	53.45
120721 STATEMENT	97920	12/24/2021	106-222-41002	DENTAL TRUST PREMIUMS DEC 2021	134.47
120721 STATEMENT	97920	12/24/2021	106-231-41002	DENTAL TRUST PREMIUMS DEC 2021	114.62
120721 STATEMENT	97920	12/24/2021	209-551-41002	DENTAL TRUST PREMIUMS DEC 2021	134.47
120721 STATEMENT	97920	12/24/2021	209-552-41002	DENTAL TRUST PREMIUMS DEC 2021	106.90
120721 STATEMENT	97920	12/24/2021	209-554-41002	DENTAL TRUST PREMIUMS DEC 2021	134.47
120721 STATEMENT	97920	12/24/2021	212-461-41002	DENTAL TRUST PREMIUMS DEC 2021	134.47
120721 STATEMENT	97920	12/24/2021	500-641-41002	DENTAL TRUST PREMIUMS DEC 2021	435.32
120721 STATEMENT	97920	12/24/2021	500-642-41002	DENTAL TRUST PREMIUMS DEC 2021	241.37
120721 STATEMENT	97920	12/24/2021	505-119-41002	DENTAL TRUST PREMIUMS DEC 2021	268.94
120721 STATEMENT	97920	12/24/2021	998-20105	DENTAL TRUST PREMIUMS DEC 2021	53.45
120721 STATEMENT	97920	12/24/2021	998-20105	DENTAL TRUST PREMIUMS DEC 2021	114.62
				Vendor HEA01 - HEALTH CARE DENTAL TRUST Total:	**10,224.15**
Vendor: 2280 - HERCULES TREE SERVICELANDSCAPE CONSTRUCTION					
4339	97972	01/07/2022	100-465-42512	TREE REMOVAL 2718 SILVERADO DRIVE CODE ENFORCEMENT	7,800.00
				Vendor 2280 - HERCULES TREE SERVICELANDSCAPE CONSTRUCTION Total:	**7,800.00**
Vendor: 1419 - HERITAGE FLOORING INC.					
1059	97973	01/07/2022	209-552-43810	REFINISH FLOORS PSC	4,427.50
				Vendor 1419 - HERITAGE FLOORING INC. Total:	**4,427.50**
Vendor: HIL03 - HILLTOP FORD					
FOCS356179	97921	12/24/2021	100-221-42107	PD 2015 FORD SEDAN UNIT 807 BRAKE INSPECTION/BLEED	588.49
FOCS356717	97921	12/24/2021	100-221-42107	PD 2015 FORD SEDAN UNIT 807 BRAKE JOB	968.77
				Vendor HIL03 - HILLTOP FORD Total:	**1,557.26**
Vendor: 1161 - HINDERLITER, DE LLAMAS & ASSOCIATES					
SIN013217	97922	12/24/2021	100-115-42101	CONTRACT SVCS SALES TAX OCT-DEC 2021	1,569.40
				Vendor 1161 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:	**1,569.40**
Vendor: HOM01 - HOME DEPOT CREDIT SERVICE					
DEC 2021	98033	01/14/2022	100-222-42108	SUPPLIES FOR REPAIRS CITY	17.41
DEC 2021	98033	01/14/2022	100-222-42108	SUPPLIES FOR REPAIRS CITY	124.99
DEC 2021	98033	01/14/2022	100-231-42108	SUPPLIES FOR REPAIRS CITY	21.83
DEC 2021	98033	01/14/2022	100-342-42514	SUPPLIES FOR REPAIRS CITY	152.73
DEC 2021	98033	01/14/2022	100-343-42108	SUPPLIES FOR REPAIRS CITY	46.17
DEC 2021	98033	01/14/2022	100-343-42108	SUPPLIES FOR REPAIRS CITY	196.55

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
DEC 2021	98033	01/14/2022	100-343-44306	SUPPLIES FOR REPAIRS CITY	33.89
DEC 2021	98033	01/14/2022	100-343-44306	SUPPLIES FOR REPAIRS CITY	134.21
DEC 2021	98033	01/14/2022	100-343-44306	SUPPLIES FOR REPAIRS CITY	78.57
DEC 2021	98033	01/14/2022	100-343-44306	SUPPLIES FOR REPAIRS CITY	32.74
DEC 2021	98033	01/14/2022	100-343-44306	SUPPLIES FOR REPAIRS CITY	19.87
DEC 2021	98033	01/14/2022	100-343-44306	SUPPLIES FOR REPAIRS CITY	15.47
DEC 2021	98033	01/14/2022	100-343-44306	SUPPLIES FOR REPAIRS CITY	9.01
DEC 2021	98033	01/14/2022	100-345-42108	SUPPLIES FOR REPAIRS CITY	60.05
DEC 2021	98033	01/14/2022	100-345-44306	SUPPLIES FOR REPAIRS CITY	52.37
DEC 2021	98033	01/14/2022	500-642-42107	SUPPLIES FOR REPAIRS CITY	30.58
DEC 2021	98033	01/14/2022	500-642-42514	SUPPLIES FOR REPAIRS CITY	53.40
DEC 2021	98033	01/14/2022	500-642-42514	SUPPLIES FOR REPAIRS CITY	33.57
				Vendor HOM01 - HOME DEPOT CREDIT SERVICE Total:	**1,113.41**
Vendor: IDE04 - IDEXX DISTRIBUTION, INC.					
3097636209	98034	01/14/2022	500-641-44305	LAB SUPPLIES WPCP	297.99
				Vendor IDE04 - IDEXX DISTRIBUTION, INC. Total:	**297.99**
Vendor: IED02 - IEDA, INC.					
23591	97923	12/24/2021	100-116-42101	LABOR RELATIONS CONSULTING FEES DEC 2021	2,354.00
				Vendor IED02 - IEDA, INC. Total:	**2,354.00**
Vendor: CUL03 - ISING'S CULLIGAN-LIVERMORE					
379X06795301	98035	01/14/2022	500-641-44305	DEONIZATION SERVICE WPCP	464.68
				Vendor CUL03 - ISING'S CULLIGAN-LIVERMORE Total:	**464.68**
Vendor: MOO14 - ISSAC MOORE					
12302021	97974	01/07/2022	209-552-43802	EXERCISE CLASSES PSC	90.00
				Vendor MOO14 - ISSAC MOORE Total:	**90.00**
Vendor: COR15 - JACQUELINE L CORL-SEIDEL					
12302021	97975	01/07/2022	209-552-43802	YOGA CLASSES PSC	63.00
				Vendor COR15 - JACQUELINE L CORL-SEIDEL Total:	**63.00**
Vendor: MEL05 - JAMES MELVIN					
122221	97924	12/24/2021	100-117-41101	JANUARY 2022 RETIREE MEDICARE REIMBURSEMENT	154.10
				Vendor MEL05 - JAMES MELVIN Total:	**154.10**
Vendor: 1611 - JANICE M. BYER					
12302021	97976	01/07/2022	209-552-43802	EXERCISE CLASSES PSC	360.00
				Vendor 1611 - JANICE M. BYER Total:	**360.00**
Vendor: JAN92 - JAN-PRO OF THE GREATER BAY AREA					
9724	98036	01/14/2022	209-552-43810	DEEP CLEAN YOUTH CENTER	600.00
9816	97977	01/07/2022	209-554-42108	JANITORIAL SERVICE YOUTH CENTER	456.00
9817	97977	01/07/2022	209-552-42108	JANITORIAL SERVICES PSC	422.00
9818	97977	01/07/2022	209-552-43810	JANITORIAL SERVICES YOUTH CENTER	405.00
9819	97977	01/07/2022	209-553-42108	TINY TOTS JANITORIAL SERVICES TINY TOT	377.00
				Vendor JAN92 - JAN-PRO OF THE GREATER BAY AREA Total:	**2,260.00**
Vendor: JET00 - JETMULCH INC.					
17385-OL	97925	12/24/2021	100-345-42108	ENGINEERED WOOD FIBER INSTALLED	1,571.25
17385-OL	97925	12/24/2021	209-553-42108	ENGINEERED WOOD FIBER INSTALLED	1,571.25
				Vendor JET00 - JETMULCH INC. Total:	**3,142.50**
Vendor: 1630 - JOHN AND CLAIRE INVESTIGATIONS					
1279	97926	12/24/2021	100-223-42514	PUBLIC SAFETY DISPATCHER BACKGROUND INVESTIGATION	1,632.30
1284	97978	01/07/2022	100-222-42101	INVESTIGATION PROFESSIONAL SERVICES PD	1,100.70
				Vendor 1630 - JOHN AND CLAIRE INVESTIGATIONS Total:	**2,733.00**

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: HAR29 - JOHN HARDESTER					
122221	97927	12/24/2021	100-117-41101	JANUARY 2022 RETIREE MEDICARE REIMBURSEMENT	250.50
				Vendor HAR29 - JOHN HARDESTER Total:	**250.50**
Vendor: 1757 - JOSEPH MIKELS					
01032022	97979	01/07/2022	100-000-31510	OVERPAYMENT BUSINESS LICENSE FINANCE	188.00
				Vendor 1757 - JOSEPH MIKELS Total:	**188.00**
Vendor: MIS01 - JULIAN MISRA					
122221	97928	12/24/2021	100-117-41101	JANUARY 2022 RETIREE MEDICARE REIMBURSEMENT	221.80
				Vendor MIS01 - JULIAN MISRA Total:	**221.80**
Vendor: KEL09 - KELLER CANYON LANDFILL					
412-000030757	98037	01/14/2022	500-641-44302	SLUDGE REMOVAL WPCP	5,061.58
4212-000030716	97929	12/24/2021	500-641-44302	WPCP SLUDGE REMOVAL 12/1-12/15/21	6,119.58
				Vendor KEL09 - KELLER CANYON LANDFILL Total:	**11,181.16**
Vendor: KUB00 - KUBWATER RESOURCES, INC.					
10749	97980	01/07/2022	500-641-44303	ZETAG TOTE LAB SUPPLIES WPCP	10,468.01
				Vendor KUB00 - KUBWATER RESOURCES, INC. Total:	**10,468.01**
Vendor: 2078 - LAMPO INVESTIGATIONS - POLYGRAPH					
1436	98038	01/14/2022	100-221-42101	PRE-EMPLOYMENT EXAM PD	400.00
				Vendor 2078 - LAMPO INVESTIGATIONS - POLYGRAPH Total:	**400.00**
Vendor: LAN01 - LANER ELECTRIC SUPPLY,INC					
924251	98039	01/14/2022	100-343-42108	LIGHTING	629.86
924337	98039	01/14/2022	100-343-42108	ELECTRICAL SUPPLIES	901.82
924504	98039	01/14/2022	100-343-42108	ELECTRICAL SUPPLIES	1,493.48
				Vendor LAN01 - LANER ELECTRIC SUPPLY,INC Total:	**3,025.16**
Vendor: LAN15 - LANGUAGE LINE SERVICES					
10427632	98040	01/14/2022	100-223-42101	OVER THE PHONE INTERPRETATION PD	141.94
				Vendor LAN15 - LANGUAGE LINE SERVICES Total:	**141.94**
Vendor: LAR04 - LARRY WALKER ASSOCIATES					
00243.11-9	97981	01/07/2022	500-641-42101	NPDES PERMIT PROFFESSIONAL SERVICES WPCP	209.25
				Vendor LAR04 - LARRY WALKER ASSOCIATES Total:	**209.25**
Vendor: CUR03 - LN CURTIS & SONS					
INV547337	97930	12/24/2021	100-231-42104	PPE DUFFEL BAG	273.17
INV547561	97930	12/24/2021	100-231-42107	YEL 187 SPEC TYPE II SJ HOSE	146.73
INV549372	97930	12/24/2021	100-231-42107	POLE CLIP SPRING	11.32
INV552045	97982	01/07/2022	100-221-47101	BODY ARMOR PD	2,594.25
INV552126	97982	01/07/2022	100-221-47101	BODY ARMOR PD	1,303.61
				Vendor CUR03 - LN CURTIS & SONS Total:	**4,329.08**
Vendor: 2253 - LOOKOUT HEALTH CORP					
1179	97983	01/07/2022	217-117-42101	COVID-19 TESTING	19,110.00
				Vendor 2253 - LOOKOUT HEALTH CORP Total:	**19,110.00**
Vendor: MAN01 - MANNA FOODS, INC.					
957518	97984	01/07/2022	209-552-43807	HOLIDAY FUNDRAISER FOOD PSC	320.60
				Vendor MAN01 - MANNA FOODS, INC. Total:	**320.60**
Vendor: ROB21 - MARY ROBERTS					
122221	97931	12/24/2021	100-117-41101	JANUARY 2022 RETIREE MEDICARE REIMBURSEMENT	170.10
				Vendor ROB21 - MARY ROBERTS Total:	**170.10**

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: MCM05 - MCMASTER-CARR SUPPLY CO.					
70241533	98041	01/14/2022	500-641-44306	EXTRA LARGE BOTTLE WITH FAUCET WPCP	101.45
70438657	98041	01/14/2022	500-641-44306	COGGED VBELT WPCP	68.17
				Vendor MCM05 - MCMASTER-CARR SUPPLY CO. Total:	**169.62**
Vendor: MEY01 - MEYERS NAVE, A PROFESSIONAL CORPORATION					
1848932	97932	12/24/2021	100-114-42102	GENERAL SERVICES-PUBLIC WORKS	9,618.00
184923	97932	12/24/2021	100-114-42102	CITY ATTORNEY SERVICES	19,724.07
184925	97932	12/24/2021	100-114-42102	CITY COUNCIL MEETINGS	1,378.00
184926	97932	12/24/2021	100-114-42102	PUBLIC RECORDS ACT REQUESTS	1,110.00
184927	97932	12/24/2021	100-114-42102	RISK MANAGEMENT	660.00
184928	97932	12/24/2021	100-114-42102	COVID-19	4,997.00
184929	97932	12/24/2021	100-114-42102	2151 APPIAN WAY-CR	142.50
184930	97932	12/24/2021	100-114-42102	600 ROBLE AVE/1230 SAN PABLO AVE	2,910.00
184931	97932	12/24/2021	100-114-42102	GENERAL SERVICES-FINANCE	900.00
184933	97932	12/24/2021	100-114-42102	INTEGRATED WASTE MANAGEMENT JPA ISSUES	157.50
184934	97932	12/24/2021	100-114-42102	CLAIM AGAINST PG&E DELAYS TO PROJECT	8,348.00
184935	97932	12/24/2021	100-114-42102	MVP CONSTRUCTION LLC DISPUTE	1,048.38
184936	97932	12/24/2021	100-114-42102	GENERAL SERVICES-CITY CLERK	1,095.00
184937	97932	12/24/2021	100-114-42102	GENERAL SERVICES-POLICE	270.00
184938	97932	12/24/2021	100-114-42102	GENERAL SERVICES-LABOR AND EMPLOYMENT	7,929.00
184939	97932	12/24/2021	100-114-42102	GENERAL SERVICES-CODE ENFORCEMENT	2,040.00
184940	97932	12/24/2021	100-114-42102	GENERAL SERVICES-COMMUNITY DEVELOPMENT	2,316.00
184941	97932	12/24/2021	100-114-42102	GENERAL SERVICES-FIRE	1,431.00
184942	97932	12/24/2021	100-114-42102	GENERAL SERVICES-RECREATIONAL	180.00
184943	97932	12/24/2021	100-114-42102	HOUSING SUCCESSOR-RDA AFFORDABLE	268.00
184944	97932	12/24/2021	100-114-42102	SUCCESSOR AGENCY-RDA SURPLUS	352.00
				Vendor MEY01 - MEYERS NAVE, A PROFESSIONAL CORPORATION Total:	**66,874.45**
Vendor: 1311 - M-GROUP					
2002798	97934	12/24/2021	212-20342	ON CALL PLANNING SERVICES SEPT 2021	181.25
2002798	97934	12/24/2021	212-20343	ON CALL PLANNING SERVICES SEPT 2021	761.25
2002798	97934	12/24/2021	212-20344	ON CALL PLANNING SERVICES SEPT 2021	181.25
2002798	97934	12/24/2021	212-461-42101	ON CALL PLANNING SERVICES SEPT 2021	13,702.50
2002845REV(2)	97934	12/24/2021	212-20343	ON CALL SERVICES OCT 2021 BALANCE J. SHIU RATE COR	30.00
2002845REV(2)	97934	12/24/2021	212-20344	ON CALL SERVICES OCT 2021 BALANCE J. SHIU RATE COR	150.00
2002845REV(2)	97934	12/24/2021	212-461-42101	ON CALL SERVICES OCT 2021 BALANCE J. SHIU RATE COR	1,995.00
2002872	97934	12/24/2021	212-20344	ON CALL PLANNING SERVICES NOV 2021	290.00
2002872	97934	12/24/2021	212-461-42101	ON CALL PLANNING SERVICES NOV 2021	9,823.75
				Vendor 1311 - M-GROUP Total:	**27,115.00**

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 1115 - MICHELLE FITZER					
122221	97935	12/24/2021	100-117-41101	JANUARY 2022 RETIREE MEDICARE EIMBURSEMENT	372.30
				Vendor 1115 - MICHELLE FITZER Total:	**372.30**
Vendor: 2285 - MIKE GUERRA					
01032022	98042	01/14/2022	100-000-31510	REFUND OVER PAYMENT 2022 BL	144.00
01032022-2	98042	01/14/2022	100-000-31510	REFUND OVERPAY BL 2022	128.00
				Vendor 2285 - MIKE GUERRA Total:	**272.00**
Vendor: MYE01 - MYERS STEVENS & TOOHEY CO					
1373615	97936	12/24/2021	100-221-41008	PD LTD DEC 2021	445.50
1373615	97936	12/24/2021	100-223-41008	PD LTD DEC 2021	215.00
1373615	97936	12/24/2021	105-221-41008	PD LTD DEC 2021	118.80
				Vendor MYE01 - MYERS STEVENS & TOOHEY CO Total:	**779.30**
Vendor: 2287 - NATIONAL ASSOCIATION OF CHIEFS OF POLICE					
19-3154	98043	01/14/2022	100-221-42401	MEMBERSHIP CHIEF GANG PD	60.00
				Vendor 2287 - NATIONAL ASSOCIATION OF CHIEFS OF POLICE Total:	**60.00**
Vendor: NEN00 - NATIONAL EMERGENCY NUMBER ASSN (NENA)					
300059851	97985	01/07/2022	100-222-42401	MEMBERSHIP DUES 2022 PD	55.00
				Vendor NEN00 - NATIONAL EMERGENCY NUMBER ASSN (NENA) Total:	**55.00**
Vendor: OFF09 - OFFICE OF THE SHERIFF CCC					
7663	97986	01/07/2022	100-222-42101	AWARDS PD	330.64
				Vendor OFF09 - OFFICE OF THE SHERIFF CCC Total:	**330.64**
Vendor: OLI01 - OLIVERS TOWING INC					
21-11314	97937	12/24/2021	100-465-42512	PW TREE WORK 2718 SILVERADO DR	220.00
				Vendor OLI01 - OLIVERS TOWING INC Total:	**220.00**
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
100400618932	98044	01/14/2022	209-554-42108	MAINTENANCE SERVICE PYC	177.94
100400619643	98044	01/14/2022	100-222-42108	MAINTENANCE SERVICE SAFETY BLDG	120.64
				Vendor OTI01 - OTIS ELEVATOR COMPANY Total:	**298.58**
Vendor: PAC41 - PACIFIC ECORISK					
17865	97938	12/24/2021	500-641-44305	WPCP NPDES ACUTE WET TESTING	1,046.00
17907	98045	01/14/2022	500-641-44305	TESTING LAB WPCP	1,046.00
17918	98045	01/14/2022	500-641-42109	LAB TESTING WPCP	6,400.00
				Vendor PAC41 - PACIFIC ECORISK Total:	**8,492.00**
Vendor: ATH02 - PATRICIA ATHENOUR					
122221	97939	12/24/2021	100-117-41101	JANUARY 2022 RETIREE MEDICARE REIMBURSEMENT	170.10
				Vendor ATH02 - PATRICIA ATHENOUR Total:	**170.10**
Vendor: PET08 - PET FOOD EXPRESS CORP					
55C1D1C002002K	97987	01/07/2022	100-221-42514	DOG FOOD PD	47.73
				Vendor PET08 - PET FOOD EXPRESS CORP Total:	**47.73**
Vendor: PGE01 - PG&E					
0081-122021	98046	01/14/2022	200-342-43103	2501 SAN PABLO AVE TRAFFIC CONTROLLER	76.46
0209-122021	98046	01/14/2022	200-342-43103	S/E CORNER SAN PABLO AVE & TENNENT TRAFFIC SIGNAL	88.16
0217-121621	98046	01/14/2022	100-345-43103	TENNENT & PARK ST CLUB HOUSE	16.96
0466-122021	98046	01/14/2022	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	961.56
0466-122021	98046	01/14/2022	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	1,442.35
0498-121021	98046	01/14/2022	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	555.99

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
0813-121621	98046	01/14/2022	200-342-43103	2149 1/2 APPIAN WAY TRAFFIC SIGNAL	53.50
0883-121321	98046	01/14/2022	100-222-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	2,636.34
0883-121321	98046	01/14/2022	100-223-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	527.27
0883-121321	98046	01/14/2022	100-231-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	2,109.07
0923-121621	98046	01/14/2022	100-110-43103	2131 PEAR ST	56.45
0923-121621	98046	01/14/2022	100-111-43103	2131 PEAR ST	74.28
0923-121621	98046	01/14/2022	100-112-43103	2131 PEAR ST	81.71
0923-121621	98046	01/14/2022	100-115-43103	2131 PEAR ST	203.53
0923-121621	98046	01/14/2022	100-116-43103	2131 PEAR ST	59.42
0923-121621	98046	01/14/2022	100-117-43103	2131 PEAR ST	661.09
0923-121621	98046	01/14/2022	100-343-43103	2131 PEAR ST	1,231.56
0923-121621	98046	01/14/2022	200-342-43103	2131 PEAR ST	215.41
0923-121621	98046	01/14/2022	212-461-43103	2131 PEAR ST	89.14
0923-121621	98046	01/14/2022	212-462-43103	2131 PEAR ST	224.33
0923-121621	98046	01/14/2022	285-464-43103	2131 PEAR ST	74.28
1121-122021	98046	01/14/2022	200-342-43103	DEL MONTE & SAN PABLO TRAFFIC CONTROL LIGHT	76.12
1156-121321	98046	01/14/2022	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	24.24
1156-121321	98046	01/14/2022	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	36.37
1233-122021	98046	01/14/2022	200-342-43103	SAN PABLO AVE TRAFFIC SIGNAL	86.71
1462-121321	98046	01/14/2022	209-552-43103	2500 CHARLES ST SENIOR CENTER	623.90
1801-120921	98046	01/14/2022	209-553-43103	2454 SIMAS AVE REC CTR & POOL	129.35
2506-121621	98046	01/14/2022	215-341-43103	701 Pinon/2489 San Pablo-Electric CHGS	32.32
2620-122021	98046	01/14/2022	200-342-43103	N/W CORNER APPIAN WAY & FITZGERALD DR TRAFFIC SIG	112.85
2793-122021	98046	01/14/2022	200-342-43103	1451 FITZGERALD DR TRAFFIC SIGNAL	81.03
2969-121621	98046	01/14/2022	201-343-43103	600 TENNENT AVE BLACKIES STORAGE	40.87
3029121321	98046	01/14/2022	100-345-43103	1270 ADOBE RD @ OUTSIDE BATHROOMS	121.14
3311-122021	98046	01/14/2022	200-342-43103	PINOLE VALLEY RD & HENRY TRAFFIC CONTROLLER	105.99
3537-121621	98046	01/14/2022	100-343-43103	659 TENNENT AVE PARKING LOT LIGHTS	100.03
3834-120721	98046	01/14/2022	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	181.24
3850-121621	98046	01/14/2022	100-345-43103	601 TENNENT AVE CARETAKER'S SHED	85.76
3914-121621	98046	01/14/2022	100-345-43103	FERNANDEZ PARK BALLPARK LIGHTING	469.55
4065-121621	98046	01/14/2022	209-559-43103	2937 PINOLE VALLEY RD TENNIS CT LIGHTS	323.35
4193-122021	98046	01/14/2022	200-342-43103	HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER	58.47
4256-122721	98046	01/14/2022	500-641-43103	11 TENNANT AVE	66,627.98
4368-121621	98046	01/14/2022	200-342-43103	APPIAN WAY & TARA HILLS TRAFFIC SIGNAL	135.40
4430-122721	98046	01/14/2022	100-345-43103	S/O MARLESTA 1ST POLE-SPRINKLER CONTROLLER	11.27
4612-121621	98046	01/14/2022	201-343-43103	2100 SAN PABLO AVE FARIA HOUSE	29.80
4951-121621	98046	01/14/2022	201-343-43103	2279 1/2 PARK ST	16.44

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
5127-122021	98046	01/14/2022	500-642-43103	893 1/2 SAN PABLO AVE PUMP STATION	120.52
5137-121521	98046	01/14/2022	209-557-43103	2450 SIMAS AVE SWIM CTR	92.69
5274-121621	98046	01/14/2022	201-343-43103	2361 SAN PABLO AVE OLD BANK BUILDING	52.03
5374-122021	98046	01/14/2022	200-342-43103	1220 PINOLE VALLEY RD TRAFFIC SIGNAL	93.58
5387-122021	98046	01/14/2022	100-345-43103	588 MARLESTA RD LOUIS FRANCIS PARK	53.62
6043-121021	98046	01/14/2022	100-231-43103	3790 PINOLE VALLEY RD	29.82
6747-121721	98046	01/14/2022	200-342-43103	RAMONA & PINOLE VALLEY-TRAFFIC SIGNAL & ST LIGHT	148.07
6969-121621	98046	01/14/2022	201-343-43103	2361 SAN PABLO AVE PARKING LOT LIGHTS	137.71
7114-122021	98046	01/14/2022	200-342-43103	2429 SAN PABLO AVE	93.80
7186-121321	98046	01/14/2022	209-558-43103	601 TENNENT AVE PUBLIC MEETING HALL	8.11
7509-121621	98046	01/14/2022	200-342-43103	TARA HILLS DR 500 FT APPIAN WAY TRAFFIC SIGNAL	56.64
7547-122721	98046	01/14/2022	100-222-43103	880 Tennent Ave-Public Safety Facility	3,154.24
7547-122721	98046	01/14/2022	100-223-43103	880 Tennent Ave-Public Safety Facility	630.85
7547-122721	98046	01/14/2022	100-231-43103	880 Tennent Ave-Public Safety Facility	2,523.38
7964-121621	98046	01/14/2022	310-348-43103	2680 PINOLE VALLEY RD MEDIAN IRRIGATION SHOPPING C	10.65
8086-122021	98046	01/14/2022	200-342-43103	N/S BORDER CITY OF PINOLE	115.89
8511-122421	98046	01/14/2022	100-345-43103	W/S PINOLE SHORES DR-SPRINKLER CONTROLLER	12.25
8517-121021	98046	01/14/2022	500-642-43103	FRT OF 3490 SAVAGE AVE PUMP FOR SEWER	10.47
8687-122021	98046	01/14/2022	200-342-43103	FITZGERALD DR IFO LONG JOHN SILVERS TRAFFIC SIGNAL	100.67
8716-121321	98046	01/14/2022	500-641-43103	SEWAGE PLNT-FT OF TENNENT	4,961.31
9824-122021	98046	01/14/2022	310-347-43103	1303 PINOLE VALLEY RD TRAFFIC CONTROL SVC	105.67
9929-122421	98046	01/14/2022	201-343-43103	790 PINOLE SHORES DR-NEW METAL BUILDING	71.92
9961-122721	98046	01/14/2022	209-552-43103	2500 CHARLES ST-SENIOR CENTER	2,314.22
9985-121621	98046	01/14/2022	201-343-43103	NEAR 795 FERNANDEZ PARKING LOT LIGHTS	144.27
				Vendor PGE01 - PG&E Total:	**95,991.42**
Vendor: 2284 - PINOLE ART CENTER					
01052022	98050	01/14/2022	100-000-31510	REFUND OVER PAY BL 2022	123.00
				Vendor 2284 - PINOLE ART CENTER Total:	**123.00**
Vendor: RIC06 - RICHMOND BLUEPRINT & LITHO CO INC					
01052022	98051	01/14/2022	100-000-31510	REFUND OVER PAY BL 2022	2.00
				Vendor RIC06 - RICHMOND BLUEPRINT & LITHO CO INC Total:	**2.00**
Vendor: 1679 - SAFEBUILT, LLC					
74643	97988	01/07/2022	212-462-42101	PLAN CHECK PROFFESIONAL SERVICES BULDG.	3,134.41
				Vendor 1679 - SAFEBUILT, LLC Total:	**3,134.41**
Vendor: 2286 - SARA GARZA					
01032022	98052	01/14/2022	209-553-36401	REFUND FOR FULL MEMBERSHIP PYC	45.00
				Vendor 2286 - SARA GARZA Total:	**45.00**

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: SCO07 - SCOTT'S PPE RECON, INC.					
37525	97989	01/07/2022	100-231-44410	TURN OUT GEAR REPAIRS FIRE	3,187.15
				Vendor SCO07 - SCOTT'S PPE RECON, INC. Total:	**3,187.15**
Vendor: 1982 - SHAPE INCORPORATED					
129015	97940	12/24/2021	500-641-44306	THICKENER PUMP	5,915.53
129164	98053	01/14/2022	500-641-44306	STATOR ROTOR WPCP	5,554.45
				Vendor 1982 - SHAPE INCORPORATED Total:	**11,469.98**
Vendor: 1714 - SHERRI D. LEWIS					
CC09PINOLE-FY2021/22	97941	12/24/2021	100-110-42101	CITY COUNCIL MEETING MINUTES 10/19/21	937.50
CC10PINOLE-FY2021/22	97941	12/24/2021	100-110-42101	CITY COUNCIL MEETING MINUTES 11/2/21	675.00
CC11PINOLE-FY2021/22	97941	12/24/2021	100-110-42101	SPECIAL CITY COUNCIL MTG ARPA 11/6/21	675.00
CC14PINOLE-FY2021/22	98054	01/14/2022	100-110-42101	CITY COUNCIL MINUTES MTG DATE 12-21-21	937.50
				Vendor 1714 - SHERRI D. LEWIS Total:	**3,225.00**
Vendor: SHR02 - SHRED DEFENSE INC					
40020	97990	01/07/2022	100-222-42101	SHREDDING SERVICES PD	171.38
40072 JAN	98055	01/14/2022	100-222-42101	ON SITE PULVERAZATION SERVICES PD	171.38
				Vendor SHR02 - SHRED DEFENSE INC Total:	**342.76**
Vendor: SOM03 - SOME MORE SOUND, LLC					
SO-000025	98056	01/14/2022	505-119-47101	DESKTOP GOOSENECK MICROPHONE CABLE TV	3,133.54
				Vendor SOM03 - SOME MORE SOUND, LLC Total:	**3,133.54**
Vendor: SQU00 - SQUARE DEAL GARAGE					
37622	97991	01/07/2022	100-343-42107	SMOG INSPECTION	45.75
37629	97991	01/07/2022	100-343-42107	SMOG INSPECTION	45.75
37637	97991	01/07/2022	100-343-42107	SMOG INSPECTION	45.75
37648	97991	01/07/2022	209-554-42107	SMOG INSPECTION	45.75
37649	97991	01/07/2022	100-221-42107	SMOG INSPECTION	45.75
37655	97991	01/07/2022	100-343-42107	SMOG INSPECTION	45.75
37725	97991	01/07/2022	100-343-42107	ALTERNATOR VEHICLE REAIR CAR 35	416.61
37729	97991	01/07/2022	100-221-42107	SMOG INSPECTION	45.75
37744	97991	01/07/2022	100-343-42107	SMOG INSPECTION	45.75
37746	97991	01/07/2022	100-343-42107	SMOG INSPECTION	45.75
				Vendor SQU00 - SQUARE DEAL GARAGE Total:	**828.36**
Vendor: STA42 - STAPLES BUSINESS CREDIT					
1639039885	97942	12/24/2021	100-115-42201	11/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	89.23
1639039885	97942	12/24/2021	100-117-42201	11/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	20.83
1639039885	97942	12/24/2021	100-117-42201	11/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	74.76
1639039885	97942	12/24/2021	100-222-42201	11/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	607.79
1639039885	97942	12/24/2021	100-231-42201	11/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	139.72
1639039885	97942	12/24/2021	212-461-42201	11/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	176.01
1639039885	97942	12/24/2021	212-462-42201	11/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	218.14
1639039885	97942	12/24/2021	212-462-47103	11/25/21 STATEMENT CITY OF PINOLE OFFICE SUPPLIES	425.82
				Vendor STA42 - STAPLES BUSINESS CREDIT Total:	**1,752.30**
Vendor: STE20 - STERICYCLE, INC.					
3005838992	98057	01/14/2022	100-222-42201	MEDICAL WASTE SERVICE PD	57.90
				Vendor STE20 - STERICYCLE, INC. Total:	**57.90**

WARRANT LISTING — **Payment Dates: 12/18/2021 - 1/14/2022**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: SWR01 - SWRCB					
WD-0191975	97943	12/24/2021	500-641-44304	ANNUAL PERMIT FEES SWRCB	3,326.00
				Vendor SWR01 - SWRCB Total:	**3,326.00**
Vendor: KRI01 - TERRI KRIEGER					
122221	97944	12/24/2021	100-117-41101	JANUARY 2022 RETIREE MEDICARE REIMBURSEMENT	250.50
				Vendor KRI01 - TERRI KRIEGER Total:	**250.50**
Vendor: EMB04 - THE EMBLEM AUTHORITY					
38144	97992	01/07/2022	100-221-44410	CSO BADGE PD	174.00
				Vendor EMB04 - THE EMBLEM AUTHORITY Total:	**174.00**
Vendor: OFF11 - THE OFFICE CITY					
IN-1722903	97993	01/07/2022	500-641-42201	OFFICE SUPPLIES WPCP	201.33
IN-1723022	97993	01/07/2022	500-641-42201	OFFICE SUPPLIES WPCP	14.90
IN-1723460	97993	01/07/2022	500-641-42201	OFFICE SUPPLIES WPCP	8.86
				Vendor OFF11 - THE OFFICE CITY Total:	**225.09**
Vendor: TMO00 - T-MOBILE USA, INC					
9477759121	97945	12/24/2021	100-222-42514	GPS LOCATE 10/26-11/4/21	300.00
9478022786	97945	12/24/2021	100-222-42514	GPS LOCATE 10/29-11/4/21	210.00
				Vendor TMO00 - T-MOBILE USA, INC Total:	**510.00**
Vendor: 1196 - TYLER BUSINESS FORMS					
67735	97994	01/07/2022	100-115-42201	1099 FORMS FINANCE	1,002.97
67788	97994	01/07/2022	100-115-42201	SELF SEAL DOUBLE WINDOW ENV 1099 FORMS FINANCE	63.66
				Vendor 1196 - TYLER BUSINESS FORMS Total:	**1,066.63**
Vendor: UNI38 - UNIVAR USA INC					
49667138	97946	12/24/2021	500-641-44303	SOD BISULFITE 25% BULK NSF	6,585.04
49686186	97995	01/07/2022	500-641-44303	SOD HYO WPCP	3,800.23
49702579	97995	01/07/2022	500-641-44303	SOD BISULFITE WPCP	6,743.65
49726017	98058	01/14/2022	500-641-44303	SOD HYPO WPCP	3,880.51
49732411	98058	01/14/2022	500-641-44303	SOD BISULFITE WPC	6,653.02
				Vendor UNI38 - UNIVAR USA INC Total:	**27,662.45**
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
265638	98059	01/14/2022	100-343-42108	JANITORIALSUPPLIES CITY HALL	229.74
265689	97996	01/07/2022	100-231-42108	JANITORIAL SUPPLIES FIRE	551.77
265915	98059	01/14/2022	100-343-42108	JANITORIAL SUPPLIES CORP YARD	325.44
265932	98059	01/14/2022	100-222-42108	JANITORIAL SUPPLIES PD	181.94
495343	97947	12/24/2021	100-343-42108	PW MONTHLY JANITORIAL SERVICES NOV 2021	1,151.00
495344	97947	12/24/2021	100-222-42108	PD/SAFETY BLD MONTHLY JANITORIAL SERVICES NOV 2021	2,352.00
495345	97947	12/24/2021	209-557-42108	SWIM CENTER MONTHLY JANITORIAL SERVICES NOV 2021	280.00
495351	97947	12/24/2021	100-343-42108	WPCP MONTHLY JANITORIAL SERVICES NOV 2021	508.00
496339	98059	01/14/2022	100-343-42108	DEC. 2021 JANITORIAL SERVICES CITY HALL	1,151.00
496340	98059	01/14/2022	100-222-42108	DEC. 2021 JANITORIAL SERVICE PD	2,352.00
496341	98059	01/14/2022	209-557-42108	DEC. 2021 JANITORIAL SERVICE SWIM CENTER	280.00
496342	98059	01/14/2022	100-231-42108	DEC. 2021 JANITORIAL SERVICE FIRE DEPT	146.00
496347	98059	01/14/2022	500-641-42108	JANITORIAL SERVICE DEC 2021 WPCP	508.00
				Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:	**10,016.89**

WARRANT LISTING **Payment Dates: 12/18/2021 - 1/14/2022**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: USB06 - US BANK					
STATEMENT 12222021	97997	01/07/2022	100-20018	CREDIT CARDS CITY OF PINOLE	17,218.24
				Vendor USB06 - US BANK Total:	**17,218.24**
Vendor: VIS01 - VISION SERVICE PLAN					
813741108	97948	12/24/2021	100-110-41003	VISION PREMIUMS DECEMBER 2021	74.44
813741108	97948	12/24/2021	100-111-41003	VISION PREMIUMS DECEMBER 2021	74.44
813741108	97948	12/24/2021	100-112-41003	VISION PREMIUMS DECEMBER 2021	18.61
813741108	97948	12/24/2021	100-113-41003	VISION PREMIUMS DECEMBER 2021	18.61
813741108	97948	12/24/2021	100-115-41003	VISION PREMIUMS DECEMBER 2021	55.83
813741108	97948	12/24/2021	100-116-41003	VISION PREMIUMS DECEMBER 2021	18.61
813741108	97948	12/24/2021	100-221-41003	VISION PREMIUMS DECEMBER 2021	334.98
813741108	97948	12/24/2021	100-222-41003	VISION PREMIUMS DECEMBER 2021	93.05
813741108	97948	12/24/2021	100-223-41003	VISION PREMIUMS DECEMBER 2021	204.71
813741108	97948	12/24/2021	100-231-41003	VISION PREMIUMS DECEMBER 2021	241.93
813741108	97948	12/24/2021	100-341-41003	VISION PREMIUMS DECEMBER 2021	37.22
813741108	97948	12/24/2021	100-343-41003	VISION PREMIUMS DECEMBER 2021	130.27
813741108	97948	12/24/2021	100-465-41003	VISION PREMIUMS DECEMBER 2021	18.61
813741108	97948	12/24/2021	105-221-41003	VISION PREMIUMS DECEMBER 2021	111.66
813741108	97948	12/24/2021	105-231-41003	VISION PREMIUMS DECEMBER 2021	18.61
813741108	97948	12/24/2021	106-222-41003	VISION PREMIUMS DECEMBER 2021	18.61
813741108	97948	12/24/2021	106-231-41003	VISION PREMIUMS DECEMBER 2021	18.61
813741108	97948	12/24/2021	209-551-41003	VISION PREMIUMS DECEMBER 2021	18.61
813741108	97948	12/24/2021	209-552-41003	VISION PREMIUMS DECEMBER 2021	37.22
813741108	97948	12/24/2021	209-554-41003	VISION PREMIUMS DECEMBER 2021	18.61
813741108	97948	12/24/2021	212-461-41003	VISION PREMIUMS DECEMBER 2021	37.22
813741108	97948	12/24/2021	212-462-41003	VISION PREMIUMS DECEMBER 2021	37.22
813741108	97948	12/24/2021	500-641-41003	VISION PREMIUMS DECEMBER 2021	167.49
813741108	97948	12/24/2021	500-642-41003	VISION PREMIUMS DECEMBER 2021	55.83
813741108	97948	12/24/2021	505-119-41003	VISION PREMIUMS DECEMBER 2021	37.22
813741108	97948	12/24/2021	998-20106	VISION PREMIUMS DECEMBER 2021	18.61
813985504	97948	12/24/2021	100-110-41003	VISION PREMIUMS JANUARY 2022	74.44
813985504	97948	12/24/2021	100-111-41003	VISION PREMIUMS JANUARY 2022	74.44
813985504	97948	12/24/2021	100-112-41003	VISION PREMIUMS JANUARY 2022	18.61
813985504	97948	12/24/2021	100-113-41003	VISION PREMIUMS JANUARY 2022	18.61

WARRANT LISTING **Payment Dates: 12/18/2021 - 1/14/2022**

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
813985504	97948	12/24/2021	100-115-41003	VISION PREMIUMS JANUARY 2022	55.83
813985504	97948	12/24/2021	100-116-41003	VISION PREMIUMS JANUARY 2022	18.61
813985504	97948	12/24/2021	100-221-41003	VISION PREMIUMS JANUARY 2022	372.20
813985504	97948	12/24/2021	100-222-41003	VISION PREMIUMS JANUARY 2022	55.83
813985504	97948	12/24/2021	100-223-41003	VISION PREMIUMS JANUARY 2022	241.93
813985504	97948	12/24/2021	100-231-41003	VISION PREMIUMS JANUARY 2022	241.93
813985504	97948	12/24/2021	100-341-41003	VISION PREMIUMS JANUARY 2022	55.83
813985504	97948	12/24/2021	100-343-41003	VISION PREMIUMS JANUARY 2022	130.27
813985504	97948	12/24/2021	100-465-41003	VISION PREMIUMS JANUARY 2022	18.61
813985504	97948	12/24/2021	105-221-41003	VISION PREMIUMS JANUARY 2022	74.44
813985504	97948	12/24/2021	105-231-41003	VISION PREMIUMS JANUARY 2022	18.61
813985504	97948	12/24/2021	106-222-41003	VISION PREMIUMS JANUARY 2022	18.61
813985504	97948	12/24/2021	106-231-41003	VISION PREMIUMS JANUARY 2022	18.61
813985504	97948	12/24/2021	209-551-41003	VISION PREMIUMS JANUARY 2022	18.61
813985504	97948	12/24/2021	209-552-41003	VISION PREMIUMS JANUARY 2022	37.22
813985504	97948	12/24/2021	209-554-41003	VISION PREMIUMS JANUARY 2022	18.61
813985504	97948	12/24/2021	212-461-41003	VISION PREMIUMS JANUARY 2022	37.22
813985504	97948	12/24/2021	212-462-41003	VISION PREMIUMS JANUARY 2022	37.22
813985504	97948	12/24/2021	500-641-41003	VISION PREMIUMS JANUARY 2022	167.49
813985504	97948	12/24/2021	500-642-41003	VISION PREMIUMS JANUARY 2022	55.83
813985504	97948	12/24/2021	505-119-41003	VISION PREMIUMS JANUARY 2022	37.22
813985504	97948	12/24/2021	998-20106	VISION PREMIUMS JANUARY 2022	93.05
				Vendor VIS01 - VISION SERVICE PLAN Total:	**3,926.71**
Vendor: LUK00 - VIVIENNE F. KEARSLEY-LUKE					
12302021	97998	01/07/2022	209-552-43802	GENTLE YOGA CLASSES PSC	79.10
				Vendor LUK00 - VIVIENNE F. KEARSLEY-LUKE Total:	**79.10**
Vendor: VWR01 - VWR INTERNATIONAL, LLC.					
8807036277	98060	01/14/2022	500-641-44305	LAB SUPPLIES WPCP	117.07
				Vendor VWR01 - VWR INTERNATIONAL, LLC. Total:	**117.07**
Vendor: WES01 - WESTERN EXTERMINATOR CO.					
13026190	98061	01/14/2022	209-552-42108	PEST CONTROL MAINTENANCE PSC	77.40
13026198	98061	01/14/2022	100-343-42108	PEST CONTROL MAINT CORP YARD	69.00
				Vendor WES01 - WESTERN EXTERMINATOR CO. Total:	**146.40**
Vendor: 2283 - WYNSHIRE					
010522	98062	01/14/2022	100-000-31510	REFUND OVER PAY BL 2022	112.00
				Vendor 2283 - WYNSHIRE Total:	**112.00**
				Grand Total:	**1,250,218.49**

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	727,128.86
105 - Measure S -2006	1,405.85
106 - MEASURE S-2014	129,224.18
200 - Gas Tax Fund	1,781.14
201 - Restricted Real Estate Maintenance Fund	1,601.46
207 - NPDES Storm Water Fund	972.56
209 - Recreation Fund	25,261.00
212 - Building & Planning	74,293.62
214 - Solid Waste Fund	4,727.50
215 - Measure C and J Fund	268.63
217 - American Rescue Plan Act Fund	19,110.00
225 - Asset Seizure-Adjudicated Fund	2,000.00
285 - Housing Land Held for Resale	372.09
310 - Lighting & Landscape Districts	266.24
325 - City Street Improvements	23,228.03
500 - Sewer Enterprise Fund	227,615.44
505 - Cable Access TV	6,788.11
723 - Police Evidence Trust	3,674.81
750 - Recognized Obligation Retirement Fund	219.24
998 - Payroll Clearing	279.73
Grand Total:	**1,250,218.49**

Account Summary

Account Number	Account Name	Payment Amount
100-000-31510	Other Tax/Business License	697.00
100-10601	Gas Tanks/Corp Yard	6,798.10
100-110-41002	Emp Benefits/Dental	498.18
100-110-41003	Emp Benefits/Vision Care	148.88
100-110-42101	Prof Svcs/Professional Ser...	3,225.00
100-110-43102	Utilities/Water	10.15
100-110-43103	Utilities/Electricity & Pow...	56.45
100-111-41002	Emp Benefits/Dental	518.03
100-111-41003	Emp Benefits/Vision Care	148.88
100-111-42101	Prof Svcs/Professional Ser...	15,147.50
100-111-42302	Travel & Training/Mileage,..	263.25
100-111-43102	Utilities/Water	24.36
100-111-43103	Utilities/Electricity & Pow...	74.28
100-112-41002	Emp Benefits/Dental	134.47
100-112-41003	Emp Benefits/Vision Care	37.22
100-112-42101	Prof Svcs/Professional Ser...	53.87
100-112-42201	Office Expense	151.84
100-112-43102	Utilities/Water	22.33
100-112-43103	Utilities/Electricity & Pow...	81.71
100-113-41002	Emp Benefits/Dental	53.45
100-113-41003	Emp Benefits/Vision Care	37.22
100-114-42102	Prof Svcs/Attorney Servic...	66,874.45
100-115-41002	Emp Benefits/Dental	383.56
100-115-41003	Emp Benefits/Vision Care	111.66
100-115-42101	Prof Svcs/Professional Ser...	2,751.89
100-115-42201	Office Expense	1,155.86
100-115-43102	Utilities/Water	66.18
100-115-43103	Utilities/Electricity & Pow...	203.53
100-116-41002	Emp Benefits/Dental	53.45
100-116-41003	Emp Benefits/Vision Care	37.22
100-116-42101	Prof Svcs/Professional Ser...	2,418.00
100-116-43102	Utilities/Water	22.33
100-116-43103	Utilities/Electricity & Pow...	59.42

Account Summary

Account Number	Account Name	Payment Amount
100-117-41004	Emp Benefits/PERS Retir...	477,285.66
100-117-41101	Retiree Benefits/Medical-...	2,083.40
100-117-42201	Office Expense	95.59
100-117-43102	Utilities/Water	178.64
100-117-43103	Utilities/Electricity & Pow...	661.09
100-20018	Accounts Payable/CalCard	17,218.24
100-221-41002	Emp Benefits/Dental	1,617.98
100-221-41003	Emp Benefits/Vision Care	707.18
100-221-41008	Emp Benefits/Long Term ...	445.50
100-221-42101	Prof Svcs/Professional Ser...	1,122.00
100-221-42107	Prof Svcs/Equipment Mai...	7,178.31
100-221-42110	Prof Svcs/Fingerprinting	160.00
100-221-42301	Travel & Training/Conf-Re...	500.00
100-221-42302	Travel & Training/Mileage,..	6.00
100-221-42303	Travel & Training/Meal Al...	88.00
100-221-42401	Dues & Pub/Memberships	60.00
100-221-42514	Admin Exp/Special Depart	314.42
100-221-44410	Safety Clothing	174.00
100-221-47101	FF&E/Equipment	3,897.86
100-222-41002	Emp Benefits/Dental	355.99
100-222-41003	Emp Benefits/Vision Care	148.88
100-222-42101	Prof Svcs/Professional Ser...	12,731.34
100-222-42108	Prof Svcs/Building-Structu...	10,587.26
100-222-42201	Office Expense	724.68
100-222-42401	Dues & Pub/Memberships	55.00
100-222-42514	Admin Exp/Special Depart	695.36
100-222-43102	Utilities/Water	1,192.76
100-222-43103	Utilities/Electricity & Pow...	5,790.58
100-222-43105	Utilities/Cable	170.84
100-222-44410	Safety Clothing	118.74
100-223-41002	Emp Benefits/Dental	1,204.13
100-223-41003	Emp Benefits/Vision Care	446.64
100-223-41008	Emp Benefits/Long Term ...	215.00
100-223-42101	Prof Svcs/Professional Ser...	141.94
100-223-42514	Admin Exp/Special Depart	1,632.30
100-223-43102	Utilities/Water	265.06
100-223-43103	Utilities/Electricity & Pow...	1,158.12
100-231-41002	Emp Benefits/Dental	1,137.20
100-231-41003	Emp Benefits/Vision Care	483.86
100-231-42101	Prof Svcs/Professional Ser...	17,430.00
100-231-42104	Prof Svcs/Paramedic Servi...	862.12
100-231-42107	Prof Svcs/Equipment Mai...	2,769.39
100-231-42108	Prof Svcs/Building-Structu...	719.60
100-231-42201	Office Expense	249.87
100-231-43102	Utilities/Water	2,314.02
100-231-43103	Utilities/Electricity & Pow...	5,399.50
100-231-43105	Utilities/Cable	60.22
100-231-44410	Safety Clothing	3,187.15
100-341-41002	Emp Benefits/Dental	294.82
100-341-41003	Emp Benefits/Vision Care	93.05
100-341-42201	Office Expense	88.26
100-342-42514	Admin Exp/Special Depart	4,675.67
100-343-41002	Emp Benefits/Dental	921.44
100-343-41003	Emp Benefits/Vision Care	260.54
100-343-42107	Prof Svcs/Equipment Mai	691.11
100-343-42108	Prof Svcs/Building-Structu...	7,402.06
100-343-43102	Utilities/Water	1,972.22
100-343-43103	Utilities/Electricity & Pow...	1,331.59

Account Summary

Account Number	Account Name	Payment Amount
100-343-44306	Other Materials Supp/Ma...	477.56
100-343-44410	Safety Clothing	1,832.04
100-345-42108	Prof Svcs/Building-Structu...	1,881.30
100-345-43102	Utilities/Water	7,706.30
100-345-43103	Utilities/Electricity & Pow...	770.55
100-345-44306	Other Materials Supp/Ma...	52.37
100-461-42514	Admin Exp/Special Depart	145.00
100-465-41002	Emp Benefits/Dental	114.62
100-465-41003	Emp Benefits/Vision Care	37.22
100-465-42512	Admin Exp/Abatement	8,020.00
105-221-41002	Emp Benefits/Dental	820.57
105-221-41003	Emp Benefits/Vision Care	186.10
105-221-41008	Emp Benefits/Long Term ...	118.80
105-231-41002	Emp Benefits/Dental	243.16
105-231-41003	Emp Benefits/Vision Care	37.22
106-222-41002	Emp Benefits/Dental	134.47
106-222-41003	Emp Benefits/Vision Care	37.22
106-231-41002	Emp Benefits/Dental	114.62
106-231-41003	Emp Benefits/Vision Care	37.22
106-343-47201	Improvements/Building	128,900.65
200-342-42101	Prof Svcs/Professional Ser...	25.55
200-342-43102	Utilities/Water	56.84
200-342-43103	Utilities/Electricity & Pow...	1,698.75
201-343-42513	Admin Exp/Rent	100.00
201-343-43102	Utilities/Water	1,008.42
201-343-43103	Utilities/Electricity & Pow...	493.04
207-344-42108	Prof Svcs/Building-Structu...	420.55
207-344-42514	Admin Exp/Special Depart	297.24
207-344-44306	Other Materials Supp/Ma...	254.77
209-551-41002	Emp Benefits/Dental	134.47
209-551-41003	Emp Benefits/Vision Care	37.22
209-552-41002	Emp Benefits/Dental	106.90
209-552-41003	Emp Benefits/Vision Care	74.44
209-552-42108	Prof Svcs/Building-Structu...	1,988.04
209-552-43102	Utilities/Water	1,757.06
209-552-43103	Utilities/Electricity & Pow...	2,938.12
209-552-43802	Program Cost/Class Fees	592.10
209-552-43804	Program Cost/Food Progr...	2,444.04
209-552-43807	Program Cost/Fundraising	1,164.17
209-552-43810	Program Cost/Center Mai...	5,432.50
209-553-36401	Recreation Chg/Program ...	45.00
209-553-42108	Prof Svcs/Building-Structu...	2,373.25
209-553-43102	Utilities/Water	15.91
209-553-43103	Utilities/Electricity & Pow...	129.35
209-554-41002	Emp Benefits/Dental	134.47
209-554-41003	Emp Benefits/Vision Care	37.22
209-554-42107	Prof Svcs/Equipment Mai...	45.75
209-554-42108	Prof Svcs/Building-Structu...	1,008.94
209-554-43102	Utilities/Water	41.42
209-554-43103	Utilities/Electricity & Pow...	985.80
209-557-42108	Prof Svcs/Building-Structu...	2,365.05
209-557-43102	Utilities/Water	514.31
209-557-43103	Utilities/Electricity & Pow...	92.69
209-558-43102	Utilities/Water	394.70
209-558-43103	Utilities/Electricity & Pow...	8.11
209-559-43102	Utilities/Water	76.62
209-559-43103	Utilities/Electricity & Pow...	323.35
212-20342	Developer Deposit/Dr's H...	1,201.25

Account Summary

Account Number	Account Name	Payment Amount
212-20343	Developer Deposit/Vista ...	3,426.25
212-20344	Developer Deposit/2801 P..	706.25
212-461-41002	Emp Benefits/Dental	134.47
212-461-41003	Emp Benefits/Vision Care	74.44
212-461-42101	Prof Svcs/Professional Ser...	45,888.75
212-461-42201	Office Expense	176.01
212-461-43102	Utilities/Water	21.52
212-461-43103	Utilities/Electricity & Pow...	89.14
212-462-41003	Emp Benefits/Vision Care	74.44
212-462-42101	Prof Svcs/Professional Ser...	21,455.31
212-462-42201	Office Expense	306.39
212-462-42514	Admin Exp/Special Depart	32.00
212-462-43102	Utilities/Water	57.25
212-462-43103	Utilities/Electricity & Pow...	224.33
212-462-47103	FF&E/Furniture	425.82
214-342-42101	Prof Svcs/Professional Ser...	4,727.50
215-341-43101	Utilities/Telephone	236.31
215-341-43103	Utilities/Electricity & Pow...	32.32
217-117-42101	Prof Svcs/Professional Ser...	19,110.00
225-221-42514	Admin Exp/Special Depart	2,000.00
285-464-42101	Prof Svcs/Professional Ser...	280.76
285-464-43102	Utilities/Water	17.05
285-464-43103	Utilities/Electricity & Pow...	74.28
310-347-42101	Prof Svcs/Professional Ser...	-26.52
310-347-43102	Utilities/Water	76.62
310-347-43103	Utilities/Electricity & Pow...	105.67
310-348-42101	Prof Svcs/Professional Ser...	41.86
310-348-43102	Utilities/Water	57.96
310-348-43103	Utilities/Electricity & Pow...	10.65
325-342-47205	Improvements/Streets	23,228.03
500-641-41002	Emp Benefits/Dental	435.32
500-641-41003	Emp Benefits/Vision Care	334.98
500-641-42101	Prof Svcs/Professional Ser...	1,553.25
500-641-42107	Prof Svcs/Equipment Mai...	22,300.43
500-641-42108	Prof Svcs/Building-Structu...	539.79
500-641-42109	Prof Svcs/Compliance Ins...	6,400.00
500-641-42201	Office Expense	322.93
500-641-43102	Utilities/Water	803.90
500-641-43103	Utilities/Electricity & Pow...	71,589.29
500-641-44302	Other Materials Supp/Slu...	11,181.16
500-641-44303	Other Materials Supp/Ch...	39,250.97
500-641-44304	Other Materials Supp/Pe...	3,326.00
500-641-44305	Other Materials Supp/Lab...	7,584.48
500-641-44306	Other Materials Supp/Ma...	42,100.89
500-641-44410	Safety Clothing	1,535.40
500-642-41002	Emp Benefits/Dental	241.37
500-642-41003	Emp Benefits/Vision Care	111.66
500-642-42107	Prof Svcs/Equipment Mai...	30.58
500-642-42514	Admin Exp/Special Depart	149.55
500-642-43103	Utilities/Electricity & Pow...	130.99
500-642-47201	Improvements/Building	17,692.50
505-119-41002	Emp Benefits/Dental	268.94
505-119-41003	Emp Benefits/Vision Care	74.44
505-119-42106	Prof Svcs/Software Maint...	1,774.00
505-119-43102	Utilities/Water	58.47
505-119-43103	Utilities/Electricity & Pow...	1,478.72
505-119-47101	FF&E/Equipment	3,133.54
723-20302	Deposits Payable/Police E...	3,674.81

WARRANT LISTING

Payment Dates: 12/18/2021 - 1/14/2022

Account Summary

Account Number	Account Name	Payment Amount
750-463-42101	Prof Svcs/Professional Ser...	219.24
998-20105	Sal & Ben Payable/Dental ...	168.07
998-20106	Sal & Ben Payable/Vision ...	111.66
	Grand Total:	**1,250,218.49**

Project Account Summary

Project Account Key		Payment Amount
None		1,231,108.49
21711742101ER2101		19,110.00
	Grand Total:	**1,250,218.49**

Approved by: Jay A Swearingen Date 01/13/2022

RETURN TO AGENDA

CITY COUNCIL REPORT

8C

DATE: JANUARY 18, 2022

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ERIC CASHER, CITY ATTORNEY

SUBJECT: RESOLUTION CONFIRMING CONTINUED EXISTENCE OF LOCAL EMERGENCY

RECOMMENDATION

Staff recommends that the City Council adopt a resolution confirming the continued existence of a local emergency.

BACKGROUND & DISCUSSION

On March 18, 2020, the City Manager, acting as Director of Emergency Services, proclaimed a local emergency pursuant to California Government Code Section 8630 and Pinole Municipal Code Chapter 2.32. The emergency declaration was based on public health and safety concerns for persons and property within the City as a consequence of the global spread of novel coronavirus 2019 ("COVID-19"), including confirmed cases in Contra Costa County, as well as, the Contra Costa County Department of Health's shelter in place order dated March 16, 2020. The City Council subsequently adopted a resolution affirming the City Manager's emergency declaration.

The California Emergency Services Act requires the City Council to review the need for continuing the local emergency at least once every 60 days. Although the local emergency does not end until terminated by the City Council, the Pinole Municipal Code requires the City Council to periodically review the need for continuing the local emergency. The City Council has confirmed the continued existence of the local emergency multiple times since the emergency was first declared, most recently on December 7, 2021.

Community transmission of COVID-19 continues to occur, and the number of cases within Contra Costa County has continued to rise. There have now been over 130,931 cases of COVID-19 within the County and approximately 1,078 deaths. The case rate within the County for fully vaccinated individuals is approximately 129 new case per day per 100,000 people (71 if fully vaccinated and has received booster). The case rate within the County for unvaccinated individuals is approximately 217 cases per day per 100,000. There have been over 13,000 new cases in the last 2 weeks alone with an average new case per date of 1,927. The rate of positive tests is increasing in the County, as well as throughout California. In Pinole, the rate of

new cases over the last 14 days is approximately 1,332 new cases per 100,000 people. Although Contra Costa County was briefly in the “moderate” tier in the State’s four tier blueprint for a safer economy, it was thereafter reclassified as being within the “substantial” tier due to the increasing prevalence of COVID-19. Contra Costa County is currently classified in the “high” tier. The “high” tier, also known as the red tier, is the strictest tier. This means that the State still considers COVID-19 to be a serious risk to public safety. There is a concern among medical professionals that new cases of COVID-19 may be surging in light of the Omicron variant and affect of colder weather which makes outdoor activities harder.

Public health and safety concerns for persons and property within the City as a consequence of the global spread of novel coronavirus 2019 continue to exist.

If the proposed resolution is adopted, the City Council will confirm the continued existence of the local emergency. In accordance with state law and the Municipal Code, the City Council will review the emergency declaration periodically until the conditions warrant a termination of the emergency declaration.

FISCAL IMPACT

There is no direct fiscal impact from the adoption of the resolution ratifying a local emergency. However, the City will consider all options available to seek reimbursement for indirect expenses and fiscal impacts through the appropriate authorities.

ATTACHMENTS

A. Resolution Confirming Continued Existence of Local Emergency

5042336.1

ATTACHMENT A

RESOLUTION NO. 2022-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE CONFIRMING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY DUE TO COVID-19

WHEREAS, Government Code Section 8630 and Pinole Municipal Code Section 2.32.060 authorize the Director of Emergency Service to proclaim a local emergency when conditions of disaster or extreme peril to the safety of persons and property within the territorial limits of a city exist if the City Council is not in session and provides that the City Council shall ratify the proclamation within seven days thereafter; and

WHEREAS, in accordance with Government Code Section 8630 and Pinole Code Section 2.32.060, the Director of Emergency Services proclaimed the existence of a local emergency caused by the Novel Coronavirus (COVID-19), a respiratory disease first identified in China that may result in serious illness or death that is easily transmissible from person to person, on March 18, 2020; and

WHEREAS, on March 24, 2020, the City Council ratified and confirmed the proclamation of the existence of a local emergency issued by the Director of Emergency Services; and

WHEREAS, pursuant to Government Code Section 8630 and Pinole Municipal Code Section 2.32.060, the City Council must periodically review the need for continuing the local emergency; and

WHEREAS, the conditions that prompted the original declaration of a local emergency continue to exist; and

WHEREAS, the recitals contained in Resolution No. 2020-13, adopted by the City Council on March 24, 2020, are incorporated into this Resolution as if stated herein; and

WHEREAS, there have now been over 130,931 cases of COVID-19 and approximately 1,078 deaths within the County; and

WHEREAS, the case rate within the County for fully vaccinated individuals is approximately 129 new case per day per 100,000 people (71 if fully vaccinated and has received booster) and the case rate within the County for unvaccinated individuals is approximately 217 cases per day per 100,000; and

WHEREAS, case rates have been increasing over the last two weeks; and

WHEREAS, in order to maintain progress in containing the spread of COVID-19, the public must continue to practice appropriate safety measures; and

WHEREAS, the public health and safety concerns for persons and property within the City as a consequence of the global spread of COVID-19 continue to exist; and

WHEREAS, the health, safety, and welfare of Pinole residents, businesses, visitors, and staff is of utmost importance to the City and additional future measures may be needed to protect the community; and

WHEREAS, the City may require additional assistance in the future, and a formal declaration of emergency allows the City to access resources in a timely manner in a timely fashion; and

WHEREAS, the City Council finds that conditions of extreme peril to the safety of persons and property within the territorial limits of the City related to COVID-19 pandemic continue in existence; and

WHEREAS, the City Council finds that extraordinary measures are required to protect the public health, safety, and of persons and property within the City that are or are likely to be beyond the control or capability of the services, personnel, equipment, and facilities of the City; and

WHEREAS, the City Council have continued existence of a local emergency periodically since it was first declared on March 18, 2020; and

WHEREAS, the City Council desires to confirm the continued existence of a local emergency within Pinole due to COVID-19.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Pinole hereby declares as follows:

1. The local emergency declared by Resolution No. 2020-13 due to the COVID-19 Pandemic continues to exist within the City of Pinole.

2. During the existence of the declared local emergency, the powers, functions, and duties of the City Manager, acting as Director of Emergency Services, and the emergency organization of this City shall be those prescribed by State law and by ordinances and resolutions of the City of Pinole.

3. The declaration of local emergency shall remain in effect until such time that the Council determines that the emergency conditions have been abated.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 18th day of January, 2022, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed, and adopted on the 18th day of January, 2022.

_____

Heather Bell, CMC
City Clerk

5042326.1

RETURN TO AGENDA

CITY COUNCIL REPORT

8D

DATE: JANUARY 18, 2022

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ERIC CASHER, CITY ATTORNEY

SUBJECT: RESOLUTION CONTINUING AUTHORIZED REMOTE TELECONFERENCE MEETINGS PURSUANT TO AB 361

RECOMMENDATION

Staff recommends that the City Council adopt a resolution authorizing the continued use of remote teleconference meetings pursuant to AB 361.

BACKGROUND

On March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for the anticipated broader spread of the novel coronavirus disease 2019 ("COVID-19"). On March 18, 2020, the City Manager, acting as Director of Emergency Services, proclaimed a local emergency due to COVID-19 pursuant to California Government Code Section 8630 and Pinole Municipal Code Chapter 2.32. The City Council subsequently adopted a resolution affirming the City Manager's emergency declaration and continues to reevaluate the need for continuing the local emergency every fourteen (14) days. Both the State and local emergency declaration remain in effect.

All meetings of the City Council and the City's other legislative bodies, such as the Planning Commission, are open and public, as required by the Ralph M. Brown Act (Government Code section 54950 *et seq*.). Any member of the public may attend, participate, and watch the City's legislative bodies conduct their business. On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means in order to slow the spread of COVID-19. As a result of Executive Order N-29-20, staff set up virtual meetings for all City Council meetings and other City legislative bodies. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, repealed the provisions of Executive Order N-29-20 that allowed local legislative bodies to conduct meetings telephonically or by other means.

On September 16, 2021, the Governor signed AB 361 (2021) which allows for local legislative bodies to continue to conduct meetings via teleconferencing without complying with certain Brown Act provisions under specified conditions and includes a requirement that the City Council make specified findings. AB 361(2021) took effect October 1, 2021. Pursuant to AB 361 (2021), legislative bodies are allowed to continue to meet remotely during a declared state of emergency. In addition, remote meetings are only allowed when state or local health officials have imposed or recommended measures to promote social distancing, or when the legislative body finds that meeting in person would present imminent risks to the health or safety of attendees. On January 5, 2022, Governor Newsom issued Executive Order N-1-22, extending the sunset of AB 361 (2021) through March 31, 2022, in light of the surge in cases due to the novel Omicron variant not previously considered when the Legislature considered AB 361, and to protect the public health and safety.

On October 19, 2021, the City Council adopted a Resolution Of The City Council Of The City Of Pinole Authorizing Remote Teleconference Meetings Pursuant To AB 361 upon a finding that: (i) the State of Emergency continues to directly impact the ability of the members to meet safely in person, and (ii) State or local officials continue to impose or recommend measures to promote social distancing. On November 2, 2021, the City Council requested a future agenda item to discuss the return to in-person meetings on November 16th.

In order to continue to hold remote meetings during a proclaimed state of emergency and maintain the Resolution of October 19, 2021, the City Council must reconsider whether these conditions under AB 361 exist, every thirty (30) days. Thus, the City Council has a standing opportunity to discuss a return to in-person meetings every thirty (30) days. Following a reevaluation every thirty (30) days and upon a finding that the conditions under AB 361 continue to exist, the City Council adopted the Resolution Authorizing Continued Remote Teleconference Meetings Pursuant to AB 361 on November 16, 2021 and again on December 21, 2021.

On December 7, 2021, the City Council adopted the Resolution Confirming Continued Existence of Local Emergency. In order to continue to hold remote meetings during this proclaimed state of emergency, the City Council must find that either: (i) the State of Emergency continues to directly impact the ability of the members to meet safely in person; or (ii) State or local officials continue to impose or recommend measures to promote social distancing. This staff report discusses whether these conditions under AB 361 continue to exist in order continue the use of remote teleconference meetings pursuant to AB 361.

DISCUSSION

Since issuing Executive Order N-08-21, the highly contagious Delta and Omicron variants of COVID-19 have emerged, causing an increase in COVID-19 cases throughout the State and Contra Costa County. COVID-19 cases have continued to surge throughout the State during the winter months with a present estimate of 1

million new COVID cases a day. As such, Governor Newsom has extended the State of Emergency declared on March 4, 2020 through March 2022. The City Council has also confirmed the continued existence of the local emergency, most recently on December 7, 2021. City Council is set to reevaluate the status of continued existence of the local emergency concurrent with this proposed resolution.

Health officials continue to recommend measures to slow the spread of COVID-19. Specifically, the Centers for Disease Control and Prevention ("CDC") continues to recommend physical distancing of at least 6 feet from others outside of the household. On August 2, 2021, in response to the Delta variant of COVID-19, the Contra Costa County Health Officer issued an order for nearly all individuals to wear masks when inside public spaces and on September 14, 2021, issued an order requiring operators of specified dining establishments, entertainment venues and fitness facilities to restrict entry based on COVID-19 vaccination status or testing. Subsequent exceptions or exemptions to the health order have been made for persons participating in certain religious activities, performers and public speakers in venues where everyone eligible to receive a COVID-19 vaccine is fully vaccinated, and certain organized gatherings in indoor settings that are not open to the general public. These exceptions or exemptions do not apply here. The CDC presently estimates the Omicron variant likely will spread more easily than the original SARS-CoV-2 virus with breakthrough infections in people who are fully vaccinated likely to occur. Additionally, COVID-19 continues to present imminent risks to the health or safety of attendees, including the legislative bodies and staff, should the City's legislative bodies hold in person meetings.

On September 20, 2021, the Contra Costa County Health Officer issued recommendations for safely holding public meetings but strongly recommended the use of online meetings as it presents the lowest risk of transmission of COVID-19. Additionally, the Contra Costa County Health Officer continues to recommend the availability of remote access as an alternative to participating in person, should the City elect to offer in person meetings.

The proposed resolution re-affirms the necessary findings in order for the City Council, and all of the City' s other legislative bodies, to continue to hold remote teleconference meetings pursuant to AB 361. Staff is prepared to return to an in-person hybrid meeting format at the direction of the City Council.

FISCAL IMPACT

There is no direct fiscal impact from the adoption of the resolution.

ATTACHMENTS

A. Resolution Authorizing Continued Remote Teleconference Meetings Pursuant to AB 361

ATTACHMENT A

RESOLUTION NO. 2022-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE AUTHORIZING CONTINUED REMOTE TELECONFERENCE MEETINGS PURSUANT TO AB 361

WHEREAS, all City of Pinole ("City") meetings are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the City's legislative bodies conduct their business; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for an anticipated broader spread of the novel coronavirus disease 2019 ("COVID-19"), and Governor Newsom has continued to confirm the continued existence of the State of Emergency; and

WHEREAS, on March 18, 2020, the City Manager, acting as Director of Emergency Services, proclaimed a local emergency due to COVID-19 pursuant to California Government Code Section 8630 and Pinole Municipal Code Chapter 2.32, and the City Council has continued to confirm the continued existence of the local emergency; and

WHEREAS, On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, as a result of Executive Order N-29-20, staff set up virtual meetings for all City Council meetings and meetings of all City legislative bodies, such as the Planning Commission; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, repealed the provisions of Executive Order N-29-20 that allowed local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (2021) which allows for local legislative bodies and advisory bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the City Council make specified findings; and

WHEREAS, on September 20, 2021, Governor Newsom issued Executive Order N-15-21, delaying the full application of AB 361 (2021) until 11:59 p.m. October 1, 2021;

WHEREAS, on January 5, 2022, Governor Newsom issued Executive Order N-1-22, extending the sunset of AB 361 (2021) through March 31, 2022;

WHEREAS, in order for legislative bodies to continue to conduct meetings via teleconferencing pursuant to AB 361 (2021), a proclaimed State of Emergency must exist; and

WHEREAS, AB 361 (2021) further requires that State or local officials have imposed or recommended measures to promote social distancing, or, requires that the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the City of Pinole, specifically, Governor Newsom has declared a State of Emergency due to COVID-19 and the City Council has confirmed the continued existence of the local emergency due to COVID-19; and

WHEREAS, since issuing Executive Order N-08-21, the highly contagious Delta and Omicron variants of COVID-19 have emerged, causing an increase in COVID-19 cases throughout the State and Contra Costa County; and

WHEREAS, on August 2, 2021, in response to the Delta variant of COVID-19, the Contra Costa County Health Officer issued Health Order No. COVID19-51, for nearly all individuals to wear masks when inside public spaces and on September 14, 2021, issued an order requiring operators of specified dining establishments, entertainment venues and fitness facilities to restrict entry based on COVID-19 vaccination status or testing; and

WHEREAS, on September 20, 2021, the Contra Costa County Health Officer issued recommendations for safely holding public meetings recommending the use of online meetings as it presents the lowest risk of transmission of COVID-19; and

WHEREAS, the Centers for Disease Control and Prevention ("CDC") continues to recommend physical distancing of at least six (6) feet from others outside of the household; and

WHEREAS, because of the rise in cases due to the Delta and Omicron variants of COVID-19, the City Council is concerned about the health and safety of all individuals who intend to attend City Council meetings and meetings of the City's other legislative bodies; and

WHEREAS, the City Council desires to provide a way for the Council, staff, and members of the public to participate in meetings remotely, without having to attend meetings in person; and

WHEREAS, the City Council hereby finds that the presence of COVID-19 and the increase of cases due to the Delta and Omicron variants would present imminent risks to the health or safety of attendees, including the legislative bodies and staff, should the City's legislative bodies hold in person meetings; and

WHEREAS, the City shall ensure that it's meetings comply with the provisions required by AB 361 (2021) for holding teleconferenced meetings; and

WHEREAS, on October 19, 2021, the City Council adopted Resolution Of The City Council Of The City Of Pinole Authorizing Remote Teleconference Meetings Pursuant To AB 361; and

WHEREAS, AB 361 (2021) allows City Council to continue to conduct meetings via teleconference upon a finding every thirty (30) days thereafter that a State of Emergency continues to exist which either continues to directly impact the ability of members to meet safely in person, or state or local officials continue to impose or recommend measures to promote social distancing; and

WHEREAS, on November 16, 2021, and again on December 21, 2021, the City Council adopted Resolution Of The City Council Of The City Of Pinole Authorizing Continued Remote Teleconference Meetings Pursuant To AB 361; and

WHEREAS, on December 7, 2021, the City Council adopted Resolution Confirming Continued Existence of Local Emergency; and

WHEREAS, the City Council has reconsidered the need to conduct meetings remotely within thirty (30) days of the Resolution and finds the need continues to exist.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Pinole hereby declares as follows:

1. The above recitals are true and correct, and incorporated into this Resolution.

2. In compliance with AB 361 (2021), and in order to continue to conduct teleconference meetings without complying with the usual teleconference meeting requirements of the Brown Act, the City Council makes the following findings:

   a) The City Council has reconsidered the circumstances of the State of Emergency; and

   b) The State of Emergency, as declared by the Governor and the City, continues to exist, directly impacting the ability of the City Council and the City's legislative bodies, as well as staff and members of the public, from meeting safely in person; and

   c) The CDC continues to recommend physical distancing of at least six (6) feet due to COVID-19 and as a result of the presence of COVID-19 and the increase of cases due to the Delta and Omicron variants, meeting in person would present imminent risks to the health or safety of attendees, the legislative bodies and staff.

3. The City Council and all of the City's other legislative bodies may continue to meet remotely in compliance with AB 361 (2021), in order to better ensure the health and safety of the public.

4. The City Council will revisit the need to conduct meetings remotely within thirty (30) days of the adoption of this resolution.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 18th day of January, 2022, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed, and adopted on the 18th day of January, 2022.

_____
Heather Bell, CMC
City Clerk

5042277.1

RETURN TO AGENDA

CITY COUNCIL REPORT

8E

DATE: JANUARY 18, 2022

TO: MAYOR AND COUNCILMEMBERS

FROM: MARIA PICAZO, RECREATION MANAGER

SUBJECT: TOBACCO GRANT

RECOMMENDATION

Staff recommends that the City Council approve a resolution to accept a grant from the California Department of Justice (DOJ) in the amount of $166,270 and authorize the City Manager to negotiate and execute any agreements and amendments thereto with the State of California Department of Justice.

BACKGROUND

The California Healthcare, Research and Prevention Tobacco Act of 2016 (Proposition 56) provides local public agencies with funding to promote a healthier California by reducing illegal sales and marketing of cigarettes and tobacco products including e-cigarettes to minors. The Office of the Attorney General makes these annual funds available to local agencies through the DOJ Tobacco Grant Program.

The City of Pinole Community Development Department applied for the first round of grant funding in August 2020 and was awarded $54,223 in December 2020. The funds were used to conduct education and code enforcement related activities for tobacco retailers. In April 2021, the City was notified of the second annual grant opportunity. The City is committed to the youth of Pinole and wishes to take a proactive role in discouraging and eliminating the use of tobacco products by underage youth. The Community Services Department submitted a grant proposal in April 2021 for $224,894 to be expended from FY 2021-22 through FY 2023-24.

On November 18, 2021, the DOJ notified the City that it would be awarded $166,270 to be expended from FY 2021-22 through FY 2023-24. Per grant requirements, the City is required to obtain a resolution from the City's governing body (City Council) to accept the grant funds, authorize the City to enter into an agreement with the State, and to designate an agent to execute the agreement and any other required grant documents.

REVIEW AND ANALYSIS

The City plans to implement the grant over the next three fiscal years. The Community Services Department will serve as the lead and will oversee the implementation of the grant program. The City will recruit a new recreation coordinator and three middle school aged interns from schools in Pinole to help implement this program. The recreation

coordinator will work nineteen (19) hours per week and the interns will work thirty (30) hours per month on this project. The City will focus the program on the middle school age youth as they are emerging into high school where peer pressure is exerted and they are more susceptible to smoking or vaping.

The Community Services Department plans to use the grant funds to implement the following:

1. Implement the Take Down Tobacco program, a comprehensive youth advocacy training program. This program offers free training to youth and prepares them to train their peers. Take Down Tobacco is designed to educate youth on the dangers of smoking and vaping, equip youth with the skills to create change in their communities, and to inspire youth to use their voice to advocate for the first tobacco-free generation.

2. Implement a mass health communication campaign that includes anti-tobacco posters to be displayed at local middle schools, as well as messaging on the City's social media platforms and website.

3. Organize and host two events per year of funding to educate on the importance of being tobacco free. The events would be split between peer anti-tobacco presentations at the local middle schools and current community events hosted by the City to include an informational booth about the tobacco grant program.

FISCAL IMPACT

The City was awarded a grant in the amount of $166, 270 to implement the tobacco grant program. All costs associated with the program will be covered by the grant funds. The City will not allocate any additional funds for the implementation of this program.

ATTACHMENT

Attachment A – Award and Intent Letter
Attachment B – Resolution

ATTACHMENT A

ROB BONTA
Attorney General

State of California
DEPARTMENT OF JUSTICE

DIVISION OF OPERATIONS
TOBACCO GRANT PROGRAM
P.O. BOX 160187
SACRAMENTO, CA 95816-0187
Telephone: (916) 210-6422
E-Mail Address: TobaccoGrants@doj.ca.gov

November 18, 2021

Maria Picazo, Recreation Manager
City of Pinole
635 Tennent Avenue
Pinole, CA 94564

Re: Tobacco Grant Award Notification FY 21/22

Dear Maria Picazo:

Congratulations! On behalf of the California Department of Justice, I am excited to inform you that your agency's grant application for funds authorized under the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 has been approved for Funding in the amount of $166,270[1].

The California Department of Justice was excited to receive applications totaling over $71 million to support local law enforcement agencies in educating minors about the harms of tobacco products, enforcing state and local tobacco laws, and conducting retailer enforcement. Consequently, some awards were approved with modifications.

In order to accept the award, your agency must, within 15 calendar days of the date of this letter, respond with a signed Letter of Intent (template attached) affirming either 1) your agency will seek a resolution to accept the award, if your agency has a governing body; or 2) no governing body exists and no resolution is required. The letter can be sent via email to TobaccoGrants@doj.ca.gov with subject line "FY 21-22_Letter of Intent_City of Pinole" and/or hard copy to:

CA Department of Justice
Division of Operations
Tobacco Grant Program
P.O. Box 160187
Sacramento, CA 95816-0187

If the Letter of Intent is **only** being sent via hard copy, it must be postmarked within 15 days of the date of this letter. Upon receipt of the Letter of Intent, the Local Assistance Unit

[1]Award amounts are subject to change due to appeals or declinations of awards.

RETURN TO AGENDA

within the California Department of Justice will provide documents as part of your grant agreement (Memorandum of Understanding, Handbook, etc.).

Also provided with the electronic version of this letter are the Award Summary and approved Budget Detail which will reflect any necessary modifications. If you wish to realign the approved funds, please reference the attached instruction sheet and return your revised Budget Detail with your letter of intent.

If you have any questions about this process, please do not hesitate to contact me at (916) 210-7006 or at TobaccoGrants@doj.ca.gov.

Sincerely,

Stacy Heinsen

Digitally signed by Stacy Heinsen
Date: 2021.11.17 17:45:00 -08'00'

STACY HEINSEN
Manager, Tobacco Grant Program

For ROB BONTA
Attorney General

ATTACHMENT B

RESOLUTION NO. 2022-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE ACCEPTING A GRANT AWARD IN AMOUNT $166, 270 FROM THE STATE OF CALIFORNIA DEPARTMENT OF JUSTICE TOBACCO LAW ENFORCEMENT GRANT PROGRAM AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL GRANT DOCUMENTS

WHEREAS, the California Healthcare, Research and Prevention Tobacco Act of 2016 (Proposition 56) provides local public agencies with funding to promote a healthier California by reducing illegal sales and marketing of cigarettes and tobacco products including e-cigarettes to minors, and

WHEREAS, the City of Pinole is committed to the youth of the Pinole and wishes to take a proactive role in discouraging and eliminating the use of tobacco products by underage youth between the ages of 10-14, by creating a youth advocacy training program through the Community Services Department, and

WHEREAS, in April 2021, the City of Pinole submitted a proposal to the State of California Department of Justice, and

WHEREAS, on November 18, 2021, the California Department of Justice notified the City that it would be awarded $166,270 to be expended from FY 2021-22 through FY 2023-24, and

WHEREAS, the State of California Department of Justice requires a resolution from the governing body to authorize the City to enter into an agreement with the State and to designate an agent to execute the agreement and any other required grant documents, and

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Pinole does hereby accept the tobacco grant in amount $166,270 from the State of California Department of Justice and authorize the City Manager to the execute all grant documents.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the 18th day of January 2022 by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing ordinance was regularly introduced, passed, and adopted on this 18th day of January 2022.

_____
Heather Bell,CMC
City Clerk

RETURN TO AGENDA

CITY COUNCIL/SUCCESSOR AGENCY REPORT

8F

DATE: **JANUARY 18, 2022**

TO: **EXECUTIVE DIRECTOR AND BOARD MEMBERS FOR THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF PINOLE**

FROM: **MARKISHA GUILLORY, FINANCE DIRECTOR**

SUBJECT: **ADOPT A RESOLUTION APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JULY 1, 2022 – JUNE 30, 2023 (ROPS 22-23) FOR THE SUCCESSOR AGENCY IN THE AMOUNT OF $6,296,775**

RECOMMENDATION

Staff recommends that the City Council, acting as the governing board of the Successor Agency to the former Pinole Redevelopment Agency, adopt a resolution approving the Recognized Obligation Payment Schedule for the period July 1, 2022 through June 30, 2023 (ROPS 22-23) for the Successor Agency in the amount of $6,296,775.

BACKGROUND

The City of Pinole became the Successor Agency to the former Pinole Redevelopment Agency (Agency) following the dissolution of redevelopment in California on February 1, 2012 through ABX1 26. The Successor Agency is responsible for winding down and paying off the debts of the former Agency. The Pinole City Council serves as the Successor Agency's governing board.

The Successor Agency is required to prepare a Recognized Obligation Payment Schedule (ROPS) for each twelve-month fiscal period in order to request property tax increment funds to pay down approved enforceable obligations and administrative costs of the Successor Agency. The ROPS must be approved by the Countywide Oversight Board of Contra Costa County and submitted to the California Department of Finance in order for the Successor Agency to receive funds.

The Successor Agency requests the City Council's adoption of the attached resolution approving the ROPS for the period of July 1, 2022 through June 30, 2023. The Countywide Oversight Board will consider the ROPS at its meeting on January 24, 2022.

REVIEW & ANALYSIS

The enclosed ROPS document is a listing of the minimum amounts that are required (scheduled) to be paid by the Successor Agency during the twelve-month period of July 1, 2022 through June 30, 2023 and includes the identification of a proposed funding source for payment of the existing enforceable obligations. This schedule must be reviewed and approved by the County Oversight Board prior to submission to the State Department of Finance (DOF) for final confirmation.

The DOF requires that residual/surplus funding that the Successor Agency received in prior ROPS be applied as an offset for additional distributions from the County Auditor-Controller. The Successor Agency does not have any residual/surplus funding from the most recent prior ROPS for which accounting has been completed, ROPS 19-20, and therefore has no funding to apply to the ROPS 22-23 (refer to "Report of Cash Balances"). As a result, staff is requesting the full amount of $6,296,775 for the ROPS 22-23 funding period.

Ongoing activities required to wind down the Successor Agency and the various remaining enforceable obligations are listed in the Recognized Obligation Payment Schedule (ROPS 22-23) - ROPS Detail (attached). As of June 30, 2022, the Successor Agency will have remaining obligations of approximately $10,770,177 that need to be paid off, from property tax increment funds. These obligations are expected to be fully paid off by the fiscal year ending June 30, 2024.

FISCAL IMPACT

Staff anticipates there will be sufficient funding available in the Redevelopment Property Tax Trust Fund (RPTTF) Account held by the Contra Costa County Auditor-Controller to fully fund all Enforceable Obligations totaling $6,296,775, identified for the ROPS 22-23 authorization period.

ATTACHMENTS

A – Resolution
B – Recognized Obligation Payment Schedule for July 1, 2022 – June 30, 2023 (ROPS 22-23), Successor Agency

RETURN TO AGENDA

ATTACHMENT A

RESOLUTION NO. 2022-xx

RESOLUTION OF THE GOVERNING BOARD OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF PINOLE, APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) FOR JULY 1, 2022 THROUGH JUNE 30, 2023

WHEREAS, Assembly Bill x1 26 ("ABx1 26") was passed by the California State Legislature, signed by the Governor, and has been codified as part 1.8 of Division 24 of the California Health and Safety Code, commencing with Section 34161; and

WHEREAS, AB 26 requires successor agencies to continue to make all scheduled payments for enforceable obligations of their predecessor redevelopment agencies; and

WHEREAS, pursuant to HSC section 34179.7(o)(1), commencing with the ROPS covering the period from July 1, 2016 to June 30, 2017 and thereafter, agencies shall submit an Oversight Board approved annual ROPS to the State Department of Finance and the County Auditor-Controller by February 1, 2016 and each February 1 thereafter; and

WHEREAS, the annual ROPS listing of obligations must include information for each obligation including:

A. The payee,
B. Project description and scope of work, product, or service for which payment is to be made,
C. Total outstanding debt or obligation,
D. Payment amount obligated to be made for the next 12-month accounting period,
E. The funding source for payment of listed enforceable obligation; and

WHEREAS, the City Finance Director has prepared the required ROPS, for review by the Pinole Successor Agency prior to submitting to the County Oversight Board.

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Successor Agency of the Redevelopment Agency of the City of Pinole does hereby resolve that the Recognized Obligation Payment Schedule for the period July 1, 2022 through June 30, 2023, herein provided as Attachment B, is hereby approved.

PASSED AND ADOPTED at a regular meeting of the Governing Board of the Successor Agency to the Redevelopment Agency of the City of Pinole held on the 18th day of January 2022 by the following vote:

AYES: BOARDMEMBERS:
NOES: BOARDMEMBERS:
ABSENT: BOARDMEMBERS:
ABSTAIN: BOARDMEMBERS:

_____
Heather Bell
Secretary to the Governing Board

ATTACHMENT B

Recognized Obligation Payment Schedule (ROPS 22-23) - Summary
Filed for the July 1, 2022 through June 30, 2023 Period

Successor Agency: Pinole

County: Contra Costa

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	22-23A Total (July - December)	22-23B Total (January - June)	ROPS 22-23 Total
A Enforceable Obligations Funded as Follows (B+C+D)	**$ -**	**$ -**	**$ -**
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	**$ 6,122,565**	**$ 174,210**	**$ 6,296,775**
F RPTTF	5,996,682	50,093	6,046,775
G Administrative RPTTF	125,883	124,117	250,000
H Current Period Enforceable Obligations (A+E)	**$ 6,122,565**	**$ 174,210**	**$ 6,296,775**

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/

Signature Date

Pinole
Recognized Obligation Payment Schedule (ROPS 22-23) - ROPS Detail
July 1, 2022 through June 30, 2023

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
											ROPS 22-23A (Jul - Dec)						ROPS 22-23B (Jan - Jun)					
											Fund Sources						Fund Sources					
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 22-23 Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	22-23A Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	22-23B Total
								$10,770,177		$6,296,775	$-	$-	$-	$5,996,682	$125,883	$6,122,565	$-	$-	$-	$50,093	$124,117	$174,210
7	Bond Indenture Agreements	Fees	09/01/ 2004	08/01/2023	US Bank, National Trust	Trustee, Paying Agent & Dissemination Agent Fees for Bond Indentures	Pinole Vista	4,646	N	$4,646	-	-	-	2,323	-	$2,323	-	-	-	2,323	-	$2,323
20	Housing & Non-housing Professional Services Agreement	Fees	04/03/ 2007	06/30/2022	AmeriNation Community Services	Monthly loan processing service for outstanding redvelopment loans to both individuals and business entities	Pinole Vista	6,000	N	$6,000	-	-	-	3,000	-	$3,000	-	-	-	3,000	-	$3,000
21	Bond Indenture Professional Service Agreement	Fees	09/01/ 2004	08/01/2023	BLX Group, LLC Inc.	Income Tax Arbitrage Analysis and IRS Tax Filing for Indenture Reserve Investment Accounts	Pinole Vista	-	N	$-	-	-	-	-	-	$-	-	-	-	-	-	$-
24	Pinole Vista Restaurant Phase Consulting Services Agreement	Professional Services	12/19/ 2008	12/13/2025	Shelter Bay Retail Group	Consulting Services for Financial Management for Restaurant Development Project	Pinole Vista	-	Y	$-	-	-	-	-	-	$-	-	-	-	-	-	$-
26	Financial Reporting Services Bond Indentures	Fees	09/27/ 1999	08/01/2023	HdL Coren & Cone	Property Tax consulting/ advisory services related to pledged revenue property	Pinole Vista	8,500	N	$8,500	-	-	-	4,250	-	$4,250	-	-	-	4,250	-	$4,250

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
											ROPS 22-23A (Jul - Dec)						ROPS 22-23B (Jan - Jun)					
											Fund Sources						Fund Sources					
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 22-23 Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	22-23A Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	22-23 Total
						assessments																
27	Financial Reporting Services Bond Indentures	Admin Costs	05/16/ 2018	06/30/2022	Badawi Associates, CPA's	Auditing services for Continuing Financial Disclosure required by Bond Indentures	Pinole Vista	1,765	N	$1,765	-	-	-	-	1,765	$1,765	-	-	-	-	-	$-
31	Successor Agency Administrative Cost Allowance	Admin Costs	07/01/ 2018	06/30/2022	City of Pinole	Payroll Cost Allocations for Administrative Staff Support of the Pinole Successor Agency	Pinole Vista	233,235	N	$233,235	-	-	-	-	116,618	$116,618	-	-	-	-	116,617	$116,617
33	Legal/Attorney Support Services Agreement	Admin Costs	07/01/ 2018	06/30/2022	Meyers, Nave, Riback, Silver & Wilson	Legal/ Attorney Support Services	Pinole Vista	15,000	N	$15,000	-	-	-	-	7,500	$7,500	-	-	-	-	7,500	$7,500
37	Short-term Borrowing Agreement	SERAF/ ERAF	02/16/ 2010	06/30/2024	City of Pinole	Repayment of SERAF payments (2009-10 & 2010-11) to State of California funding by Housing Set-Aside Fund	Pinole Vista	2,541,575	N	$1,678,692	-	-	-	1,678,692	-	$1,678,692	-	-	-	-	-	$-
45	Pinole Vista Redevelopment Project 2015A Tax Allocation Refunding Bond (Tax Exempt)	Refunding Bonds Issued After 6/27/12	08/06/ 2015	08/01/2023	US Bank, National Trust	Indenture Debt Service Payments for Principle & Interest	Pinole Vista	7,959,456	N	$4,348,937	-	-	-	4,308,417	-	$4,308,417	-	-	-	40,520	-	$40,520

Pinole
Recognized Obligation Payment Schedule (ROPS 22-23) - Report of Cash Balances
July 1, 2019 through June 30, 2020
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 19-20 Cash Balances (07/01/19 - 06/30/20)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	**Comments**
1	**Beginning Available Cash Balance (Actual 07/01/19)** RPTTF amount should exclude "A" period distribution amount.					260,140	
2	**Revenue/Income (Actual 06/30/20)** RPTTF amount should tie to the ROPS 19-20 total distribution from the County Auditor-Controller				97,176	5,396,474	
3	**Expenditures for ROPS 19-20 Enforceable Obligations (Actual 06/30/20)**					5,497,999	Other Funds = Loan repayments and interest earned
4	**Retention of Available Cash Balance (Actual 06/30/20)** RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	**ROPS 19-20 RPTTF Prior Period Adjustment** RPTTF amount should tie to the Agency's ROPS 19-20 PPA form submitted to the CAC		No entry required			-	
6	**Ending Actual Available Cash Balance (06/30/20) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)**	**$-**	**$-**	**$-**	**$97,176**	**$158,615**	

Pinole
Recognized Obligation Payment Schedule (ROPS 22-23) - Notes
July 1, 2022 through June 30, 2023

Item #	Notes/Comments
7	
20	This continues to be an ongoing obligation of the former Redevelopment Agency that was previously approved and later denied.
21	
24	
26	
27	
31	
33	
37	
45	

RETURN TO AGENDA

CITY COUNCIL REPORT

11A

DATE: JANUARY 18, 2022

TO: MAYOR AND COUNCIL MEMBERS

FROM: SANJAY MISHRA, PUBLIC WORKS DIRECTOR
LILLY WHALEN, COMMUNITY DEVELOPMENT DIRECTOR
MISHA KAUR, SR. PROJECT MANAGER

SUBJECT: DISCUSSION OF OPTIONS TO EXPAND ELECTRIC VEHICLE CHARGING STATIONS

RECOMMENDATION

Staff recommends that the City Council receive information on options to expand electric vehicle charging stations throughout City of Pinole and provide direction to City staff.

BACKGROUND

Numerous studies show that sales of electric vehicles (EVs) have grown consistently over recent years in the U.S. An **EV** is an automotive-type vehicle for on-road use such as passenger automobiles, buses, trucks, vans, neighborhood electric vehicles, and electric motorcycles, primarily powered by an electric motor that draws current from a rechargeable storage battery, fuel cell, photovoltaic array, or other source of electric current. EVs provide substantial benefits to the consumer and society. EVs are less expensive to operate than conventional gas vehicles, have lower maintenance costs, and have the convenience of fueling (charging) at home or work. EVs likewise reduce Greenhouse Gas (GHG) emissions. It is imperative that the EV charging infrastructure keeps pace with sales of EVs to enhance overall EV growth, and to ensure that lack of access to EV charging (at home or at public or private stations) is minimized as a critical barrier to EV adoption.

There are a number of new terms to become familiar with when it comes to EVs:

- Zero-Emission vehicles (**ZEV**s): Vehicles with no harmful tailpipe emissions and include plug-in electric vehicles (PEVs) and fuel cell electric vehicles (FCEVs)
- Plug-In Electric Vehicle (**PEV**): subset of electric vehicles that includes all-electric, or battery electric vehicles (BEVs), and plug-in hybrid vehicles (PHEVs). A PEV can operate on battery power and recharges from the electrical grid.
- **EV Charger** is charging equipment not internal to the PEV and used to charge an EV.

- An EV Charging Space (**EV Space**) is a space intended for future installation of EV charging equipment and charging of electric vehicles.
- An EV Charging Station (**EVCS**) is one or more electric vehicle charging spaces in private and public spaces served by electric vehicle charger(s) or other charging equipment allowing charging of electric vehicles. Electric vehicle charging stations are not considered parking spaces.
- EV Supply Equipment (**EVSE**) are the conductors, including the ungrounded, grounded, and equipment grounding conductors and the electric vehicle connectors, attachment plugs, and all other fittings, devices, power outlets, or apparatus installed specifically for the purpose of transferring energy between the premises wiring and the electric vehicle.

On September 23, 2020, Governor Newsom signed Executive Order N-79-20, setting the following targets for ZEVs (including PEVs):

- By 2035, 100 percent ZEV sales for new passenger vehicles and 100 percent ZEV operations for drayage trucks and off-road vehicles and equipment.
- By 2045, 100 percent ZEV operations for medium and heavy-duty vehicles, where feasible.

With the transportation sector accounting for about 40 percent of California's GHG emissions, over 80 percent of smog-forming nitrogen oxide pollution, and 95 percent of toxic diesel particulate matter, the full transition to ZEVs is an important step toward carbon neutrality by 2045.

On November 16, 2021, City Council adopted Resolution 2021-105 to support the goal of reaching 100 percent ZEV new vehicle sales in California by 2030. Continued growth in the PEV market will depend on driver confidence in charging infrastructure. Widespread, accessible, and convenient charging infrastructure reduces range anxiety and provides consumers confidence that PEVs are as convenient to fuel as conventional vehicles. It is widely known that availability of EV charging infrastructure is critical to transportation electrification and California's ability to address climate change and air pollution

DISCUSSION

1. REGULATORY ENVIRONMENT

The City of Pinole is required to expand EV charging due to three sets of regulations, the City's General Plan, State legislation, and the current California Building Code, all described in further detail below.

Pinole General Plan

A General Plan is a community's blueprint for governing land use to meet the community's long-term vision. There are three action programs located in the Pinole General Plan's Circulation and Sustainability Elements that aim to reduce vehicle miles traveled and encourage alternative modes of transportation, including promoting the use of EV and development of EV charging infrastructure. These programs have been provided below, along with staff assessment of the action item's extent to which it requires the City take action to install City-owned EV charging stations:

- *Action CE.1.3.2 Include facilities that support alternative modes of transportation (pedestrian, bicycles, public transit, electric vehicles, etc.) where feasible.* (Circulation Element)

  Staff Assessment: This is an ongoing action item that supports a General Plan policy to encourage development that is sensitive to both local and regional transit measures and that promotes the use of alternative modes of transportation. This action item would be related to both public and private development, and require the City to include facilities that support EV charging "where feasible".

- *Action SE.8.6.5 Require that new and fully renovated commercial and retail development provide preferential parking for electric vehicles and vehicles using alternative fuels.* (Sustainability Element)

  Staff Assessment: This action item is related to requiring private development to dedicate parking for EV and alternative fuel vehicles through the development review process and does not contain a regulations regarding City facilities.

- *Action SE.8.10.1 Develop the necessary infrastructure to encourage the use of zero emission vehicles and clean alternative fuels, such as development of electric vehicles charging facilities and alternative fueling stations.* (Sustainability Element)

  Staff Assessment: This action item is directly related to developing necessary City infrastructure to support and encourage use of ZEVs at both City owned facilities and private facilities.

California EV Legislation

There are two important State of California pieces of legislation that address prioritizing and streamlining EV charging projects.

- **Assembly Bill 1236,** adopted in 2015, required all local jurisdictions to adopt an ordinance with an expedited, streamlined process for permits for EV charging stations. In 2017, in compliance with the law, the Pinole Municipal Code (PMC) was updated to promote and encourage the use EVs by creating an expedited, streamlined permitting process for EV charging stations. Chapter 15.58 describes the expedited, streamlined permitting process for EV charging stations in Pinole, which are allowed through the issuance of a nondiscretionary building permit subject to a limited review by the building official and addressed more fully in the EV submittal checklist published on the City's website[1].

- **Assembly Bill 970**, adopted in 2021, requires cities to determine completeness of applications for EV charging stations within 5 or 10 days of application submittal, depending on the number of proposed chargers. Furthermore, the law limits the local jurisdiction to approving a complete application within 20-40 days of completeness determination, again depending on the number of charging stations proposed. The bill's provisions take effect for Pinole on January 1, 2023.

2019 California Building Code

The 2019 California Green Building Standards Code ("CALGreen", Title 24, Part 11) requires that new construction and major alterations include adding EV Capable parking spaces which have electrical panel capacity, a dedicated branch circuit, and a raceway to the EV parking spot to support future installation of charging stations. A branch circuit is part of the electrical system that originates at the main service panel and feeds electricity throughout the structure. There are 120-volt branch circuits that supply power to standard outlets and fixtures, along with 240-volt circuits that power major appliances. A raceway is an enclosed channel that forms a physical pathway for electrical wiring. Raceways protect the inner workings (wires and cables) from heat, corrosion, humidity, water, and other kinds of threats.

Currently, there are three different types of EV Charging Spaces in California: EV Capable, EV Ready, and EV Installed. Each of these vary in completion of an EV Charging Station:

- **EV Capable:** Requires just the infrastructure (conduit, breaker space, junction box, etc.) for the future installation of an EV Charging Station. These types of spaces do not require any charging equipment to be installed at the time of permit. In EV Capable Spaces, the electrical panel has ample capacity to serve future load and a dedicated branch circuit and a continuous raceway from the panel to the future EV Space is provided. An electrician would be required to complete the circuit before charging is possible. The

[1] https://p1cdn4static.civiclive.com/UserFiles/Servers/Server_10946972/File/City%20Government/Building/Residential%20Permits/EV%20Charging%20Station%20Submittal%20Requirements.pdf

benefit of EV Capable is that it allows for the simple installation of a charging station in the future if needed.

- **EV Ready:** Requires both the infrastructure and a wired outlet. While the charging unit is still absent, an EV Ready space allows for the electric car driver to simply plug-in their portable charger into the outlet. Parking space is provided with all power supply and associated outlet, such that a charging station can be plugged in and a vehicle can charge. An EV Ready space does not allow for a networked charger that can control payment, hours of operation, or user access.
- **EV Charging Installed:** Requires all EV Supply Equipment (EVSE) plus the charger to be installed at an EV Charging Station, such that an EV can charge without additional equipment on the day the building permit is signed off.

Additionally, there are three categories of EV charging capacity and speed:

- **Level 1:** A Level 1 (L1) charge cable comes with each EV, and is sometimes referred to by EV drivers as an “emergency charger” or “trickle charger” as it will not keep up with long commutes. It is universally compatible and plugs into any standard grounded 120-V outlet. 7 to 24 hours for a full charge.
- **Level 2:** A Level 2 (L2) charger runs at higher input voltage, 240-V, and is usually permanently wired to a dedicated 240-V circuit in a garage or driveway. Portable models plug into standard 240-V dryer or welder receptacles, but not all homes have these. 4 to 6 hours for a full charge.
- **Level 3:** A Level 3 (L3) charger is the fastest EV charger available currently. They run on 480-V and are not typically found at home, but at highway rest stops and shopping centers, where the vehicle can be rechanged in less than an hour. This is the type of charge used for Tesla Superchargers and DC Fast Chargers at some supermarkets. 80% charge in 20 to 40 minutes and 60 minutes for a full charge.

The requirements vary depending on the type of structure proposed or altered:

- **Residential.** Single-Family, Townhomes, and Duplexes: All new construction must be EV Capable. Each dwelling unit must have a listed raceway to accommodate a dedicated 208/240-volt branch circuit. Accessory dwelling units without additional parking do not need to comply with EV charging requirements for new construction. Multifamily: Ten percent of total parking spaces must be EV Capable, if guest parking is available, at least one EV Capable space must be for guest parking. There are also additional optional Tiers for enhanced EV Capable spaces.
- **Hotels and Motels.** EV Capable spaces are required based on the total number of parking spaces at all types of parking facilities (e.g., garages, flat lots, valet).

- **Mixed Use.** The code provides a formula to calculate the required number of EV Capable parking spaces based on residential and nonresidential units.
- **Nonresidential.** Based on a sliding scale, depending on the total number of parking spaces. There are also additional optional Tiers for enhanced EV Capable spaces.

Total Number of Parking Spaces	Required Number of Parking Spaces to be EV Capable
0-9	0
10-25	1
26-50	2
51-75	4
76-100	5
101-150	7
151-200	10
201+	6% of total

2. CONSTRAINTS

One of the first steps to removing barriers to EV access and encouraging EV adoption is to understand some of the common obstacles to EV charging.

- **Installation Cost.** The cost of EV charging installation varies considerably based on specific site requirements, and can be a barrier to installation in both residential and commercial applications. Some typical cost drivers include upgrades to electrical service panels, trenching, and drilling through walls for electrical conduit runs.
  - Trenching. Trenching for laying electrical conduit to an EV charging station typically costs around $100 per foot and can quickly add to the cost of installation.
  - Electrical service upgrades. The addition of EV charging can add significant electrical load to the site and may require upgrades to the electrical service panel.

  The following table depicts typical cost ranges for installation of Level 2 chargers, based on common equipment and installation costs in 2019[2]:

EV Charger Support	Technical Components	Average Total Cost (Installation + Charger)
EV Capable (mandatory)	Raceway, Circuit	$800

[2] Information from the City of Sacramento: https://www.cityofsacramento.org/-/media/Corporate/Files/CDD/Building/Sacramento-Streamline/EV-Infrastructure-Reqs-in-CALGreen-Building-Code_April-2020.pdf?la=en

EV-Ready Outlet	Raceway, Circuit, Wiring, Outlet	$1,100
EV-Installed	Raceway, Circuit, Wiring, Level 2 EV Charger	$6,000

- **Residential Unit Type.** There are unique constraints associated with existing multi-unit dwellings (condominiums and apartment buildings) where parking garages and surface parking lots are rarely equipped with charging infrastructure, and installing such infrastructure may be cost prohibitive for building managers. If EV is installed on a unit-by-unit basis recovering the cost of electricity for tenants' individual use of EV charging may also be challenging. As of 2021, Pinole's total housing stock totaled 7,169 units. Of those units, attached and detached single family units totaled the majority of the housing types, at 5,672 units and 79% of the total housing stock. Multi-family, at 962 units or 13% of the total housing stock, was the next most popular housing type, followed by two to four unit products (499 or 7% of the total) and mobile homes (36 units, or 1% of the total) which made up the remainder of the housing stock[3]. Although the multi-family housing stock in Pinole is a relatively small percentage of overall housing stock, it is important to note the unique barriers to access that multi-family tenants face in locating EV charging for their vehicles.

- **Time to Charge.** Using a gas station, filling up and driving away takes a handful of minutes. On the other hand, the fastest EV charging stations take up to 20 minutes to charge enough to power the vehicle to a 60- to 80-mile range. This can be a significant pain point and a challenging deterrent for potential EV users.

3. OPPORTUNITIES

There are several opportunities to explore related to incentivizing, requiring and installing EV charging in Pinole, as detailed below.

Enhanced Regulations for New Construction

The City may consider the adoption of regulations that require the installation of EV charging infrastructure beyond that required in the 2019 California Green Building Standards Code. Other communities have taken this approach through Reach Codes, which are local building energy codes that "reach" beyond the state minimum requirements for energy use in building design and construction, in addition to other targeted Municipal Code updates. Opportunities to consider might be mandating all residential new construction or substantial remodels to be EV Ready or EV Installed, and commercial sites to be EV Installed.

[3] Information from the California Department of Finance: https://dof.ca.gov/Forecasting/Demographics/Estimates/E-5/

Publicly Accessible EV Charging
Section 4, below, provides a discussion regarding existing Capital Improvement Program Projects aimed at installing publicly accessible EV charging. In addition, curbside charging, where public EV charging stations are located on the public street at the curb, are being piloted in a number of jurisdictions, such as Sacramento (commercial neighborhoods) and Berkeley (residential neighborhoods, focused on private installation in the right-of-way). Curbside charging may be desired to explore in targeted residential, commercial and mixed-use areas in order to provide access to EV charging for underserved residents without a garage or dedicated off-street parking. In addition, highly visible curbside chargers can provide charging in downtown areas where surface parking lots are limited and charging options are scarce. There are several factors for the City to consider regarding curbside charging, including accessibility requirements, equity concerns, ownership and maintenance of the charging stations, public safety, loss of street parking, installation of conduit in the right-of-way, enforcement policies, and other uses of the curb such as loading zones.

Grants and Financing
There are a number of Federal, State and Local programs that provide grants or financing mechanisms to incentivize the installation of EV charging. See Section 4 below for a discussion.

4. GRANTS AND FINANCING

There are several cost reduction and financing opportunities available to **public agencies** to incentivize the installation of EV charging infrastructure, including the following:

Marin Clean Energy:
Marin Clean Energy (MCE) **Electric Vehicle Program** offers charging rebates to MCE customers for workplace and multifamily properties to save on hardware and installation costs. The technical assistance component is offered on first 40 projects, which includes the support of an EV charging expert to expand charging infrastructure. Currently, the program offers $3,000 per Level 2 charging port for 2-20 ports and $750 per Level 1 charging ports for 4-40 ports. These rebates can be combined with other rebates. Eligibility for this program requires the workplace to offer charging to employees and/or fleet, or multifamily property of 4 or more units to offer charging to tenants, or commuter parking lots such as park & ride lots.

Bay Area Air Quality Management District (BAAQMD):
The Charge! Program provides grant funding to offset up to 85% of the cost of purchasing and installing EV chargers for light-duty EV's at workplaces, destinations, transit parking locations, along transportation corridors, and at multi-unit dwelling facilities. Funding is available on a competitive basis to businesses, non-profits, and public agencies in the BAAQMD's jurisdiction. Awards are based on the anticipated electricity that a station can deliver to PEVs.

Government sponsored projects, as well as projects exclusively at multi-unit dwellings must qualify for a minimum of $10,000 in funding, while all other entities must qualify for a minimum of $1,000,000 in funds.

From time to time, other entities like California Energy Commission may offer grant funds for projects that will increase electric vehicle charging access for an enable greater PEV adoption.

Additionally, there are a variety of grant, incentives and financing opportunities available to **residents** to incentivize the installation of EV charging, which could be publicized to residents through the City's normal communication channels and include the following:

Bay Area Air Quality Management District (BAAQMD):
The Clean Cars for All Program provides incentives and financing to lower-income drivers to scrap older, high-polluting cars and replace with a ZEV or near-zero emission vehicle. Additionally, up to $2,000 of funding is available for a Level 2 charger equipment and installation.

PACE Financing
The Property Assessed Clean Energy (PACE) Program provides financing that authorizes residential property owners to borrow funds to pay for energy improvements, including purchasing and installing EV charging infrastructure. The borrower repays the financing over a defined period of time through a special assessment on the property.

Community Housing Development Corporation
The Drive Clean Assistance Program (DCAP) provides low-income families/individuals financial education and down payment assistance program for clean energy vehicles - a grant of up to $5,000 and financing of up to $20,000. Additional grant funds are available for an at-home or public charge card up to $2,000 if an applicant purchases a vehicle with a DCAP grant.

Beneficial State Foundation and the California Air Resources Board
The California Clean Vehicle Assistance Program provides grants and affordable financing to help income-qualified Californians purchase a new or used EV. In addition, EV charging grants of up to $2,000 are available if an applicant purchases a vehicle with a Clean Vehicle Assistance grant.

US Federal Tax Credit
The Alternative Fuel Vehicle Refueling Property Credit provides a tax credit for the cost of installing EV charging infrastructure. Also available for commercial.

Finally, there are a variety of grant, incentives and financing opportunities available to **businesses** to incentivize the installation of EV charging, which could be publicized to residents through the City's normal communication channels and include the following:

California State Pollution Control Financing Authority
The California Capital Access Program (CalCAP) Electric Vehicle Charging Station (EVCS) Financing Program helps small businesses acquire capital for installing EV infrastructure by providing incentives to finance EVSE equipment and installation.

Pacific Gas & Electric
PG&E's EV Fast Charge Program for Commercial Customers program covers the costs and manages construction of electrical infrastructure necessary to install DC fast chargers. The program also offers a rebate of up to $25,000 per charger for those sites located in disadvantaged communities.

US Federal Tax Credit
The Alternative Fuel Vehicle Refueling Property Credit provides a tax credit for the cost of installing EV charging infrastructure. Also available for residential.

5. CAPITAL IMPROVEMENT PROGRAM PROJECTS

City staff evaluates the Capital Improvement Program (CIP) projects to identify opportunities to install publicly accessible EV charging stations. There are two projects in the current adopted CIP which will include installation of publicly accessible EV charging stations:

- Project FA2002 – EV Charging Stations, involves installation of EV charging infrastructure. City staff reserved a charging rebate through Marin Clean Energy's (MCE) Electric Vehicle Program which offers a rebate to install charging infrastructure and provides technical assistance. The technical assistance covers a site assessment which includes a review of ADA and options for charging station placement, a load study to understand the proposed site's electrical capacity, and an EV charger planning report. City staff worked with a technical assistance provider to identify a publicly accessible site where installation of charging infrastructure was feasible.

  A load study was conducted at the public parking lot serving the Public Safety Building. The results indicated that the site could support charging infrastructure. A proposed layout of the public parking has been prepared which will change the parking arrangement on the south side of the parking lot to meet siting requirements. City staff is planning to release a Request for Proposals to select a vendor that will be responsible for installing publicly available Level 2 charging stations at the parking lot serving the Public Safety Building.

- CIP Project FA1901 – Senior Center Auxiliary Parking Lot. Involves installation of EV charging infrastructure. This project will be a multi-benefit project which will offer additional parking serving the Senior Center and Old Town Pinole. The project includes striping, lighting, drought tolerant landscaping, stormwater capture and retention, bicycle parking, and EV charging stations.

6. OPTIONS

- **Improve Communications**
  - Periodically update the City's existing EV Charging Station webpage to offer information about available funding sources to support charging infrastructure for both commercial and residential.
  - Create flyers and handouts to share easy to read resources about available funding sources to install EV charging in commercial and residential.
  - Consider either a city-wide survey disturbed online or a community workshop open to residents and business owners to identify Pinole-specific barriers to EV charging (both installation and use).
  - Explore reaching out to major shopping center property owners to learn about (1) their plans and timing for parking lot improvements (in order to encourage EV charging installation during those construction periods) and (2) barriers for installation.
- **Secure Funding**
  - Continue to participate in MCEv rebate program to individually select city facilities to perform load studies and pursue rebate funds for installation of publicly accessible EV charging stations.
  - Continue to explore other financial incentives and grant opportunities
- **Future Planning**
  - Direct staff to prepare a feasibility report to evaluate opportunities for installation of EV charging stations at City owned facilities. The feasibility report will assess electrical capacity, electrical demand, financial constraints, and parking utilization. The feasibility report will inform capital planning and allow staff to explore sustainable business models and partnership opportunities with third-party electric vehicle supply equipment providers who will install, operate, maintain, and own publicly accessible EV charging infrastructure at low or no cost to the city.
  - Consider Reach Codes, or other Municipal Code amendments, to require the installation of EV charging infrastructure beyond that required in the 2019 California Green Building Standards Code.

FISCAL IMPACT

There is no financial impact to receiving the information. The planning level estimate for the preparation of a feasibility report for all city owned facilities is $100,000. The costs for funding EV charging infrastructure will be identified in the feasibility report.

RETURN TO AGENDA

CITY COUNCIL REPORT

12B-1

DATE: **JANUARY 18, 2022**

TO: **MAYOR AND MEMBERS OF COUNCIL**

FROM: **HEATHER BELL, CITY CLERK**

SUBJECT: **TAPS COMMITTEE APPOINTMENTS**

RECOMMENDATION

Consider Interview Subcommittee recommendation and approval of four (4) appointments to the Pinole TAPS Committee.

BACKGROUND

The Pinole Traffic and Pedestrian Safety Committee is a five-member panel of Pinole residents who recommend or review action on traffic safety, traffic control and planning, speed limits, parking and other traffic related matters. The committee is advisory and makes recommendations to the City Council.

There are five (5) current vacancies of the TAPS Committee including the incumbent member seats whose terms have expired (Collins, Dunham-Sims, and Moriarty).

In early 2021, an announcement was made to the public that a recruitment period was open and applications would be accepted by the office of the City Clerk. The recruitment period was subsequently extended twice and the final closing date for the recruitment period was January 5, 2022. Four (4) applications were received from Oliver Collins, Ben Doyle, Faith Dunham-Sims and Kent Moriarty. They are included as attachment B.

The Interview Subcommittee interviewed all four (4) candidates, on January 10, 2021. The recommendation of the subcommittee is to appoint all four applicants to the TAPS Committee.

Oliver Collins
Ben Doyle
Faith Dunham-Sims
Kent Moriarty

FISCAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENTS

A. Roster
B. Applications

ATTACHMENT A

2020-21 ROSTER
TRAFFIC AND PEDESTRIAN SAFETY COMMITTEE

1.

Term Expired 11/30/2018

2. Faith Dunham-Sims
[redacted]
Pinole, CA 94564
[redacted]
Term Expires 11/30/2020

3. Kent Moriarty
[redacted]
Pinole CA 94564
[redacted]
Term Expires 11/13/2020

4.

Term Expires 11/30/2019

5. Oliver Collins
[redacted]
Pinole CA 94564
[redacted]
Term Expires 02/20/2020

MEETS THIRD WEDNESDAY
EVERY OTHER MONTH
7:00 P.M. CITY HALL

1/17/2012 – Council action to reduce Committee to 5 members

STAFF

2131 Pear Street
Pinole, CA 94564
(W) 724-9010

Ana Aviles Avila
2131 Pear Street
Pinole, CA 94564
(W) 724-9837
anaAvilesavila@ci.pinole.ca.us

ATTACHMENT B

CITY OF PINOLE
COMMISSION/COMMITTEE APPLICATION

COMMISSION/COMMITTEE APPLICATION: Thank you for your interest in a City Commission or Committee. To apply, you will need to complete the entire application (using N/A where items do not apply). All applications will be kept on file for one year only and applicants will be notified of any openings. Planning Commission and Community Service Commission members must be residents of the City of Pinole, and TAPS members shall be residents or business owners in Pinole.

*This application must be accompanied with the separate supplemental questionnaire for the Commission/Committee for which you are applying. Please check applicable box below.

- ☐ **Planning Commission (PMC Chapter 2.40)***
- ☐ **Community Services Commission (PMC Chapter 2.36)***
- ☑ **Traffic & Pedestrian Safety Committee (R-2007-14)***
- ☐ **Fowler House Re-Use Committee (R-2018 -67)**

Completed application packets must be filed with the **City Clerk's Office, 2131 Pear Street, Pinole, California 94564.**

APPLICANT'S NAME: Doyle (Last) Ben (First) A (M.I.)

ADDRESS: [redacted]

TELEPHONE: [redacted]

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____

EMAIL ADDRESS: [redacted]

1. How long have you been a Pinole resident? 3 years
2. Are you registered to vote in Pinole? yes
3. Are you currently serving on any Commission or Committee? no
4. Do you have a relative/household member who is: (a) City employee? no (b) City Council Member? no Or (c) Commission/Committee Member? no

RETURN TO AGENDA

City of Pinole Commission / Committee Application /Date: 6/23/21
Applicant Name: Ben Doyle

5. Have you ever attended any meetings of the Commission/Committee for which you are applying? no If so, number of times? _____

6. If applicable, why did you attend the meeting (e.g., personal interest or specific issue)?

_____

7. List your current occupation. Also list any work history related to the position you are seeking:

PG&E Aviation Services Pilot / Safety Officer

8. List educational background related to the position you are seeking: USC

Safety Managment Systems course

9. Describe the community activities, volunteer experience and/or civic organizations in which you participate: I occasionally remove trash from the waterfront and help out at school, but it's not much. I want to do more to contribute to my community.

10. Describe your style of working with others on a committee: Everyone's opinions matter. People need deserve recognition for their efforts. Facts matter. Active participation requires active listening.

11. Describe how you might recommend policy or approach the City Council: Recommendations should be well thought out and clear. I would expect to be ready to answer follow-up questions and accept feed back. I understand the council juggles many priorities -- I can only try to help.

I understand that if appointed, I must complete the California Fair Political Practices Commission <u>Statement of Economic Interests</u>, a public document, Form 700, and complete the Ethics Training pursuant to AB1234.

(Signature) 6/23/21 (Date)

Attachment: Supplemental Questionnaire

RETURN TO AGENDA

Traffic & Pedestrian Safety Committee (TAPS)

SUPPLEMENTAL QUESTIONNAIRE

Name: Ben Doyle Home Phone: _____

Email Address: [redacted] Cell Phone: [redacted]

Address: [redacted] City: [redacted] Zip: [redacted]

ESSAY QUESTIONS *(please attach a separate sheet of paper for your answers and sign your name at the end)*

- What do you view as the role of the Traffic & Safety Committee?
- Why did you apply/**or** why are you reapplying?
- How much time are you willing to commit to your activities to the Traffic and Pedestrian Safety Committee?
- What do you think is the most pressing traffic issue facing the City of Pinole?
- Please give one example of a personal experience that demonstrates your past experience working in a group decision making environment.
- As a member of the committee you would become an extension of the "City" and would be charged with protecting the best interests of the entire City. How would you handle a situation where your personal opinions or beliefs are in conflict with this responsibility or is in conflict with direction from the City Council?
- For incumbents, cite your attendance record.

File completed applications, supplemental questionnaire, & required essay questions to the:
City Clerk's Office, 2131 Pear Street, Pinole, CA 94564, (510) 724-8928

You will be notified either by mail or phone for an oral interview, date and time.

* Council Resolution 2007-14 established TAPS bylaws. Members must be either a Pinole resident or business owner.

s:\commissions\taps committee\taps supplemental questionnaire.doc

RETURN TO AGENDA

Traffic & pedestrian safety committee

While I was with my son at Fernandez park I got the opportunity to meet Councilman Murphy. We quickly discovered a shared enthusiasm for opportunities to improve infrastructure around what he referred to as active transportation. I would love to see Pinole continue to become a more walkable, and more bike friendly city. When he heard that I have a background in transportation safety he questioned whether I might be interested in applying to become a member of the traffic and pedestrian safety committee. I'm excited to jump at the opportunity to take a more active role in improving infrastructure and promoting safety in our community.

I see the committee's role as aiding the city council by identifying hazards and opportunities for improvement, analyzing them, and finding solutions that the committee can then recommend to the council for consideration. Committees should exist to devote attention to specific issues on behalf of the city Council because there's no way the council could have enough time to devote to every issue before them. I think that committee members should freely give their opinions (even when they disagree) but always defer to the direction of the *elected* city Council which we serve. I am willing to volunteer my time so that council members can make the best use of theirs.

There are some intersections in our city (Like the one the committee is already considering at Appian and Marlesta) where automotive traffic safety needs to be addressed. There are also areas of traffic congestion that are in need of creative solutions, like Pinole Valley Road at the freeway. Safety issues are obviously the top priority, but I also look forward to addressing quality of life projects. Many of our pathways need repairs/improvements to make them safer for bicycle traffic, and I would love to see the number of pathways and bike lanes expanded until they are able to provide safe routes for active transportation connecting all of our cities commercial and recreational areas.
I currently serve on the Aviation Safety committee at PG&E and know what it's like to work with a diverse group of people with diverse opinions. If chosen for this committee I look forward to learning from the other committee members and to bringing my experience to the table To help out in whatever way I can be of service.

Thank you for your consideration

RETURN TO AGENDA

CITY OF PINOLE
COMMISSION/COMMITTEE APPLICATION

COMMISSION/COMMITTEE APPLICATION: Thank you for your interest in a City Commission or Committee. To apply, you will need to complete the entire application (using N/A where items do not apply). All applications will be kept on file for one year only and applicants will be notified of any openings. Planning Commission and Community Service Commission members must be residents of the City of Pinole, and TAPS members shall be residents or business owners in Pinole.

*This application must be accompanied with the separate supplemental questionnaire for the Commission/Committee for which you are applying. Please check applicable box below.

Planning Commission (PMC Chapter 2.40) *
Community Services Commission (PMC Chapter 2.36) *
X: Traffic & Pedestrian Safety Committee (R-2007-14) *
Fowler House Re-Use Committee (R-2018 -67)

Completed application packets must be filed with the **City Clerk's Office, 2131 Pear Street, Pinole, California 94564.**

APPLICANT'S NAME: Collins (Last) Oliver (First) _____ (M.I.)

ADDRESS: [redacted]

TELEPHONE: [redacted]

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____

EMAIL ADDRESS: [redacted]

1. How long have you been a Pinole resident? 21 years
2. Are you registered to vote in Pinole? Yes
3. Are you currently serving on any Commission or Committee? No
4. Do you have a relative/household member who is: (a) City employee? No
   (b) City Council Member? No Or (c) Commission/Committee Member? No

RETURN TO AGEN

of Pinole Commission / Committee Application /Date: No
licant Name: N/A

5. Have you ever attended any meetings of the Commission/Committee for which you are applying? If so, number of times? Yes, 20+ times

6. If applicable, why did you attend the meeting (e.g., personal interest or specific issue)?

   I was a TAPS board member from 2018-2020.

7. List your current occupation. Also list any work history related to the position you are seeking:

   Public safety

8. List educational background related to the position you are seeking: Master of Science, Criminal Justice Leadership and Management (2018)

9. Describe the community activities, volunteer experience and/or civic organizations in which you participate: Over the 21 years I have been a resident of Pinole, my family and I have been a part of Collins Elementary School, Pinole Valley Middle School, and Pinole Valley High School activities, sports, after school programs, PTA, and fundraising. I have volunteered in Pinole Little Leave, Tera Hills Baseball, Boy Scouts, Cub Scouts, Girl Scouts, the annual Pinole Car Show, the Costal Clean Up, and served on the City of Pinole TAPs committee.

10. Describe your style of working with others on a committee: I like to gather information from others, conduct research, and read about topics at hand. I like to discuss challenges with others and work collaboratively on finding positive worth wile solutions.

11. Describe how you might recommend policy or approach the City Council: I think the best way to promote a policy is with open transparent information sharing, providing a neutral opinion, and describing the pros/cons as well as any potential cost benefit analysis.

I understand that if appointed, I must complete the California Fair Political Practices Commission Statement of Economic Interests, a public document, Form 700, and complete the Ethics Training pursuant to AB1234.

(Signature) 12/09/21 (Date)

December 9, 2021

Oliver Collins
[redacted]

Re: Traffic and Pedestrian Safety Committee Application, Supplemental Questionnaire

Dear Sir/Mam,

Below is my response to the supplemental questions relating to the City of Pinole Traffic and Pedestrian Safety Committee application.

What do you view as the role of the Traffic & Safety Committee?

- My belief is that the traffic and pedestrian safety committee is an advisory committee to the City Council members. The purview of the committee is, on part, to conduct research on traffic related matters within the City of Pinole, at the direction of the City Council, and create recommendations for the City Council based on community feedback and best practices.

Why did you apply/or why are you reapplying?

- I am interested in increasing the safety of the Pinole community. One of the most efficient ways to increase public safety is through traffic safety as most of the ongoing or day to day complaints of the Pinole residents and visitors, are the traffic problems, especially during commute times when I-80 gets backed up. Also, the traffic safety around the Pinole schools it of great importance to the safety of our youth and of those who drive around the schools. I regularly bicycle, walk, and run through Pinole and the surrounding areas so I have a firsthand experience of what navigating the City is like for a bicyclist or as a pedestrian.

How much time are you willing to commit to your activities to the Traffic and Pedestrian Safety Committee?

- I am flexible and commit as much time as necessary to ensure my role is both productive and collaborative. My goal if selected as a member of the committee, is to embrace neutrality and be goal oriented to be successful.

What do you think is the most pressing traffic issue facing the City of Pinole?

- I believe the traffic safety problems currently facing the City of Pinole involve pedestrian and bicycle safety and the interactions those groups have with the motoring public. The ability of the City to promote multi-modal, mutually beneficial accommodations between pedestrians, bicyclists, public transit, and motor vehicles is of great importance. Also, as mentioned in my previous response, the traffic congestion around the Pinole schools continues to impact the effective drop off/pick up times around the schools. While there may be no single corrective action that will solve all the challenges, perhaps several smaller changes may result in great improvements on the traffic safety front around our schools. I regularly communicate with many different residents in the City. I gain insight into community member's opinions on traffic and pedestrian safety which I can share with the TAPS committee.

Please give one example of a personal experience that demonstrates your past experience working in a group decision making environment.

- I was a board of director's member for the City of Pinole TAPS committee and had many occasions working collaboratively in a group. Previously I was also on the City of Novato, Novato Youth Center board of directors for about 4 years. While a part of the Novato Youth Center BoD, I was part of the strategic planning committee for the Youth Center where we were tasked with coming up with the next three-year strategic plan for the Youth Center. We were given a timeline of 6 months to come up with a proposal for the entire BoD to review and vote on. Over that time, each committee member was given a set list of responsibilities so we could divide up the workload of this large project. I participated in administering a community and employee survey of gaps, while other committee members were tasked with creating a mission and vision statement, others with identifying other community partners and identifying new donors. We all worked collectively and met regularly to come up with a proposal for the entire BoD. The presentation went well and we received both positive and constructive feedback. We implemented the feedback and completed the task. This was a success not only for the smaller committee but also for the Youth Center. While I had somewhat of a small role, my contribution help achieve success on this project.

As a member of the committee, you would become an extension of the "City" and would be charged with protecting the best interests of the entire City. How would you handle a situation where your personal opinions or beliefs are in conflict with this responsibility or is in conflict with direction from the City Council?

- My role on the committee would be to remain neutral and ensure that any implicit biases I may/could have do not impact my ability to use objective reasoning to make a recommendation. I would ensure that any personal opinions I could have do not influence my judgement and that all my input would be strictly for the benefit for the City of Pinole. The direction of the City Council would be paramount in any role I had in any research or recommendations I made to the Council members.

For incumbents, cite your attendance record.

- I attended every TAPS committee meeting held during my time as a board member.

CITY OF PINOLE
COMMISSION/COMMITTEE APPLICATION

COMMISSION/COMMITTEE APPLICATION: Thank you for your interest in a City Commission or Committee. To apply, you will need to complete the entire application (using N/A where items do not apply). All applications will be kept on file for one year only and applicants will be notified of any openings. Planning Commission and Community Service Commission members must be residents of the City of Pinole, and TAPS members shall be residents or business owners in Pinole.

*This application must be accompanied with the separate supplemental questionnaire for the Commission/Committee for which you are applying. Please check applicable box below.

- ☐ **Planning Commission (PMC Chapter 2.40)***
- ☐ **Community Services Commission (PMC Chapter 2.36)***
- ☑ **Traffic & Pedestrian Safety Committee (R-2007-14)***
- ☐ **Fowler House Re-Use Committee (R-2018 -67)**

Completed application packets must be filed with the **City Clerk's Office, 2131 Pear Street, Pinole, California 94564.**

APPLICANT'S NAME: Dunham-Sims, Faith L.
Last First M.I.

ADDRESS: [redacted]

TELEPHONE: [redacted]

BUSINESS ADDRESS: N/A

BUSINESS TELEPHONE: N/A

EMAIL ADDRESS: [redacted]

1. How long have you been a Pinole resident? 21 years
2. Are you registered to vote in Pinole? yes
3. Are you currently serving on any Commission or Committee? yes
4. Do you have a relative/household member who is: (a) City employee? no
   (b) City Council Member? no Or (c) Commission/Committee Member? no

RETURN TO AGENDA

City of Pinole Commission / Committee Application /Date: _____
Applicant Name: Faith Dunham-Sims

5. Have you ever attended any meetings of the Commission/Committee for which you are applying? yes If so, number of times? committee member

6. If applicable, why did you attend the meeting (e.g., personal interest or specific issue)?

I have been a committee member for many years.

7. List your current occupation. Also list any work history related to the position you are seeking:

☆ please see typed sheet ☆

8. List educational background related to the position you are seeking: _____

9. Describe the community activities, volunteer experience and/or civic organizations in which you participate: _____

10. Describe your style of working with others on a committee: _____

11. Describe how you might recommend policy or approach the City Council: _____

I understand that if appointed, I must complete the California Fair Political Practices Commission Statement of Economic Interests, a public document, Form 700, and complete the Ethics Training pursuant to AB1234.

Faith Dunham-Sims — (Signature)

1/3/2022 — (Date)

Attachment: Supplemental Questionnaire

Traffic & Pedestrian Safety Committee (TAPS)

SUPPLEMENTAL QUESTIONNAIRE

Name: Faith Dunham-Sims Home Phone: —

Email Address: [redacted] Cell Phone: [redacted]

Address: [redacted] City: [redacted] Zip [redacted]

ESSAY QUESTIONS *(please attach a separate sheet of paper for your answers and sign your name at the end)*

1 • What do you view as the role of the Traffic & Safety Committee?
2 • Why did you apply/**or** why are you reapplying?
3 • How much time are you willing to commit to your activities to the Traffic and Pedestrian Safety Committee?
4 • What do you think is the most pressing traffic issue facing the City of Pinole?
5 • Please give one example of a personal experience that demonstrates your past experience working in a group decision making environment.
6 • As a member of the committee you would become an extension of the "City" and would be charged with protecting the best interests of the entire City. How would you handle a situation where your personal opinions or beliefs are in conflict with this responsibility or is in conflict with direction from the City Council?
7 • For incumbents, cite your attendance record.

File completed applications, supplemental questionnaire, & required essay questions to the:
City Clerk's Office, 2131 Pear Street, Pinole, CA 94564, (510) 724-8928

You will be notified either by mail or phone for an oral interview, date and time.

* Council Resolution 2007-14 established TAPS bylaws. Members must be either a Pinole resident or business owner.

City of Pinole Commission/Committee Application

Applicant: Faith Dunham-Sims

7. Occupation: Teacher of Students with Visual Impairments and Certified Orientation & Mobility Specialist. Related work history: Throughout my 23 year career, as an O&M Specialist not only have I conducted in-service trainings for various public works departments regarding street crossings for blind pedestrians, APS installations, and general information regarding blind pedestrians but the bulk of what I teach is street crossings and community travel.

8. I have a BA in Biological Psychology, a BS in Nutrition and Exercise Prescription, a Masters in Special Education-Orientation and Mobility, a Clinical Rehabilitative Credential-Orientation and Mobility, a national certification in Orientation and Mobility, and an Education Specialist Professional Clear Credential in Visual Impairments.

9. I have been a member of the TAPS Committee since its inception and belong to several professional organizations related to the field of blind rehab. As much as possible, I participate in events sponsors by the City of Pinole and support the Pinole Library.

10. I am accustomed to being a part of interdisciplinary teams and am comfortable working with others in a variety of capacities.

11. The TAPS committee would be presented with an issue, review all available information (from citizens, City personnel, contractors/consultants, etc.), discuss the information, request further information if necessary, make informed decisions, approve decisions via committee motion, formally write up the recommendation to be presented to the City Council.

(over)

Traffic & Pedestrian Safety Committee Supplemental Questionnaire

Applicant: Faith Dunham-Sims

1. The role of TAPS is to serve as an advisory committee to the City Council.

2. I have served on TAPS since its inception and very much enjoy serving our community.

3. I will commit as much time as necessary and/or am able to TAPS matters.

4. Presently, the most pressing traffic issue facing Pinole is speeding/reckless driving and its impact on other motorist, pedestrians, and the overall feeling of safety in Pinole.

5. As a long-standing committee member, I have played a role in all decisions made by TAPS.

6. It has yet to happen, however should my personal opinions or beliefs be in conflict I would recuse myself from the decision-making process for that specific issue.

7. To the best of my recollection, in all the years I have served on TAPS I have missed only one or two meetings due to obligational conflicts.

CITY OF PINOLE
COMMISSION/COMMITTEE APPLICATION

COMMISSION/COMMITTEE APPLICATION: Thank you for your interest in a City Commission or Committee. To apply, you will need to complete the entire application (using N/A where items do not apply). All applications will be kept on file for one year only and applicants will be notified of any openings. Planning Commission and Community Service Commission members must be residents of the City of Pinole, and TAPS members shall be residents or business owners in Pinole.

*This application must be accompanied with the separate supplemental questionnaire for the Commission/Committee for which you are applying. Please check applicable box below.

- ☐ **Planning Commission (PMC Chapter 2.40)***
- ☐ **Community Services Commission (PMC Chapter 2.36)***
- ☒ **Traffic & Pedestrian Safety Committee (R-2007-14)***
- ☐ **Fowler House Re-Use Committee (R-2018 -67)**

Completed application packets must be filed with the **City Clerk's Office, 2131 Pear Street, Pinole, California 94564.**

APPLICANT'S NAME: MORIARTY, KENT
Last First M.I.

ADDRESS: [redacted]

TELEPHONE: [redacted]

BUSINESS ADDRESS: —

BUSINESS TELEPHONE: —

EMAIL ADDRESS: [redacted]

1. How long have you been a Pinole resident? 25 YR
2. Are you registered to vote in Pinole? yes
3. Are you currently serving on any Commission or Committee? CCTA CAC
4. Do you have a relative/household member who is: (a) City employee? NO
   (b) City Council Member? NO Or (c) Commission/Committee Member? yes
   Planning Commission
   Ann Moriarty

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City of Pinole Commission / Committee Application /Date: _____
Applicant Name: _____

5. Have you ever attended any meetings of the Commission/Committee for which you are applying? yes If so, number of times? ~12

6. If applicable, why did you attend the meeting (e.g., personal interest or specific issue)?

as a committee member

7. List your current occupation. Also list any work history related to the position you are seeking:

retired

8. List educational background related to the position you are seeking: _____

UCB Mechanical Engineering, Masters

9. Describe the community activities, volunteer experience and/or civic organizations in which you participate: _____

- City of Pinole, TAPS
- " " ", Friends of Pinole Creek
- CCTA CAC

10. Describe your style of working with others on a committee: _____

I enjoy working w/ other committee members

11. Describe how you might recommend policy or approach the City Council: _____

In the past the city engineer has approached City Council w/ TAPS recommendations

I understand that if appointed, I must complete the California Fair Political Practices Commission <u>Statement of Economic Interests</u>, a public document, Form 700, and complete the Ethics Training pursuant to AB1234.

_____ (Signature) 12-10-21 (Date)

Attachment: Supplemental Questionnaire

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Traffic & Pedestrian Safety Committee (TAPS)

SUPPLEMENTAL QUESTIONNAIRE

Name: KENT MOBIARTY Home Phone: [redacted]

Email Address: [redacted] Cell Phone: —

Address: [redacted] City: [redacted] Zip: [redacted]

ESSAY QUESTIONS *(please attach a separate sheet of paper for your answers and sign your name at the end)*

- What do you view as the role of the Traffic & Safety Committee? Listen to community, make reccomendations to Council
- Why did you apply/**or** why are you reapplying? I enjoyed serving last term
- How much time are you willing to commit to your activities to the Traffic and Pedestrian Safety Committee? 4 hrs / month
- What do you think is the most pressing traffic issue facing the City of Pinole? Safety
- Please give one example of a personal experience that demonstrates your past experience working in a group decision making environment. I served on TAPS previously
- As a member of the committee you would become an extension of the "City" and would be charged with protecting the best interests of the entire City. How would you handle a situation where your personal opinions or beliefs are in conflict with this responsibility or is in conflict with direction from the City Council? I would excuse myself
- For incumbents, cite your attendance record. I attended all meetings

File completed applications, supplemental questionnaire, & required essay questions to the:
City Clerk's Office, 2131 Pear Street, Pinole, CA 94564, (510) 724-8928

You will be notified either by mail or phone for an oral interview, date and time.

* Council Resolution 2007-14 established TAPS bylaws. Members must be either a Pinole resident or business owner.